

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	03864633	Printed / Complete	Code	ISSU	ISSUED	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	issue keys		Resident	-	
Received by			Reported By	vacant -1		Reported	09/21/2015	941a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	09/21/2015	941a
Access Code			Warranty			Due	09/21/2015	941a
Travel Hours			Est / Amount			Complete	11/02/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	COMPLETE WORK ORDER WHEN KEYS ARE ISSUED FOR WORK TO BEGIN IN UNIT.							
Work Completed	issue keys							

Order	03864634	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	punch out done		Resident	-	
Received by			Reported By	vacant -2		Reported	09/21/2015	941a
Assigned to	0993	Melty Castillo	Contractor			Start	09/21/2015	941a
Access Code			Warranty			Due	09/21/2015	941a
Travel Hours			Est / Amount			Complete	12/17/2015	
Satisfaction	yes		Hrs / Amount	32.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	punch out done							

Order	03864635	Printed / Complete	Code	PAIN	PAINTING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	painted		Resident	-	
Received by			Reported By	vacant -3		Reported	09/21/2015	941a
Assigned to	CON	CONTRACTOR	Contractor			Start	09/21/2015	941a
Access Code			Warranty			Due	09/21/2015	941a
Travel Hours			Est / Amount			Complete	11/24/2015	
Satisfaction	yes		Hrs / Amount	32.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	apt painted							

Order	03864636	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	aot clean		Resident	-	
Received by			Reported By	vacant -4		Reported	09/21/2015	941a
Assigned to	CON	CONTRACTOR	Contractor			Start	09/21/2015	941a
Access Code			Warranty			Due	09/21/2015	941a
Travel Hours			Est / Amount			Complete	12/17/2015	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	clean vacant							

Order	03864637	Printed / Complete	Code	INS	INSPECT APARTMENT	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	apt ready		Resident	-	
Received by			Reported By	vacant -5		Reported	09/21/2015	941a
Assigned to	10MT	MAYRA TALLEY	Contractor			Start	09/21/2015	941a
Access Code			Warranty			Due	09/21/2015	941a
Travel Hours			Est / Amount			Complete	12/17/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	apt ready							

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Order	03864686	Printed / Complete	Code	FLOO	FLOORING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	refinsh floors		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/03/2015	1002a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/03/2015	1002a
Access Code			Warranty			Due	08/03/2015	
Travel Hours			Est / Amount			Complete	08/06/2015	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	refinsh floors PO# 523665 8-6-15							
Work Completed	refinsh floors							

Order	03864725	Printed / Complete	Code	REGL	REGLAZING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	reglaze		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/03/2015	1007a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/03/2015	1007a
Access Code			Warranty			Due	08/03/2015	
Travel Hours			Est / Amount			Complete	08/12/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	4.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	reglaze tub and walls and counter tops PO# 523666 8-12-15							
Work Completed	REGLAZED TUB							

Order	03865925	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	A/C not cooling.		Resident	09 - Ma Morales	
Received by	1136	Cristian Ventura	Reported By			Reported	08/03/2015	419p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	08/03/2015	419p
Access Code			Warranty			Due	08/03/2015	
Travel Hours			Est / Amount			Complete	08/03/2015	0535P
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	A/C not cooling.							
Work Completed	Checked coil, as filter and refrigerator pressure.							

Order	03866825	Printed / Complete	Code	PEST	Pest Control	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	R/M.		Resident	10 - Iris Martinez Rios	
Received by	1136	Cristian Ventura	Reported By			Reported	08/03/2015	220p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/03/2015	220p
Access Code			Warranty			Due	08/03/2015	
Travel Hours			Est / Amount			Complete	08/03/2015	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Treat for R/M.							
Work Completed	Treated for R							

Order	03866934	Printed / Complete	Code	PEST	Pest Control	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	Ants		Resident	01 - Rental Office	
Received by	1136	Cristian Ventura	Reported By			Reported	08/03/2015	254p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/03/2015	254p
Access Code			Warranty			Due	08/03/2015	
Travel Hours			Est / Amount			Complete	08/03/2015	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Ants in backshop.							
Work Completed	Treated for Ants in the bachshop.							

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Order	03866935	Printed / Complete	Code	PEST	Pest Control	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	012
Priority			Description	Rats		Resident	01 - Rental Office
Received by	1136	Cristian Ventura	Reported By			Reported	08/03/2015 254p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/03/2015 254p
Access Code			Warranty			Due	08/03/2015
Travel Hours			Est / Amount			Complete	08/03/2015
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rats.						
Work Completed	Treat for Rats. Bait station installed.						

Order	03866936	Printed / Complete	Code	PEST	Pest Control	Address	
Call Back			Building	10-8703	8703 Arliss Street	/Space	
Priority			Description	R/M.		Resident	-
Received by	1136	Cristian Ventura	Reported By			Reported	08/03/2015 255p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/03/2015 255p
Access Code			Warranty			Due	08/03/2015
Travel Hours			Est / Amount			Complete	08/03/2015
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Treat for exterior critter holes.						
Work Completed	Treated for exterior critter holes.						

Order	03868162	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	203
Priority			Description	kitchen sink faucet		Resident	06 - Guillermo Fuentes Fuentes
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/05/2015 421p
Assigned to	0993	Melty Castillo	Contractor			Start	08/05/2015 421p
Access Code			Warranty			Due	08/05/2015
Travel Hours			Est / Amount			Complete	08/05/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	kitchen sink faucet is leaking						
Work Completed	dripping kitchen sink due to bad stems repalced and checked leak						

Order	03868360	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	101
Priority			Description	tub clogged		Resident	06 - Rosalio Cortez Chol
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/06/2015 833a
Assigned to	0993	Melty Castillo	Contractor			Start	08/06/2015 833a
Access Code			Warranty			Due	08/06/2015
Travel Hours			Est / Amount			Complete	08/05/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	tub clogged water not draining						
Work Completed	used hand snake to unclogg tub and bathroom sink						

Order	03869198	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	101
Priority			Description	Cieling		Resident	04 - Saul Paniagua
Received by	1325	Jocelyn Barada	Reported By			Reported	08/06/2015 517p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/06/2015 517p
Access Code			Warranty			Due	08/06/2015
Travel Hours			Est / Amount			Complete	08/06/2015 0530P
Satisfaction	SAT	SATISFIED	Hrs / Amount	2.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Bathroom cieling is leaking.						
Work Completed	Search for leak coming from apartment 201. Consen pump Replace con. pump at apartment 201 and clean water on the floor in 101						

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Order	03869974	Printed / Complete	Code	DRYW	DRYWALL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	101	
Priority			Description	repair		Resident	04 - Saul Paniagua	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/07/2015	509p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/07/2015	509p
Access Code			Warranty			Due	08/07/2015	
Travel Hours			Est / Amount			Complete	08/20/2015	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	repair bathroom ceiling Monday August10							
Work Completed	repari bathroom ceiling							

Order	03870004	Printed / Complete	Code	ELEC	ELECTRICAL	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	replace office liht		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/08/2015	903a
Assigned to	0993	Melty Castillo	Contractor			Start	08/08/2015	903a
Access Code			Warranty			Due	08/08/2015	
Travel Hours			Est / Amount			Complete	08/08/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	replace office light bulb in debbbie office							
Work Completed	replaced office light in office							

Order	03870082	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	4 LIGHT BULBNS		Resident	10 - Jose Ramos	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/08/2015	1109a
Assigned to	0993	Melty Castillo	Contractor			Start	08/08/2015	1109a
Access Code			Warranty			Due	08/08/2015	
Travel Hours			Est / Amount			Complete	08/08/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	4 LIGHT BULBS TO BE RPELACED FOR THE BATHROOM							
Work Completed	replaced 4 light bulbs							

Order	03873837	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	a/c is not cooling i		Resident	11 - Maria Reyes de Perla	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/13/2015	1112a
Assigned to	1316	Walther Diaz Perez	Contractor			Start	08/13/2015	1112a
Access Code			Warranty			Due	08/13/2015	
Travel Hours			Est / Amount			Complete	08/13/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	a/c is not cooling in all rooms							
Work Completed	replaced a/c filter and adjusted air vents							

Order	03873856	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	kitchen exhaust filit		Resident	11 - Maria Reyes de Perla	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/13/2015	1116a
Assigned to	1316	Walther Diaz Perez	Contractor			Start	08/13/2015	1116a
Access Code			Warranty			Due	08/13/2015	
Travel Hours			Est / Amount			Complete	08/13/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	ktichen exhaust fan filter needs to be replacced							
Work Completed	replaced one air filter							

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Order	03876634	Printed / Complete	Code	CARP	CARPENTRY	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	repair		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/17/2015	213p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/17/2015	213p
Access Code			Warranty			Due	08/17/2015	
Travel Hours			Est / Amount			Complete	08/24/2015	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair balcony rotten wood							
Work Completed	completed							

Order	03876754	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	pick up mice		Resident	06 - Rosalio Cortez Chol	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/17/2015	313p
Assigned to	0951	Jaime Hernandez	Contractor			Start	08/17/2015	313p
Access Code			Warranty			Due	08/17/2015	
Travel Hours			Est / Amount			Complete	08/17/2015	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	pick up mice in front of 101 and 104							
Work Completed	completed							

Order	03877081	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	laundry tub		Resident	-	
Received by	0769	Deborah Gallo	Reported By			Reported	08/18/2015	902a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/18/2015	902a
Access Code			Warranty			Due	08/18/2015	
Travel Hours			Est / Amount			Complete	08/18/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the laundry tub is leaking							
Work Completed	unclogged laundry room tub							

Order	03878395	Printed / Complete	Code	LEAD	LEAD INSPECTION	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	708707		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/19/2015	1218p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/19/2015	1218p
Access Code			Warranty			Due	08/19/2015	
Travel Hours			Est / Amount			Complete	08/31/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	lead inspection PO#525594 8-24-15							
Work Completed	lead inspected							

Order	03879093	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	304	
Priority			Description	BEDBUG TREATMENT		Resident	09 - Elise Brun	
Received by	0769	Deborah Gallo	Reported By			Reported	08/20/2015	1005a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/20/2015	1005a
Access Code			Warranty			Due	08/20/2015	
Travel Hours			Est / Amount			Complete	10/01/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	4.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BEDBUG TREATMENT 1ST:09/03/15:TREATED FOR BEDBUGS 2ND:09/17/15:TREATED FOR BEDBUGS 3RD:10/01/15:TREATED FOR BEDBUGS PO#525789 SPOKE TO:ANTONIO							
Work Completed	COMPLETED ALL BEDBUG TREATMENTS							



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Order	03879594	Printed / Complete	Code	ligh	light repair/replace	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	laundry room		Resident	-	
Received by	1325	Jocelyn Barada	Reported By			Reported	08/20/2015	209p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/20/2015	209p
Access Code			Warranty			Due	08/20/2015	
Travel Hours			Est / Amount			Complete	08/20/2015	0220P
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Laundry room has no light							
Work Completed	Replaced one fuse							

Order	03880262	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	BEDBUG INSPECTION		Resident	10 - Jose Ramos	
Received by	0769	Deborah Gallo	Reported By			Reported	08/21/2015	1158a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/21/2015	1158a
Access Code			Warranty			Due	08/21/2015	
Travel Hours			Est / Amount			Complete	08/21/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BEDBUG INSPECTION							
Work Completed	BBS FOUND. SCHEDULE TREATMENT DATES							

Order	03880263	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	301	
Priority			Description	BB INSPECTION		Resident	06 - Gustavo Zuniga	
Received by	0769	Deborah Gallo	Reported By			Reported	08/21/2015	1158a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/21/2015	1158a
Access Code			Warranty			Due	08/21/2015	
Travel Hours			Est / Amount			Complete	08/21/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BB INSPECTION							
Work Completed	NO BBS							

Order	03880264	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	BB INSPECTION		Resident	08 - Stanley Waigwa	
Received by	0769	Deborah Gallo	Reported By			Reported	08/21/2015	1158a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/21/2015	1158a
Access Code			Warranty			Due	08/21/2015	
Travel Hours			Est / Amount			Complete	08/21/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Work Completed	NO BBS							

Order	03880485	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	tub clogged		Resident	10 - Iris Martinez Rios	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/21/2015	251p
Assigned to	0993	Melty Castillo	Contractor			Start	08/21/2015	251p
Access Code			Warranty			Due	08/21/2015	
Travel Hours			Est / Amount			Complete	08/21/2015	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	tub clogged							
Work Completed	unclogged							

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Order	03880697	Printed / Complete	Code	CPTR	CARPET REPAIR, CLEAN	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	012
Priority			Description	clean		Resident	01 - Rental Office
Received by	10MT	Mayra Pinto	Reported By			Reported	08/22/2015 841a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/22/2015 841a
Access Code			Warranty			Due	08/22/2015
Travel Hours			Est / Amount			Complete	08/22/2015
Satisfaction	yes		Hrs / Amount	4.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	clean carpet at rental office PO#						
Work Completed	clean carpet at rental office PO# 525995						

Order	03880788	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	tub clogged		Resident	09 - Ma Morales
Received by	0769	Deborah Gallo	Reported By			Reported	08/22/2015 1027a
Assigned to	1316	Walther Diaz Perez	Contractor			Start	08/22/2015 1027a
Access Code			Warranty			Due	08/22/2015
Travel Hours			Est / Amount			Complete	08/22/2015 0100P
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.40		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	the tub is clogged						
Work Completed	Used hand snake to unclogg drain						

Order	03882511	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	204
Priority			Description	tub clogged		Resident	08 - Millicent Booker
Received by	0769	Deborah Gallo	Reported By			Reported	08/25/2015 1114a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/25/2015 1114a
Access Code			Warranty			Due	08/25/2015
Travel Hours			Est / Amount			Complete	08/25/2015
Satisfaction	yes		Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	the tub is clogged						
Work Completed	unclogged bathroom sink						

Order	03882513	Printed / Complete	Code	SMOK	SMOKE DETECTOR	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	204
Priority			Description	smoke detector		Resident	08 - Millicent Booker
Received by	0769	Deborah Gallo	Reported By			Reported	08/25/2015 1115a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/25/2015 1115a
Access Code			Warranty			Due	08/25/2015
Travel Hours			Est / Amount			Complete	08/25/2015
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	the smoke detector keeps on beeping						
Work Completed	replace smoke detector						

Order	03883500	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	101
Priority			Description	bathroom door lock		Resident	06 - Rosalio Cortez Chol
Received by	1325	Jocelyn Barada	Reported By			Reported	08/26/2015 1201p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/26/2015 1201p
Access Code			Warranty			Due	08/26/2015
Travel Hours			Est / Amount			Complete	08/26/2015
Satisfaction	yes		Hrs / Amount	0.10		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	bathroom door is locked						
Work Completed	open bathroom door						

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

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Order	03883993	Printed / Complete	Code	ELEC	ELECTRICAL	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	no light in laundry		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/27/2015	917a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/27/2015	917a
Access Code			Warranty			Due	08/27/2015	
Travel Hours			Est / Amount			Complete	08/27/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	no light in the laundry room it burned out							
Work Completed	replaced 2 fuses for laundry room light							

Order	03884923	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	various		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/28/2015	959a
Assigned to	0993	Melty Castillo	Contractor			Start	08/28/2015	959a
Access Code			Warranty			Due	08/28/2015	
Travel Hours			Est / Amount			Complete	08/28/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedroom and bathroom need door stoppers stove needs to be hooked up mirror vanity hard to open install new kitchen tile on floor old one is dull and worn out							
Work Completed	installed door stoppers stove connected mirrors aligned and put on track for vanity installed new kitchen floor tile							

Order	03884933	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	a/c not cooling		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/28/2015	1008a
Assigned to	1316	Walther Diaz Perez	Contractor			Start	08/28/2015	1008a
Access Code			Warranty			Due	08/28/2015	
Travel Hours			Est / Amount			Complete	08/28/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	a/c not cooling alot							
Work Completed	cleaned coil evaporated							

Order	03885256	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	laundry room tub		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/28/2015	114p
Assigned to	0993	Melty Castillo	Contractor			Start	08/28/2015	114p
Access Code			Warranty			Due	08/28/2015	
Travel Hours			Est / Amount			Complete	08/28/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	laundry room tub clogged							
Work Completed	unclogged tub							

Order	03886751	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	a/c is not turning on		Resident	07 - Dolores Benitez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/31/2015	1207p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	08/31/2015	1207p
Access Code			Warranty			Due	08/31/2015	
Travel Hours			Est / Amount			Complete	08/31/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	a/c is not turning on							
Work Completed	replaced condenser and 2 30 amp fuses							



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KAY MANAGEMENT CO., INC.  
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Order	03887045	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	mirror		Resident	09 - Ma Morales	
Received by	1325	Jocelyn Barada	Reported By			Reported	08/31/2015	314p
Assigned to	0993	Melty Castillo	Contractor			Start	08/31/2015	314p
Access Code			Warranty			Due	08/31/2015	
Travel Hours			Est / Amount			Complete	08/17/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bathroom sliding mirror needs to be replaced							
Work Completed	replaqed 2 mirrors in the vanity							

Order	03889617	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	302	
Priority			Description	gd not working		Resident	08 - Luis Hernandez Franco	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/02/2015	411p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	09/02/2015	411p
Access Code			Warranty			Due	09/02/2015	
Travel Hours			Est / Amount			Complete	09/02/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	garbage dispossal not wokring							
Work Completed	unclogged kitchen sink							

Order	03889873	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	blinds		Resident	-	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/03/2015	823a
Assigned to	0993	Melty Castillo	Contractor			Start	09/03/2015	823a
Access Code			Warranty			Due	09/03/2015	
Travel Hours			Est / Amount			Complete	09/03/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	2 missing blinds							
Work Completed	replaced 2 blinds slats in living room							

Order	03890594	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	gas smell in the apt		Resident	09 - Ma Morales	
Received by	0769	Deborah Gallo	Reported By			Reported	09/03/2015	207p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	09/03/2015	207p
Access Code			Warranty			Due	09/03/2015	
Travel Hours			Est / Amount			Complete	09/03/2015	
Satisfaction	yes		Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	there is a gas smell in the apt							
Work Completed	no gas leak oven knob not working intall new knob remove foil papaer							

Order	03890779	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	a/c NOT COOLING		Resident	08 - Stanley Waigwa	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	09/03/2015	353p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	09/03/2015	353p
Access Code			Warranty			Due	09/03/2015	
Travel Hours			Est / Amount			Complete	09/08/2015	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	A/C NOT COOLING							
Work Completed	replaced condensation pump							

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KAY MANAGEMENT CO., INC.  
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Order	03890781	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	303
Priority			Description	TOIELT LEVERE		Resident	08 - Stanley Waigwa
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	09/03/2015 354p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	09/03/2015 354p
Access Code			Warranty			Due	09/03/2015
Travel Hours			Est / Amount			Complete	09/03/2015
Satisfaction	yes		Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	TOIELT LEVER IS NOT WORKING IT DOES NOT COME BACK UP						
Work Completed	replace flushed level						

Order	03895148	Printed / Complete	Code	door	Door Repair/Replace	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	CLOSET DOORS		Resident	09 - Ma Morales
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	09/10/2015 1036a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	09/10/2015 1036a
Access Code			Warranty			Due	09/10/2015
Travel Hours			Est / Amount			Complete	09/10/2015
Satisfaction	yes		Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	closet doors to the master bedroom are off track						
Work Completed	need to replace wih carpenter						

Order	03895603	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	repalce		Resident	09 - Ma Morales
Received by	10MT	Mayra Pinto	Reported By			Reported	09/10/2015 217p
Assigned to	CON	CONTRACTOR	Contractor			Start	09/10/2015 217p
Access Code			Warranty			Due	09/10/2015
Travel Hours			Est / Amount			Complete	09/28/2015
Satisfaction	yes		Hrs / Amount	3.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	replace masdter bedroom closet doors						
Work Completed	replace closet doors						

Order	03896916	Printed / Complete	Code	ligh	light repair/replace	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	303
Priority			Description	bathroom/living room		Resident	10 - German Gomez Diaz
Received by	1341	Claudia Jiron	Reported By			Reported	09/12/2015 1001a
Assigned to	0971	Rafael Portillo	Contractor			Start	09/12/2015 1001a
Access Code			Warranty			Due	09/12/2015
Travel Hours			Est / Amount			Complete	09/12/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	bathroom and living room light bulbs need to be changed						
Work Completed	replaced 1 bathroom light bulb and hallway light bulb						

Order	03896959	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	304
Priority			Description	toilet		Resident	10 - Judith Torres Molina
Received by	1341	Claudia Jiron	Reported By			Reported	09/12/2015 1044a
Assigned to	0971	Rafael Portillo	Contractor			Start	09/12/2015 1044a
Access Code			Warranty			Due	09/12/2015
Travel Hours			Est / Amount			Complete	09/12/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	the toilet takes a long time to fill back up after it is flushed						
Work Completed	replaced fluidmastrer						

10 FLOWER BRANCH

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Order	03897776	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	304	
Priority			Description	BATHTUB CLOGGED		Resident	09 - Elise Brun	
Received by	0769	Deborah Gallo	Reported By			Reported	09/14/2015	1142a
Assigned to	0971	Rafael Portillo	Contractor			Start	09/14/2015	1142a
Access Code			Warranty			Due	09/14/2015	
Travel Hours			Est / Amount			Complete	09/14/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	THE BATHTUB CLOGGED							
Work Completed	unclogged bathtub							

Order	03897827	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	various		Resident	07 - Dolores Benitez	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/14/2015	1201p
Assigned to	0993	Melty Castillo	Contractor			Start	09/14/2015	1201p
Access Code			Warranty			Due	09/14/2015	
Travel Hours			Est / Amount			Complete	09/14/2015	0300P
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	garbage disposal not working, curtain rod fell vanity mirror(small) jammed. room closet door off track. check balcony (loose)							
Work Completed	GD Jammed Curtain clips new door dividers balcony loose Unjammed g/d researed curtain clips. replaced med/cabinet researed door Carpenter for balcony							

Order	03898253	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	Balcony loose		Resident	07 - Dolores Benitez	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/14/2015	430p
Assigned to	CON	CONTRACTOR	Contractor			Start	09/14/2015	430p
Access Code			Warranty			Due	09/14/2015	
Travel Hours			Est / Amount			Complete	10/13/2015	
Satisfaction	yes		Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Balcony loose.							
Work Completed	repair balcony							

Order	03898710	Printed / Complete	Code	door	Door Repair/Replace	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	Balcony door		Resident	10 - Jose Ramos	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/15/2015	1121a
Assigned to	0993	Melty Castillo	Contractor			Start	09/15/2015	1121a
Access Code			Warranty			Due	09/15/2015	
Travel Hours			Est / Amount			Complete	09/15/2015	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	balcony door is not locking							
Work Completed	completed							

Order	03898813	Printed / Complete	Code	BLIN	Repair/Replace blind	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	301	
Priority			Description	blinds/ kitchen ligh		Resident	06 - Gustavo Zuniga	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/15/2015	1231p
Assigned to	0993	Melty Castillo	Contractor			Start	09/15/2015	1231p
Access Code			Warranty			Due	09/15/2015	
Travel Hours			Est / Amount			Complete	09/15/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedroom blinds replacement kitchen light not working							
Work Completed	bedroom blind will be charged kitchen light 2 faulty flouresent lights tubes repalced							

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
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Order	03898999	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	check cabinet		Resident	04 - Selvin Rosales	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	09/15/2015	251p
Assigned to	0993	Melty Castillo	Contractor			Start	09/15/2015	251p
Access Code			Warranty			Due	09/15/2015	
Travel Hours			Est / Amount			Complete	09/15/2015	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	check kitchen cabinets they are hard to open chekc all bedroom doors they are alos hard to open due to paint rsidue							
Work Completed	replace 4 cabinet drawers							

Order	03901575	Printed / Complete	Code	ELEC	ELECTRICAL	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	Storage room		Resident	-	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/18/2015	311p
Assigned to	0993	Melty Castillo	Contractor			Start	09/18/2015	311p
Access Code			Warranty			Due	09/18/2015	
Travel Hours			Est / Amount			Complete	09/18/2015	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Storage room							
Work Completed	replaced fuse 15 amps							

Order	03901967	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	102	
Priority			Description	Smoke detector		Resident	13 - Eskinder Ayele	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/19/2015	129p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	09/19/2015	129p
Access Code			Warranty			Due	09/19/2015	
Travel Hours			Est / Amount			Complete	09/19/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Change battery on smoke detector							
Work Completed	REPALCED SMOKE DETECTOR BATTERY							

Order	03902026	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	Bathtub		Resident	13 - Ramon Gomez	
Received by	1325	Jocelyn Barada	Reported By			Reported	09/19/2015	255p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	09/19/2015	255p
Access Code			Warranty			Due	09/19/2015	
Travel Hours			Est / Amount			Complete	09/19/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bathtub clogged							
Work Completed	USED HAND SNAKE TO UNCLOG DRAIN							

Order	03902666	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	CHECK FLOOR		Resident	08 - Millicent Booker	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	09/21/2015	1150a
Assigned to	0993	Melty Castillo	Contractor			Start	09/21/2015	1150a
Access Code			Warranty			Due	09/21/2015	
Travel Hours			Est / Amount			Complete	09/21/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	CHEKC THE FLOOR IN THE LIVING ROOM IT IS LIFTING							
Work Completed	need to send carpenter							

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Order	03902989	Printed / Complete	Code	FLOO	FLOORING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	204
Priority			Description	floor		Resident	08 - Millicent Booker
Received by	10MT	Mayra Pinto	Reported By			Reported	09/21/2015 311p
Assigned to	CON	CONTRACTOR	Contractor			Start	09/21/2015 311p
Access Code			Warranty			Due	09/21/2015
Travel Hours			Est / Amount			Complete	09/29/2015
Satisfaction	yes		Hrs / Amount	0.25		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	floor lifting at living room						
Work Completed	soho will have ato come to do the repairs and residents need to move the fish tank						

Order	03905037	Printed / Complete	Code	REGL	REGLAZING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	012
Priority			Description	inspect tub		Resident	04 - Victor Morales Olayo
Received by	0769	Deborah Gallo	Reported By			Reported	09/23/2015 427p
Assigned to	CON	CONTRACTOR	Contractor			Start	09/23/2015 427p
Access Code			Warranty			Due	09/23/2015
Travel Hours			Est / Amount			Complete	10/07/2015
Satisfaction	yes		Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	inspect tub						
Work Completed	need to send some one to repair leak						

Order	03905040	Printed / Complete	Code	BLIN	Repair/Replace blind	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	012
Priority			Description	replace blinds		Resident	04 - Victor Morales Olayo
Received by	1341	Claudia Jiron	Reported By			Reported	09/23/2015 429p
Assigned to	0971	Rafael Portillo	Contractor			Start	09/23/2015 429p
Access Code			Warranty			Due	09/23/2015
Travel Hours			Est / Amount			Complete	09/23/2015
Satisfaction	yes		Hrs / Amount	0.10		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	replace mini blind long in living room						
Work Completed	new long mini blind						

Order	03905957	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	plugs in apartment		Resident	09 - Ma Morales
Received by	1341	Claudia Jiron	Reported By			Reported	09/24/2015 246p
Assigned to	0993	Melty Castillo	Contractor			Start	09/24/2015 246p
Access Code			Warranty			Due	09/24/2015
Travel Hours			Est / Amount			Complete	09/24/2015
Satisfaction	yes		Hrs / Amount	0.45		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	all of the plugs in the apartment are lose the switch for the grinder is hard to use						
Work Completed	replaced 2 switches and 6 outlets						

Order	03907802	Printed / Complete	Code	PAIN	PAINTING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	201
Priority			Description	paint		Resident	04 - Selvin Rosales
Received by	10MT	Mayra Pinto	Reported By			Reported	09/28/2015 1150a
Assigned to	CON	CONTRACTOR	Contractor			Start	09/28/2015 1150a
Access Code			Warranty			Due	09/28/2015
Travel Hours			Est / Amount			Complete	11/13/2015
Satisfaction	yes		Hrs / Amount	3.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	paint 4 cabinet drawers						
Work Completed	paint four drawers						



## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

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Order	03908083	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	ac not working		Resident	04 - Selvin Rosales	
Received by	1341	Claudia Jiron	Reported By			Reported	09/28/2015	220p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	09/28/2015	220p
Access Code			Warranty			Due	09/28/2015	
Travel Hours			Est / Amount			Complete	09/28/2015	0410P
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.50		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the ac in the apartment is not working							
Work Completed	Replaced 2 30amps fuse Replaced Wall switch							

Order	03908144	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	bb treatments		Resident	04 - Selvin Rosales	
Received by	0769	Deborah Gallo	Reported By			Reported	09/28/2015	246p
Assigned to	CON	CONTRACTOR	Contractor			Start	09/28/2015	246p
Access Code			Warranty			Due	09/28/2015	
Travel Hours			Est / Amount			Complete	09/28/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	4.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bb treatment							
Work Completed	completed all bb treatments							

Order	03908251	Printed / Complete	Code	PLUM	PLUMBING	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	laundry room		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	09/28/2015	335p
Assigned to	0993	Melty Castillo	Contractor			Start	09/28/2015	335p
Access Code			Warranty			Due	09/28/2015	
Travel Hours			Est / Amount			Complete	09/28/2015	0340P
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	laundry room tub is overflowing							
Work Completed	After inspecting launbdry tub water was draining property in floor drainage, unclogged floor drain							

Order	03909146	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	ac		Resident	04 - Selvin Rosales	
Received by	1341	Claudia Jiron	Reported By			Reported	09/29/2015	236p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	09/29/2015	236p
Access Code			Warranty			Due	09/29/2015	
Travel Hours			Est / Amount			Complete	09/29/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the ac is shooting out hot air							
Work Completed	repaired broken 24 volts replaced 2 24 volts contactor replaced 1 capacitor 35-5							

Order	03909949	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	tub diverter		Resident	10 - Jose Ramos	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	09/30/2015	108p
Assigned to	0993	Melty Castillo	Contractor			Start	09/30/2015	108p
Access Code			Warranty			Due	09/30/2015	
Travel Hours			Est / Amount			Complete	09/30/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	tub faucet diverter is falling off caulking around the tub needed							
Work Completed	informaed mayra about work order paint needed in ceiling caulking around the tub reinstaled tub faucet divertor							

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KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
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 SILVER SPRING MD 20910

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Order	03910130	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	replace		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	09/30/2015	230p
Assigned to	0971	Rafael Portillo	Contractor			Start	09/30/2015	230p
Access Code			Warranty			Due	09/30/2015	
Travel Hours			Est / Amount			Complete	09/30/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	replace vertical slat for office							
Work Completed	replaced vertical slat in office							

Order	03910395	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	304	
Priority			Description	a/c leaking from sm		Resident	10 - Judith Torres Molina	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	09/30/2015	439p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	09/30/2015	439p
Access Code			Warranty			Due	09/30/2015	
Travel Hours			Est / Amount			Complete	09/30/2015	0400P
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	a/c leaking from small bedroom closet							
Work Completed	Unclogged condensation line							

Order	03911188	Printed / Complete	Code	REGL	REGLAZING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	reglaze		Resident	10 - Jose Ramos	
Received by	10MT	Mayra Pinto	Reported By			Reported	10/01/2015	1223p
Assigned to	CON	CONTRACTOR	Contractor			Start	10/01/2015	1223p
Access Code			Warranty			Due	10/01/2015	
Travel Hours			Est / Amount			Complete	10/14/2015	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	reglaze tub and walls PO# 530128 10-5-15							
Work Completed	reglaze tub and walls							

Order	03915183	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	ac filter		Resident	06 - Rosalio Cortez Chol	
Received by	1341	Claudia Jiron	Reported By			Reported	10/06/2015	914a
Assigned to	1316	Walther Diaz Perez	Contractor			Start	10/06/2015	914a
Access Code			Warranty			Due	10/06/2015	
Travel Hours			Est / Amount			Complete	10/06/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the ac filter needs to be changed also the exhaust fan needs to be changed							
Work Completed	replaced the air filter replaced exhaust filter							

Order	03916460	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	freezer making		Resident	13 - Ramon Gomez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/07/2015	1107a
Assigned to	0993	Melty Castillo	Contractor			Start	10/07/2015	1107a
Access Code			Warranty			Due	10/07/2015	
Travel Hours			Est / Amount			Complete	10/07/2015	
Satisfaction	yes		Hrs / Amount	0.35		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	freezer making a lot of noise							
Work Completed	completed							

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KAY MANAGEMENT CO., INC.  
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Order	03916527	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	repair		Resident	04 - Victor Morales Olayo	
Received by	10MT	Mayra Pinto	Reported By			Reported	10/07/2015	1154a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	10/07/2015	1154a
Access Code			Warranty			Due	10/07/2015	
Travel Hours			Est / Amount			Complete	10/07/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair bath tub faucet leaking							
Work Completed	completed							

Order	03916560	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	reinstlal valves tub		Resident	10 - Jose Ramos	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/07/2015	1204p
Assigned to	0993	Melty Castillo	Contractor			Start	10/07/2015	1204p
Access Code			Warranty			Due	10/07/2015	
Travel Hours			Est / Amount			Complete	10/07/2015	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	reinstall the bathtub knobs and remove papaer around the tub							
Work Completed	removed paper from tub re-installed knobs bedbugs in bedroom							

Order	03916739	Printed / Complete	Code	PLUM	PLUMBING	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	laundry room tub		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/07/2015	223p
Assigned to	0993	Melty Castillo	Contractor			Start	10/07/2015	223p
Access Code			Warranty			Due	10/07/2015	
Travel Hours			Est / Amount			Complete	10/07/2015	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	laundry room tub clogged							
Work Completed	unclogged tub							

Order	03918347	Printed / Complete	Code	keys	Make keys	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	make keys		Resident	07 - Dolores Benitez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/09/2015	103p
Assigned to	0971	Rafael Portillo	Contractor			Start	10/09/2015	103p
Access Code			Warranty			Due	10/09/2015	
Travel Hours			Est / Amount			Complete	10/09/2015	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	make keys for mailbox							
Work Completed	complted							

Order	03918741	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	toilet		Resident	08 - Stanley Waigwa	
Received by	0769	Deborah Gallo	Reported By			Reported	10/10/2015	1006a
Assigned to	0971	Rafael Portillo	Contractor			Start	10/10/2015	1006a
Access Code			Warranty			Due	10/10/2015	
Travel Hours			Est / Amount			Complete	10/10/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the toilet when you flush the water keeps running							
Work Completed	replaced fluid master, flapper and level							

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KAY MANAGEMENT CO., INC.  
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Order	03918806	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	3 light bulbs		Resident	10 - German Gomez Diaz	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/10/2015	1155a
Assigned to	0971	Rafael Portillo	Contractor			Start	10/10/2015	1155a
Access Code			Warranty			Due	10/10/2015	
Travel Hours			Est / Amount			Complete	10/10/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	3 light bulbs in the living room							
Work Completed	replaced light bulbs							

Order	03920483	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	bedbug treatment		Resident	10 - Jose Ramos	
Received by	0769	Deborah Gallo	Reported By			Reported	10/13/2015	1104a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/13/2015	1104a
Access Code			Warranty			Due	10/13/2015	
Travel Hours			Est / Amount			Complete	11/18/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	4.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	BEDBUG TREATMENT 1ST:10/21/15:TREATED FOR BEDBUGS 2ND:11/04/15:TREATED FOR BEDBUGS 3RD:11/18/15:TREATED FOR BEDBUGS PO#531326 SPOKE TO:ANTONIO							
Work Completed	COMPLETED ALL BB TREATMENT DATES							

Order	03920771	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	301	
Priority			Description	TUB CLOGGED		Resident	06 - Gustavo Zuniga	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/13/2015	244p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	10/13/2015	244p
Access Code			Warranty			Due	10/13/2015	
Travel Hours			Est / Amount			Complete	10/13/2015	
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	tub clogged water not draining							
Work Completed	unclogged bathroom tub							

Order	03922121	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	102	
Priority			Description	kitchen light out		Resident	13 - Eskinder Ayele	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/15/2015	1028a
Assigned to	0971	Rafael Portillo	Contractor			Start	10/15/2015	1028a
Access Code			Warranty			Due	10/15/2015	
Travel Hours			Est / Amount			Complete	10/15/2015	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	kitchen light is out replace							
Work Completed	light bulbs has been replced							

Order	03922974	Printed / Complete	Code	PAIN	PAINTING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	paint		Resident	11 - Maria Reyes de Perla	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/16/2015	926a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/16/2015	926a
Access Code			Warranty			Due	10/16/2015	
Travel Hours			Est / Amount			Complete	10/30/2015	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	paint in the bathroom paint in the hallway around the baseboard patch up holes in the small bedroom closet							
Work Completed	completed							

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KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
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 SILVER SPRING MD 20910

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Order	03923080	Printed / Complete	Code	CLEA	Apartment Cleaning	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	clean		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	10/16/2015	1011a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/16/2015	1011a
Access Code			Warranty			Due	10/16/2015	
Travel Hours			Est / Amount			Complete	10/20/2015	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	clean entire building after stabbing on 10/15/15 PO#							
Work Completed	clean building after stabbing							

Order	03923914	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	smell of gas		Resident	09 - Ma Morales	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/16/2015	0504P
Assigned to	1316	Walther Diaz Perez	Contractor			Start	10/16/2015	0504P
Access Code			Warranty			Due	10/16/2015	
Travel Hours			Est / Amount			Complete	10/16/2015	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	smell of gas is present in the apartment							
Work Completed	completed							

Order	03924525	Printed / Complete	Code	ligh	light repair/replace	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	lights		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	10/19/2015	1006a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/19/2015	1006a
Access Code			Warranty			Due	10/19/2015	
Travel Hours			Est / Amount			Complete	10/19/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	8703 2 large parking lot lights out 8853 right side light out 8642 right side light out 8648 left side steps light out							
Work Completed	schedule light repair with excutive electric							

Order	03925191	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	heat not working		Resident	09 - Ma Morales	
Received by	10MT	Mayra Pinto	Reported By			Reported	10/19/2015	339p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	10/19/2015	339p
Access Code			Warranty			Due	10/19/2015	
Travel Hours			Est / Amount			Complete	10/19/2015	
Satisfaction	yes		Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	heat not working							
Work Completed	replaced 1 roll off switch							

Order	03925327	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	leak in bathroom cei		Resident	01 - Rental Office	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/19/2015	433p
Assigned to	0993	Melty Castillo	Contractor			Start	10/19/2015	433p
Access Code			Warranty			Due	10/19/2015	
Travel Hours			Est / Amount			Complete	10/19/2015	
Satisfaction	yes		Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	leak in the bathroom ceiling							
Work Completed	need to repair pipe with walter and repair pipe							



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KAY MANAGEMENT CO., INC.  
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 #410  
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Order	03926809	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	103	
Priority			Description	filter		Resident	03 - Augusto Jimenez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/21/2015	1141a
Assigned to	0971	Rafael Portillo	Contractor			Start	10/21/2015	1141a
Access Code			Warranty			Due	10/21/2015	
Travel Hours			Est / Amount			Complete	10/21/2015	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	filtetr in the a/c needs to be changwed							
Work Completed	a/c filter has been replaced							

Order	03927067	Printed / Complete	Code	SMOK	SMOKE DETECTOR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	smoke detector		Resident	01 - Rental Office	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	10/21/2015	218p
Assigned to	0971	Rafael Portillo	Contractor			Start	10/21/2015	218p
Access Code			Warranty			Due	10/21/2015	
Travel Hours			Est / Amount			Complete	10/21/2015	
Satisfaction	yes		Hrs / Amount	0.50		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	smoke detector is beeping							
Work Completed	replaced battery							

Order	03927777	Printed / Complete	Code	door	Door Repair/Replace	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	LOCKS ON DOOR		Resident	04 - Aroldo Diaz	
Received by	0769	Deborah Gallo	Reported By			Reported	10/22/2015	1258p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	10/22/2015	1258p
Access Code			Warranty			Due	10/22/2015	
Travel Hours			Est / Amount			Complete	10/22/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	THE TOP AND BOTTOM LOCKS ON THE MAIN DOOR ARE LOOSE							
Work Completed	replaced top and bottom lock							

Order	03928954	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	202	
Priority			Description	BATHTUB		Resident	06 - Jose Diaz	
Received by	1341	Claudia Jiron	Reported By			Reported	10/24/2015	1246p
Assigned to	0993	Melty Castillo	Contractor			Start	10/24/2015	1246p
Access Code			Warranty			Due	10/24/2015	
Travel Hours			Est / Amount			Complete	10/24/2015	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bathtub is clogged							
Work Completed	unclogged tub							

Order	03929429	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	BB INSPECTION		Resident	13 - Ramon Gomez	
Received by	0769	Deborah Gallo	Reported By			Reported	10/26/2015	1031a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/26/2015	1031a
Access Code			Warranty			Due	10/26/2015	
Travel Hours			Est / Amount			Complete	10/26/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BB INSPECTION							
Work Completed	BB FOUND, GET TRMT DATES							

10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
#410  
SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	03929430	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	104
Priority			Description	BB INSPECTION		Resident	10 - Iris Martinez Rios
Received by	0769	Deborah Gallo	Reported By			Reported	10/26/2015 1031a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/26/2015 1031a
Access Code			Warranty			Due	10/26/2015
Travel Hours			Est / Amount			Complete	10/26/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	BB INSPECTION						
Work Completed	BBS FOUND, GET TRMT DATES						

Order	03929433	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	203
Priority			Description	BB INSPECTION		Resident	06 - Guillermo Fuentes Fuentes
Received by	0769	Deborah Gallo	Reported By			Reported	10/26/2015 1031a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/26/2015 1031a
Access Code			Warranty			Due	10/26/2015
Travel Hours			Est / Amount			Complete	10/26/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	BB INSPECTION						
Work Completed	NO BBS FOUND						

Order	03929497	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	103
Priority			Description	BB TREATMENT		Resident	13 - Ramon Gomez
Received by	0769	Deborah Gallo	Reported By			Reported	10/26/2015 1056a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/26/2015 1056a
Access Code			Warranty			Due	10/26/2015
Travel Hours			Est / Amount			Complete	11/30/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	4.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	BEDBUG TREATMENT 1ST:11/02/15:TREATED FOR BEDBUGS 2ND:11/16/15:TREATED FOR BEDBUGS 3RD:11/30/15:TREATED FOR BEDBUGS PO#532581 SPOKE TO:ANTONIO						
Work Completed	COMPLETED ALL BB TREATMENTS						

Order	03929503	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	104
Priority			Description	BEDBUG INSPECTGION		Resident	10 - Iris Martinez Rios
Received by	0769	Deborah Gallo	Reported By			Reported	10/26/2015 1058a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/26/2015 1058a
Access Code			Warranty			Due	10/26/2015
Travel Hours			Est / Amount			Complete	11/30/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	4.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	BEDBUG INSPECTION 1ST:11/02/15:TREATED FOR BEDBUGS 2ND:11/16/15:TREATED FOR BEDBUGS 3RD:11/30/15:TREATED FOR BEDBUGS PO#532582 SPOKE TO:ANTONIO						
Work Completed	COMPLETED ALL TREATMENTS DATES FOR BBS						

Order	03929831	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	204
Priority			Description	repair		Resident	10 - Jose Ramos
Received by	10MT	Mayra Pinto	Reported By			Reported	10/26/2015 156p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	10/26/2015 156p
Access Code			Warranty			Due	10/26/2015
Travel Hours			Est / Amount			Complete	10/26/2015
Satisfaction	yes		Hrs / Amount	0.45		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	repair smoke alarm beeping the balcony door screen not closing properly						
Work Completed	replace smoke detector repair dinning room screen doors						

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

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Order	03929953	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	refrigerator		Resident	13 - Ramon Gomez	
Received by	0769	Deborah Gallo	Reported By			Reported	10/26/2015	330p
Assigned to	0993	Melty Castillo	Contractor			Start	10/26/2015	330p
Access Code			Warranty			Due	10/26/2015	
Travel Hours			Est / Amount			Complete	10/26/2015	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the refrigerator is making a lot of noises							
Work Completed	completed							

Order	03929980	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	change filter		Resident	13 - Ramon Gomez	
Received by	0769	Deborah Gallo	Reported By			Reported	10/26/2015	353p
Assigned to	0993	Melty Castillo	Contractor			Start	10/26/2015	353p
Access Code			Warranty			Due	10/26/2015	
Travel Hours			Est / Amount			Complete	10/26/2015	
Satisfaction	yes		Hrs / Amount	0.16		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	change filter							
Work Completed	replace filter							

Order	03931033	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	bathroom		Resident	-	
Received by	1341	Claudia Jiron	Reported By			Reported	10/28/2015	819a
Assigned to	0993	Melty Castillo	Contractor			Start	10/28/2015	819a
Access Code			Warranty			Due	10/28/2015	
Travel Hours			Est / Amount			Complete	10/28/2015	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	install the shower rod in bathroom							
Work Completed	re-intall shower curtain							

Order	03932198	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	tub pipe		Resident	11 - Maria Reyes de Perla	
Received by	0769	Deborah Gallo	Reported By			Reported	10/29/2015	1105a
Assigned to	CON	CONTRACTOR	Contractor			Start	10/29/2015	1105a
Access Code			Warranty			Due	10/29/2015	
Travel Hours			Est / Amount			Complete	10/29/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	pipe in tub broke							
Work Completed	PIPE IN TUB FOXED							

Order	03932310	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	Kitchen Drawer		Resident	08 - Stanley Waigwa	
Received by	1355	Erick Escudero	Reported By			Reported	10/29/2015	1202p
Assigned to	0993	Melty Castillo	Contractor			Start	10/29/2015	1202p
Access Code			Warranty			Due	10/29/2015	
Travel Hours			Est / Amount			Complete	10/29/2015	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Kitchen Drawer under kitchen sink needs to be checked. Possible door knob replacement.							
Work Completed	repair kitchen drawer							

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KAY MANAGEMENT CO., INC.  
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Order	03933226	Printed / Complete	Code	PLUM	PLUMBING	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	laundry room		Resident	-	
Received by	0769	Deborah Gallo	Reported By			Reported	10/30/2015	1211p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	10/30/2015	1211p
Access Code			Warranty			Due	10/30/2015	
Travel Hours			Est / Amount			Complete	10/30/2015	
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the laundry tub is clogged							
Work Completed	unclogged laundry room tub							

Order	03933427	Printed / Complete	Code	DRYW	DRYWALL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	repair		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	10/30/2015	303p
Assigned to	CON	CONTRACTOR	Contractor			Start	10/30/2015	303p
Access Code			Warranty			Due	10/30/2015	
Travel Hours			Est / Amount			Complete	10/30/2015	
Satisfaction	yes		Hrs / Amount	4.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair bathroom ceiling							
Work Completed	repair bathroom ceiling							

Order	03934823	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	bedbug inspection		Resident	08 - Stanley Waigwa	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/02/2015	931a
Assigned to	CON	CONTRACTOR	Contractor			Start	11/02/2015	931a
Access Code			Warranty			Due	11/02/2015	
Travel Hours			Est / Amount			Complete	11/06/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedbug inspection							
Work Completed	no bedbugs							

Order	03936964	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	301	
Priority			Description	Lightbulb/ Kitchen C		Resident	06 - Gustavo Zuniga	
Received by	1355	Erick Escudero	Reported By			Reported	11/03/2015	231p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	11/03/2015	231p
Access Code			Warranty			Due	11/03/2015	
Travel Hours			Est / Amount			Complete	11/03/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathroom light bulb needs to be replaced. Kitchen cabinet under kitchen sink needs to be fixed.							
Work Completed	bathroom light bulb replaced kitchne cabinet fixed							

Order	03937038	Printed / Complete	Code	CERA	Ceramic Tile Repair	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	replace		Resident	08 - Stanley Waigwa	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/03/2015	310p
Assigned to	CON	CONTRACTOR	Contractor			Start	11/03/2015	310p
Access Code			Warranty			Due	11/03/2015	
Travel Hours			Est / Amount			Complete	11/06/2015	
Satisfaction	yes		Hrs / Amount	12.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	replace bathroom floor tub and wall 11/5/15 floor 11-6-15 tub and walls							
Work Completed	completed							

Work Order Detail Report  
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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	03937044	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	repair		Resident	08 - Stanley Waigwa	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/03/2015	314p
Assigned to	CON	CONTRACTOR	Contractor			Start	11/03/2015	314p
Access Code			Warranty			Due	11/03/2015	
Travel Hours			Est / Amount			Complete	11/19/2015	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	repair door frame and windows afer window replacement							
Work Completed	repair door frame and windows							

Order	03937046	Printed / Complete	Code	MOCH	MOVE-OUT CHARGES	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	replace		Resident	08 - Stanley Waigwa	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/03/2015	316p
Assigned to	10MT	MAYRA TALLEY	Contractor			Start	11/03/2015	316p
Access Code			Warranty			Due	11/03/2015	
Travel Hours			Est / Amount			Complete	11/03/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: Yes	
Detail	Move-out charges as follows: Replace 2 small mini blinds \$25.00 each \$50.00 Total \$50.00							
Work Completed	Move-out charges as follows: Replace 2 small mini blinds \$25.00 each \$50.00 Total \$50.00							

Billing	Code	Description	Quantity	Per Unit	Additional Percent / Amount	Amount
	09	WO #03937046	0.00	0.00	0.00% / 0.00	50.00

Order	03937078	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	remove		Resident	08 - Stanley Waigwa	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/03/2015	336p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	11/03/2015	336p
Access Code			Warranty			Due	11/03/2015	
Travel Hours			Est / Amount			Complete	11/04/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	remove toilet and vanity 11-5-15 floor 11-6-15 tub and walls and counter tops							
Work Completed	remove toilet and vanity							

Order	03937100	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	intall		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/03/2015	344p
Assigned to	1021	Gabriel Mancias	Contractor			Start	11/03/2015	344p
Access Code			Warranty			Due	11/03/2015	
Travel Hours			Est / Amount			Complete	11/04/2015	
Satisfaction	yes		Hrs / Amount	0.05		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	intall plastic cover for 911 sign							
Work Completed	completed							

Order	03937101	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	cut		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/03/2015	345p
Assigned to	1021	Gabriel Mancias	Contractor			Start	11/03/2015	345p
Access Code			Warranty			Due	11/03/2015	
Travel Hours			Est / Amount			Complete	11/04/2015	
Satisfaction	yes		Hrs / Amount	0.05		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	cut stair treads going to 3rd floor							
Work Completed	compelted							



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Order	03939074	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	201	
Priority			Description	repair		Resident	09 - Seada Ibrahim	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/05/2015	202p
Assigned to	CON	CONTRACTOR	Contractor			Start	11/05/2015	202p
Access Code			Warranty			Due	11/05/2015	
Travel Hours			Est / Amount			Complete	12/18/2015	
Satisfaction	yes		Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	rotten wood patio ceiling							
Work Completed	repair balcony							

Order	03940637	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	heater not working		Resident	08 - Millicent Booker	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/07/2015	440p
Assigned to	0971	Rafael Portillo	Contractor			Start	11/07/2015	440p
Access Code			Warranty			Due	11/07/2015	
Travel Hours			Est / Amount			Complete	11/07/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	heater not working also replace filter							
Work Completed	checked inducwer fan motor and replaced thermostat							

Order	03941598	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	chekc for leak		Resident	04 - Victor Morales Olayo	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/09/2015	247p
Assigned to	0993	Melty Castillo	Contractor			Start	11/09/2015	247p
Access Code			Warranty			Due	11/09/2015	
Travel Hours			Est / Amount			Complete	11/09/2015	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	check fro leak bubbles forming on the bathroom wall							
Work Completed	lopez has a ticket to paint bathroom							

Order	03941835	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	301	
Priority			Description	tub clogged		Resident	08 - Antonio Citalan Lopez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/09/2015	456p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	11/09/2015	456p
Access Code			Warranty			Due	11/09/2015	
Travel Hours			Est / Amount			Complete	11/09/2015	
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	tub clogged							
Work Completed	used hand snake to unclogged tub drain							

Order	03943204	Printed / Complete	Code	PAIN	PAINTING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	paint		Resident	04 - Victor Morales Olayo	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/11/2015	1051a
Assigned to	CON	CONTRACTOR	Contractor			Start	11/11/2015	1051a
Access Code			Warranty			Due	11/11/2015	
Travel Hours			Est / Amount			Complete	11/25/2015	
Satisfaction	yes		Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	paint bathroom paint peeling							
Work Completed	repair wall behind bathroom door paint peeling							

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
#410  
SILVER SPRING MD 20910

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Order	03943777	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	012
Priority			Description	replace		Resident	01 - Rental Office
Received by	10MT	Mayra Pinto	Reported By			Reported	11/11/2015 450p
Assigned to	1021	Gabriel Mancias	Contractor			Start	11/11/2015 450p
Access Code			Warranty			Due	11/11/2015
Travel Hours			Est / Amount			Complete	11/12/2015
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	replace tile carpet						
Work Completed	replace carpet						

Order	03943955	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	101
Priority			Description	Blinds broken.		Resident	04 - Saul Paniagua
Received by	1355	Erick Escudero	Reported By			Reported	11/12/2015 937a
Assigned to	0993	Melty Castillo	Contractor			Start	11/12/2015 937a
Access Code			Warranty			Due	11/12/2015
Travel Hours			Est / Amount			Complete	11/12/2015
Satisfaction	yes		Hrs / Amount	0.25		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	living room blinds slots are missing.						
Work Completed	completed						

Order	03944280	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	201
Priority			Description	living room		Resident	04 - Selvin Rosales
Received by	1341	Claudia Jiron	Reported By			Reported	11/12/2015 242p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	11/12/2015 242p
Access Code			Warranty			Due	11/12/2015
Travel Hours			Est / Amount			Complete	11/12/2015
Satisfaction	yes		Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	gas smell as soon as you come in the house						
Work Completed	check gas leak no leaks in stove and furnace						

Order	03944315	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	203
Priority			Description	kitchen		Resident	04 - Aroldo Diaz
Received by	1341	Claudia Jiron	Reported By			Reported	11/12/2015 304p
Assigned to	0993	Melty Castillo	Contractor			Start	11/12/2015 304p
Access Code			Warranty			Due	11/12/2015
Travel Hours			Est / Amount			Complete	11/12/2015
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	faucet in the kitchen sink						
Work Completed	install aerorator						

Order	03944826	Printed / Complete	Code	CPT	CARPET	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	012
Priority			Description	CLEAN CPT		Resident	01 - Rental Office
Received by	0769	Deborah Gallo	Reported By			Reported	11/13/2015 1048a
Assigned to	CON	CONTRACTOR	Contractor			Start	11/13/2015 1048a
Access Code			Warranty			Due	11/13/2015
Travel Hours			Est / Amount			Complete	11/25/2015
Satisfaction	yes		Hrs / Amount	6.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	CLEAN CPT						
Work Completed	clean office carpet						

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KAY MANAGEMENT CO., INC.  
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Order	03945472	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	kitchen		Resident	04 - Luis Molina	
Received by	1341	Claudia Jiron	Reported By			Reported	11/13/2015	438p
Assigned to	1316	Walther Diaz Perez	Contractor			Start	11/13/2015	438p
Access Code			Warranty			Due	11/13/2015	
Travel Hours			Est / Amount			Complete	11/13/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	kitchen light not working hallway light not wokring							
Work Completed	everything listed was completed							

Order	03945724	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	103	
Priority			Description	bathroom sink faucet		Resident	03 - Augusto Jimenez	
Received by	1355	Erick Escudero	Reported By			Reported	11/14/2015	1123a
Assigned to	1316	Walther Diaz Perez	Contractor			Start	11/14/2015	1123a
Access Code			Warranty			Due	11/14/2015	
Travel Hours			Est / Amount			Complete	11/14/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathroom sink faucet is not working properly inspect.							
Work Completed	replaced faucet aeroter							

Order	03947079	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	302	
Priority			Description	kitchen sink		Resident	08 - Luis Hernandez Franco	
Received by	1341	Claudia Jiron	Reported By			Reported	11/16/2015	248p
Assigned to	0971	Rafael Portillo	Contractor			Start	11/16/2015	248p
Access Code			Warranty			Due	11/16/2015	
Travel Hours			Est / Amount			Complete	11/16/2015	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	when you turn on the faucet water splashes everywhere							
Work Completed	replaced aderotor							

Order	03948059	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	BEDBUG TREATMENT		Resident	01 - Rental Office	
Received by	0769	Deborah Gallo	Reported By			Reported	11/17/2015	311p
Assigned to	CON	CONTRACTOR	Contractor			Start	11/17/2015	311p
Access Code			Warranty			Due	11/17/2015	
Travel Hours			Est / Amount			Complete	11/17/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BEDBUG TREATMENT							
Work Completed	COMPLETED ALL BB TREATMENTS							

Order	03949106	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	mouse in kitchen.		Resident	06 - Rosalio Cortez Chol	
Received by	1355	Erick Escudero	Reported By			Reported	11/18/2015	407p
Assigned to	0993	Melty Castillo	Contractor			Start	11/18/2015	407p
Access Code			Warranty			Due	11/18/2015	
Travel Hours			Est / Amount			Complete	11/18/2015	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Dead mouse in kitchen inspect.							
Work Completed	remove mous							

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Order	03950452	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	101
Priority			Description	mouse in fridge		Resident	06 - Rosalio Cortez Chol
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/20/2015 1222p
Assigned to	0993	Melty Castillo	Contractor			Start	11/20/2015 1222p
Access Code			Warranty			Due	11/20/2015
Travel Hours			Est / Amount			Complete	11/20/2015
Satisfaction	yes		Hrs / Amount	0.10		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	mouse in kithchen search in entire kitchen						
Work Completed	nothing found						

Order	03950886	Printed / Complete	Code	door	Door Repair/Replace	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	203
Priority			Description	top lock		Resident	04 - Aroldo Diaz
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/21/2015 1107a
Assigned to	0993	Melty Castillo	Contractor			Start	11/21/2015 1107a
Access Code			Warranty			Due	11/21/2015
Travel Hours			Est / Amount			Complete	11/21/2015
Satisfaction	yes		Hrs / Amount	0.45		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	top lock the screws are coming out and needs to be replaced with a longer screw						
Work Completed	completed						

Order	03950952	Printed / Complete	Code	PAIN	PAINTING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	203
Priority			Description	paint kitchen		Resident	04 - Aroldo Diaz
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/21/2015 1236p
Assigned to	CON	CONTRACTOR	Contractor			Start	11/21/2015 1236p
Access Code			Warranty			Due	11/21/2015
Travel Hours			Est / Amount			Complete	11/25/2015
Satisfaction	yes		Hrs / Amount	3.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	paint hallway nad dining room ceiling						
Work Completed	paint hallway only						

Order	03950966	Printed / Complete	Code	DRYW	DRYWALL	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	203
Priority			Description	seal hoels		Resident	04 - Aroldo Diaz
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/21/2015 1257p
Assigned to	CON	CONTRACTOR	Contractor			Start	11/21/2015 1257p
Access Code			Warranty			Due	11/21/2015
Travel Hours			Est / Amount			Complete	11/25/2015
Satisfaction	yes		Hrs / Amount	3.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	seal holes in the stove seal hole in the hallway closet seal hole behind the toilet by the pipe						
Work Completed	seal holes behind stove and hallway closet behind stove						

Order	03952267	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	012
Priority			Description	flickering light		Resident	01 - Rental Office
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/23/2015 443p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	11/23/2015 443p
Access Code			Warranty			Due	11/23/2015
Travel Hours			Est / Amount			Complete	11/23/2015 0445P
Satisfaction	yes		Hrs / Amount	0.20		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	flickering light on the outside of the rental office						
Work Completed	Replaced light bulb.						

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Order	03952569	Printed / Complete	Code	FLOO	FLOORING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	screen floors		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/24/2015	1014a
Assigned to	CON	CONTRACTOR	Contractor			Start	11/24/2015	1014a
Access Code			Warranty			Due	11/24/2015	
Travel Hours			Est / Amount			Complete	11/25/2015	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	screen floors and repair floor lifting PO# 535624 11/25/15							
Work Completed	screen floors and repair							

Order	03952787	Printed / Complete	Code	CAB	CABINETS	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	one cabinet door		Resident	06 - Rosalio Cortez Chol	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/24/2015	1245p
Assigned to	0993	Melty Castillo	Contractor			Start	11/24/2015	1245p
Access Code			Warranty			Due	11/24/2015	
Travel Hours			Est / Amount			Complete	11/24/2015	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	one cabinet door does not close properly							
Work Completed	replaced cabinet							

Order	03952789	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	bad smell of rodent		Resident	06 - Rosalio Cortez Chol	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/24/2015	1246p
Assigned to	0993	Melty Castillo	Contractor			Start	11/24/2015	1246p
Access Code			Warranty			Due	11/24/2015	
Travel Hours			Est / Amount			Complete	11/24/2015	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bad smell of rodent in kitchen search for issue							
Work Completed	nothing is wrong went with walther							

Order	03952854	Printed / Complete	Code	ISSU	ISSUED	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	issue keys		Resident	-	
Received by			Reported By	vacant -1		Reported	01/10/2016	134p
Assigned to	0971	Rafael Portillo	Contractor			Start	01/10/2016	134p
Access Code			Warranty			Due	01/10/2016	134p
Travel Hours			Est / Amount			Complete	01/26/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	COMPLETE WORK ORDER WHEN KEYS ARE ISSUED FOR WORK TO BEGIN IN UNIT.							
Work Completed	issue keys							

Order	03952855	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	punch out done		Resident	-	
Received by			Reported By	vacant -2		Reported	01/10/2016	134p
Assigned to	1021	Gabriel Mancias	Contractor			Start	01/10/2016	134p
Access Code			Warranty			Due	01/10/2016	134p
Travel Hours			Est / Amount			Complete	02/19/2016	
Satisfaction	yes		Hrs / Amount	8.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Work Completed	punch out completed by gabriel							



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Order	03952856	Printed / Complete	Code	PAIN	PAINTING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	painted		Resident	-	
Received by			Reported By	vacant -3		Reported	01/10/2016	134p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/10/2016	134p
Access Code			Warranty			Due	01/10/2016	134p
Travel Hours			Est / Amount			Complete	01/26/2016	
Satisfaction	yes		Hrs / Amount	13.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	painted vacant							

Order	03952857	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	apt clean		Resident	-	
Received by			Reported By	vacant -4		Reported	01/10/2016	134p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/10/2016	134p
Access Code			Warranty			Due	01/10/2016	134p
Travel Hours			Est / Amount			Complete	02/20/2016	
Satisfaction	yes		Hrs / Amount	8.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	apt clean							

Order	03952858	Printed / Complete	Code	INS	INSPECT APARTMENT	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	apt ready		Resident	-	
Received by			Reported By	vacant -5		Reported	01/10/2016	134p
Assigned to	10MT	MAYRA TALLEY	Contractor			Start	01/10/2016	134p
Access Code			Warranty			Due	01/10/2016	134p
Travel Hours			Est / Amount			Complete	02/20/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	apt ready							

Order	03953407	Printed / Complete	Code	PAIN	PAINTING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	paint		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	11/25/2015	932a
Assigned to	CON	CONTRACTOR	Contractor			Start	11/25/2015	932a
Access Code			Warranty			Due	11/25/2015	
Travel Hours			Est / Amount			Complete	11/25/2015	
Satisfaction	yes		Hrs / Amount	5.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	paint shop floor only one room and touch up entire office							
Work Completed	paint shop and touch up entire office							

Order	03955694	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	overflowing drain		Resident	04 - Victor Morales Olayo	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	11/30/2015	1235p
Assigned to	0971	Rafael Portillo	Contractor			Start	11/30/2015	1235p
Access Code			Warranty			Due	11/30/2015	
Travel Hours			Est / Amount			Complete	11/30/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	overflowing from the drain on the outside patio							
Work Completed	completed the work had to call API, came out and fixed the drain.							

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Order	03958385	Printed / Complete	Code	door	Door Repair/Replace	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	closet door		Resident	10 - German Gomez Diaz	
Received by	0769	Deborah Gallo	Reported By			Reported	12/02/2015	341p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	12/02/2015	341p
Access Code			Warranty			Due	12/02/2015	
Travel Hours			Est / Amount			Complete	12/02/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the master bedroom closet is not closing properly							
Work Completed	put closet door back on track in the master bedroom							

Order	03964624	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	bathroom sink clogge		Resident	01 - Rental Office	
Received by	0769	Deborah Gallo	Reported By			Reported	12/09/2015	340p
Assigned to	0993	Melty Castillo	Contractor			Start	12/09/2015	340p
Access Code			Warranty			Due	12/09/2015	
Travel Hours			Est / Amount			Complete	12/09/2015	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bathroom sink is clogged							
Work Completed	unclogged sink							

Order	03966481	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	kitchen sink clogged		Resident	04 - Aroldo Diaz	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	12/11/2015	308p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	12/11/2015	308p
Access Code			Warranty			Due	12/11/2015	
Travel Hours			Est / Amount			Complete	12/11/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	kitchen sink is clogged							
Work Completed	unclogged kitchen sink							

Order	03967076	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	toilet is leaking		Resident	13 - Ramon Gomez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	12/14/2015	844a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	12/14/2015	844a
Access Code			Warranty			Due	12/14/2015	
Travel Hours			Est / Amount			Complete	12/14/2015	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	toilet is leaking from around the rim							
Work Completed	check toilet bowl no leak in toilet							

Order	03967347	Printed / Complete	Code	REGL	REGLAZING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	reglaze		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	12/14/2015	1014a
Assigned to	CON	CONTRACTOR	Contractor			Start	12/14/2015	1014a
Access Code			Warranty			Due	12/14/2015	
Travel Hours			Est / Amount			Complete	12/18/2015	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	reglaze counter tops PO# 537647 12/18/15							
Work Completed	reglaze counter tops							

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Order	03967973	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	intall		Resident	11 - Maria Reyes de Perla	
Received by	10MT	Mayra Pinto	Reported By			Reported	12/14/2015	253p
Assigned to	CON	CONTRACTOR	Contractor			Start	12/14/2015	253p
Access Code			Warranty			Due	12/14/2015	
Travel Hours			Est / Amount			Complete	12/14/2015	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	intall small bedroom closet doors							
Work Completed	replace 2 bedroom closet doors							

Order	03968413	Printed / Complete	Code	LEAD	LEAD INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	719244		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	12/15/2015	1000a
Assigned to	CON	CONTRACTOR	Contractor			Start	12/15/2015	1000a
Access Code			Warranty			Due	12/15/2015	
Travel Hours			Est / Amount			Complete	01/04/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	lead inspection							
Work Completed	apss inpection							

Order	03968529	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	no light in bedrom		Resident	10 - Iris Martinez Rios	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	12/15/2015	1103a
Assigned to	0993	Melty Castillo	Contractor			Start	12/15/2015	1103a
Access Code			Warranty			Due	12/15/2015	
Travel Hours			Est / Amount			Complete	12/15/2015	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	no power in the bedrooms or in the bathroom							
Work Completed	cmpleted							

Order	03970684	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	check		Resident	04 - Selvin Rosales	
Received by	10MT	Mayra Pinto	Reported By			Reported	12/17/2015	304p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	12/17/2015	304p
Access Code			Warranty			Due	12/17/2015	
Travel Hours			Est / Amount			Complete	12/17/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	check bathroom faucet is leaking							
Work Completed	replaced stem in bathroom tub facuet							

Order	03971046	Printed / Complete	Code	ISSU	ISSUED	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	issue keys		Resident	-	
Received by			Reported By	vacant -1		Reported	02/05/2016	935a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	02/05/2016	935a
Access Code			Warranty			Due	02/05/2016	935a
Travel Hours			Est / Amount			Complete	02/05/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	COMPLETE WORK ORDER WHEN KEYS ARE ISSUED FOR WORK TO BEGIN IN UNIT.							
Work Completed	issue keys							

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	03971047	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	punch out done		Resident	-	
Received by			Reported By	vacant -2		Reported	02/05/2016	935a
Assigned to	0971	Rafael Portillo	Contractor			Start	02/05/2016	935a
Access Code			Warranty			Due	02/05/2016	935a
Travel Hours			Est / Amount			Complete	03/21/2016	
Satisfaction	yes		Hrs / Amount	10.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	punch out done							

Order	03971048	Printed / Complete	Code	PAIN	PAINTING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	painted		Resident	-	
Received by			Reported By	vacant -3		Reported	02/05/2016	935a
Assigned to	CON	CONTRACTOR	Contractor			Start	02/05/2016	935a
Access Code			Warranty			Due	02/05/2016	935a
Travel Hours			Est / Amount			Complete	03/07/2016	
Satisfaction	yes		Hrs / Amount	32.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	painted							

Order	03971049	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	apt clean		Resident	-	
Received by			Reported By	vacant -4		Reported	02/05/2016	935a
Assigned to	CON	CONTRACTOR	Contractor			Start	02/05/2016	935a
Access Code			Warranty			Due	02/05/2016	935a
Travel Hours			Est / Amount			Complete	03/23/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	apt clean							

Order	03971050	Printed / Complete	Code	INS	INSPECT APARTMENT	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	ap ready		Resident	-	
Received by			Reported By	vacant -5		Reported	02/05/2016	935a
Assigned to	10MT	MAYRA TALLEY	Contractor			Start	02/05/2016	935a
Access Code			Warranty			Due	02/05/2016	935a
Travel Hours			Est / Amount			Complete	03/24/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	apt ready							

Order	03971716	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	304	
Priority			Description	No Heat in apartment		Resident	10 - Judith Torres Molina	
Received by	1355	Erick Escudero	Reported By			Reported	12/19/2015	1009a
Assigned to	0993	Melty Castillo	Contractor			Start	12/19/2015	1009a
Access Code			Warranty			Due	12/19/2015	
Travel Hours			Est / Amount			Complete	12/19/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	No heat in apartment							
Work Completed	bad stem-out of stock							

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KAY MANAGEMENT CO., INC.  
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 #410  
 SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	03972163	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	4 blind slots		Resident	01 - Rental Office	
Received by	1355	Erick Escudero	Reported By			Reported	12/21/2015	811a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	12/21/2015	811a
Access Code			Warranty			Due	12/21/2015	
Travel Hours			Est / Amount			Complete	12/21/2015	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Missing blind 4 blind slots by entrance. Replace/							
Work Completed	Replaced 4 slots in office blinds							

Order	03972465	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	302	
Priority			Description	tub clogged		Resident	08 - Luis Hernandez Franco	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	12/21/2015	952a
Assigned to	0993	Melty Castillo	Contractor			Start	12/21/2015	952a
Access Code			Warranty			Due	12/21/2015	
Travel Hours			Est / Amount			Complete	12/21/2015	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	tub clogged shower head is loose and water diffuses from the sides hot water valve is loose needs to be tightenedc							
Work Completed	unclogged tub replaced shower head							

Order	03972499	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	tub valve leakin		Resident	10 - Jose Ramos	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	12/21/2015	1000a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	12/21/2015	1000a
Access Code			Warranty			Due	12/21/2015	
Travel Hours			Est / Amount			Complete	12/21/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	tub valves are leaking even when closed							
Work Completed	replaced 2 stem valves in bath tub faucet							

Order	03972705	Printed / Complete	Code	HARD	HARDWARE	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	Remove nails		Resident	01 - Rental Office	
Received by	1367	Yajaira Hernandez	Reported By			Reported	12/21/2015	1121a
Assigned to	0971	Rafael Portillo	Contractor			Start	12/21/2015	1121a
Access Code			Warranty			Due	12/21/2015	
Travel Hours			Est / Amount			Complete	12/21/2015	
Satisfaction	yes		Hrs / Amount	0.05		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	remove nails from Karina's office.							
Work Completed	completed							

Order	03972986	Printed / Complete	Code	WELD	WELDING	Address	8701 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	intall		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	12/21/2015	132p
Assigned to	CON	CONTRACTOR	Contractor			Start	12/21/2015	132p
Access Code			Warranty			Due	12/21/2015	
Travel Hours			Est / Amount			Complete	12/21/2015	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	intall a security gate and window grates PO#							
Work Completed	intall a security gate and window grates							



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Completion Dates: 08/01/2015 - 08/25/2016

KAY MANAGEMENT CO., INC.  
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 SILVER SPRING MD 20910

Order	03974473	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	102	
Priority			Description	1 light bulb bath		Resident	13 - Eskinder Ayele	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	12/23/2015	1052a
Assigned to	0971	Rafael Portillo	Contractor			Start	12/23/2015	1052a
Access Code			Warranty			Due	12/23/2015	
Travel Hours			Est / Amount			Complete	12/23/2015	
Satisfaction	yes		Hrs / Amount	0.05		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	1 light bulb in the bathroom is out							
Work Completed	completed							

Order	03978109	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	toilet seat		Resident	04 - Victor Morales Olayo	
Received by	1367	Yajaira Hernandez	Reported By			Reported	12/29/2015	414p
Assigned to	0993	Melty Castillo	Contractor			Start	12/29/2015	414p
Access Code			Warranty			Due	12/29/2015	
Travel Hours			Est / Amount			Complete	12/29/2015	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	toilet seat is broken							
Work Completed	Replaced toilet seat							

Order	03978394	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	301	
Priority			Description	bath tub clogged		Resident	06 - Gustavo Zuniga	
Received by	1367	Yajaira Hernandez	Reported By			Reported	12/30/2015	928a
Assigned to	0993	Melty Castillo	Contractor			Start	12/30/2015	928a
Access Code			Warranty			Due	12/30/2015	
Travel Hours			Est / Amount			Complete	12/30/2015	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathtub is clogged							
Work Completed	unclogged							

Order	03978579	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	shower rod		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	12/30/2015	1053a
Assigned to	0993	Melty Castillo	Contractor			Start	12/30/2015	1053a
Access Code			Warranty			Due	12/30/2015	
Travel Hours			Est / Amount			Complete	12/30/2015	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	shower rod needs to be installed							
Work Completed	instaleld new shower rod							

Order	03980144	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	201	
Priority			Description	HEATER MAKING NOISE		Resident	09 - Seada Ibrahim	
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/02/2016	1003a
Assigned to	0971	Rafael Portillo	Contractor			Start	01/02/2016	1003a
Access Code			Warranty			Due	01/02/2016	
Travel Hours			Est / Amount			Complete	01/02/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	WHEN YOU TURN ON THE HEATER IS MAKING ALOT OF NOISE							
Work Completed	checked inducer draft motor and blower motor							

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Order	03980559	Printed / Complete	Code	ELEC	ELECTRICAL	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	No light		Resident	-	
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/02/2016	347p
Assigned to	0971	Rafael Portillo	Contractor			Start	01/02/2016	347p
Access Code			Warranty			Due	01/02/2016	
Travel Hours			Est / Amount			Complete	01/02/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	There is no lights in the laundry room							
Work Completed	replaced fuze							

Order	03982440	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	201	
Priority			Description	HEAT NOT WORKING		Resident	09 - Seada Ibrahim	
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/04/2016	503p
Assigned to	0993	Melty Castillo	Contractor			Start	01/04/2016	503p
Access Code			Warranty			Due	01/04/2016	
Travel Hours			Est / Amount			Complete	01/04/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Work Completed	replaced inducer motor							

Order	03982441	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	201	
Priority			Description	KITCHEN SINK		Resident	09 - Seada Ibrahim	
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/04/2016	504p
Assigned to	0993	Melty Castillo	Contractor			Start	01/04/2016	504p
Access Code			Warranty			Due	01/04/2016	
Travel Hours			Est / Amount			Complete	01/04/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	THERE IS A LINK IN THE KITCHEN SINK							
Work Completed	repaired leak in kitchen sink informed resident of the cause and will follow up next day							

Order	03983713	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	aerator & tub		Resident	04 - Selvin Rosales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/05/2016	347p
Assigned to	0993	Melty Castillo	Contractor			Start	01/05/2016	347p
Access Code			Warranty			Due	01/05/2016	
Travel Hours			Est / Amount			Complete	01/05/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Fix the aerator and the hot knob on shower is making noise when you turn it on							
Work Completed	repair faucet and found bedbugs							

Order	03984409	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	befbug inspection		Resident	04 - Selvin Rosales	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/06/2016	1156a
Assigned to	CON	CONTRACTOR	Contractor			Start	01/06/2016	1156a
Access Code			Warranty			Due	01/06/2016	
Travel Hours			Est / Amount			Complete	01/06/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedbug inspection							
Work Completed	bedbugs found							

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Order	03984513	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	clean		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/06/2016	121p
Assigned to	1021	Gabriel Mancias	Contractor			Start	01/06/2016	121p
Access Code			Warranty			Due	01/06/2016	
Travel Hours			Est / Amount			Complete	01/06/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	clean all signs							
Work Completed	clean all signs							

Order	03984534	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	bedbug treatment		Resident	04 - Selvin Rosales	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/06/2016	148p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/06/2016	148p
Access Code			Warranty			Due	01/06/2016	
Travel Hours			Est / Amount			Complete	02/17/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	4.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedbug treatment dates 1ST:01/20/16:TREATED FOR BEDBUGS 2ND:02/03/16:TREATED FOR BEDBUGS 3RD:02/17/16:TREATED FOR BEDBUGS PO# SPOKE TO:ANTONIO							
Work Completed	TREATED FOR BEDBUGS							

Order	03985073	Printed / Complete	Code	BLIN	Repair/Replace blind	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	Replace blinds.		Resident	01 - Rental Office	
Received by	1355	Erick Escudero	Reported By			Reported	01/07/2016	844a
Assigned to	0971	Rafael Portillo	Contractor			Start	01/07/2016	844a
Access Code			Warranty			Due	01/07/2016	
Travel Hours			Est / Amount			Complete	01/07/2016	0845A
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Replace blind slots.							
Work Completed	Replaced blind slots in leasing office.							

Order	03985945	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	no heat		Resident	11 - Maria Reyes de Perla	
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/07/2016	256p
Assigned to	0971	Rafael Portillo	Contractor			Start	01/07/2016	256p
Access Code			Warranty			Due	01/07/2016	
Travel Hours			Est / Amount			Complete	01/07/2016	0400P
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	There is no heat in the apartment							
Work Completed	Replaced thermostat.							

Order	03987548	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	rotary		Resident	04 - Luis Molina	
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016	418p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016	418p
Access Code			Warranty			Due	01/09/2016	
Travel Hours			Est / Amount			Complete	01/11/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	r/m							
Work Completed	Completed r/m.							

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
#410  
SILVER SPRING MD 20910

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Order	03987552	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	101
Priority			Description	Rotary		Resident	06 - Rosalio Cortez Chol
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 420p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 420p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rotary r/m.						
Work Completed	Completed r/m.						

Order	03987553	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	102
Priority			Description	rotary		Resident	06 - Iliana Matute
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 421p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 421p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary r/m.						
Work Completed	Completed r/m.						

Order	03987559	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	103
Priority			Description	rotary		Resident	03 - Augusto Jimenez
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 427p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 427p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary r/m.						
Work Completed	Completed r/m.						

Order	03987561	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	104
Priority			Description	rotary		Resident	04 - Minh Tran
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 429p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 429p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary r/m.						
Work Completed	Completed r/m.						

Order	03987562	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	201
Priority			Description	rotary r/m		Resident	04 - Selvin Rosales
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 430p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 430p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary r/m						
Work Completed	Completed r/m.						

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
#410  
SILVER SPRING MD 20910

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Order	03987565	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	202
Priority			Description	rotary		Resident	06 - Jose Diaz
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 435p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 435p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rotary r/m.						
Work Completed	Completed r/m.						

Order	03987570	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	203
Priority			Description	rotary\		Resident	06 - Guillermo Fuentes Fuentes
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 436p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 436p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary r/m						
Work Completed	Completed r/m.						

Order	03987572	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	204
Priority			Description	Rotary		Resident	08 - Millicent Booker
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 441p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 441p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rotary r/m.						
Work Completed	Completed r/m.						

Order	03987573	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	301
Priority			Description	rotary		Resident	08 - Antonio Citalan Lopez
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 443p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 443p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rotary r/m.						
Work Completed	Completed r/m.						

Order	03987585	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	302
Priority			Description	rotary		Resident	08 - Luis Hernandez Franco
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 456p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 456p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary r/m.						
Work Completed	Completed r/m.						



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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Order	03987586	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	303
Priority			Description	rotary		Resident	10 - German Gomez Diaz
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 456p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 456p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary r/m.						
Work Completed	Completed r/m.						

Order	03987587	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	304
Priority			Description	rotary		Resident	10 - Judith Torres Molina
Received by	1355	Erick Escudero	Reported By			Reported	01/09/2016 457p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/09/2016 457p
Access Code			Warranty			Due	01/09/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary r/m						
Work Completed	Completed r/m.						

Order	03988198	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	203
Priority			Description	tub clogg		Resident	04 - Aroldo Diaz
Received by	10MT	Mayra Pinto	Reported By			Reported	01/11/2016 1035a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	01/11/2016 1035a
Access Code			Warranty			Due	01/11/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	yes		Hrs / Amount	0.20		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	tub clogg						
Work Completed	unclogged tub						

Order	03988255	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	012
Priority			Description	clean		Resident	01 - Rental Office
Received by	10MT	Mayra Pinto	Reported By			Reported	01/11/2016 1052a
Assigned to	0951	Jaime Hernandez	Contractor			Start	01/11/2016 1052a
Access Code			Warranty			Due	01/11/2016
Travel Hours			Est / Amount			Complete	01/11/2016
Satisfaction	yes		Hrs / Amount	0.25		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	clean all light fixtures						
Work Completed	clean all office light fixture						

Order	03988259	Printed / Complete	Code	misc	Miscellaneous	Address	
Call Back			Building	10-8703	8703 Arliss Street	/Space	
Priority			Description	clean		Resident	-
Received by	10MT	Mayra Pinto	Reported By			Reported	01/11/2016 1052a
Assigned to	1021	Gabriel Mancias	Contractor			Start	01/11/2016 1052a
Access Code			Warranty			Due	01/11/2016
Travel Hours			Est / Amount			Complete	01/12/2016
Satisfaction	yes		Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	clean shop						
Work Completed	COMPLETED						

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Order	03988351	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	bedbug inspection		Resident	06 - Iliana Matute	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/11/2016	1131a
Assigned to	CON	CONTRACTOR	Contractor			Start	01/11/2016	1131a
Access Code			Warranty			Due	01/11/2016	
Travel Hours			Est / Amount			Complete	01/13/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	bedbug inspection							
Work Completed	no bedbugs found							

Order	03988772	Printed / Complete	Code	CARP	CARPENTRY	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	repair		Resident	06 - Iliana Matute	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/11/2016	414p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/11/2016	414p
Access Code			Warranty			Due	01/11/2016	
Travel Hours			Est / Amount			Complete	01/28/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	repair door frame and windows POI#							
Work Completed	repair door frame and windows after window replacement							

Order	03988775	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	remve trash		Resident	06 - Iliana Matute	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/11/2016	415p
Assigned to	0951	Jaime Hernandez	Contractor			Start	01/11/2016	415p
Access Code			Warranty			Due	01/11/2016	
Travel Hours			Est / Amount			Complete	01/11/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	remove trash							
Work Completed	TRASH REMOVED							

Order	03988779	Printed / Complete	Code	REGL	REGLAZING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	reglaze		Resident	06 - Iliana Matute	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/11/2016	415p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/11/2016	415p
Access Code			Warranty			Due	01/11/2016	
Travel Hours			Est / Amount			Complete	01/14/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	reglaze tub PO#540456 01/14/16							
Work Completed	reglaze tub							

Order	03989710	Printed / Complete	Code	DRYW	DRYWALL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	repair		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/12/2016	327p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/12/2016	327p
Access Code			Warranty			Due	01/12/2016	
Travel Hours			Est / Amount			Complete	01/15/2016	
Satisfaction	yes		Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	repair around hallway closet door and cover mice hole							
Work Completed	repair around hallway closet door and cover mice hole							

Work Order Detail Report  
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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Completion Dates: 08/01/2015 - 08/25/2016

Order	03989776	Printed / Complete	Code	MOCH	MOVE-OUT CHARGES	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	102
Priority			Description	Move-out charges		Resident	06 - Iliana Matute
Received by	10MT	Mayra Pinto	Reported By			Reported	01/12/2016 356p
Assigned to	10MT	MAYRA TALLEY	Contractor			Start	01/12/2016 356p
Access Code			Warranty			Due	01/12/2016
Travel Hours			Est / Amount			Complete	01/12/2016
Satisfaction	yes		Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: Yes
Detail	Move-out charges as follows: Replace 3 small mini blinds \$25.00 each \$75.00 Trash removal \$200.00 Remove bathroom tile \$75.00 Double coat of paint 225.00 Stain kill \$275.00 Total \$850.00						
Work Completed	Move-out charges as follows: Replace 3 samll mini blinds \$25.00 each \$75.00 Trash removal \$200.00 Remove bathroom tile \$75.00 Double coat of paint \$225.00 Stain-kill \$275.00 Total \$850.00						

Billing	Code	Description	Quantity	Per Unit	Additional Percent / Amount	Amount
	09	WO #03989776	0.00	0.00	0.00% / 0.00	850.00

Order	03990017	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	102
Priority			Description	remove bathroom		Resident	06 - Iliana Matute
Received by	10MT	Mayra Pinto	Reported By			Reported	01/13/2016 930a
Assigned to	1021	Gabriel Mancias	Contractor			Start	01/13/2016 930a
Access Code			Warranty			Due	01/13/2016
Travel Hours			Est / Amount			Complete	01/13/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	remove bathroom tile						
Work Completed	removed bathroom tile						

Order	03990018	Printed / Complete	Code	misc	Miscellaneous	Address	
Call Back			Building	10-8703	8703 Arliss Street	/Space	
Priority			Description	replace		Resident	-
Received by	10MT	Mayra Pinto	Reported By			Reported	01/13/2016 930a
Assigned to	0993	Melty Castillo	Contractor			Start	01/13/2016 930a
Access Code			Warranty			Due	01/13/2016
Travel Hours			Est / Amount			Complete	01/13/2016
Satisfaction	yes		Hrs / Amount	0.10		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	replace 8703 lock cut 6 keys						
Work Completed	need to order lock						

Order	03990813	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	011
Priority			Description	kitchen sink		Resident	04 - Luis Molina
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	01/14/2016 827a
Assigned to	0993	Melty Castillo	Contractor			Start	01/14/2016 827a
Access Code			Warranty			Due	01/14/2016
Travel Hours			Est / Amount			Complete	01/14/2016 0900A
Satisfaction	yes		Hrs / Amount	0.45		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	kitchen sink is clogged water does not drain						
Work Completed	Unclogged Kitchen sink.						

Order	03991613	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	304
Priority			Description	Garbage disposal		Resident	10 - Judith Torres Molina
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/14/2016 406p
Assigned to	0971	Rafael Portillo	Contractor			Start	01/14/2016 406p
Access Code			Warranty			Due	01/14/2016
Travel Hours			Est / Amount			Complete	01/14/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	garbage disposal does not work						
Work Completed	bone got stuck in garbage disposal dug in ith plyers and took our the bone garaqge disposal not damaged						

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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SILVER SPRING MD 20910

Order	03992112	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	204
Priority			Description	Rotary r/m.		Resident	08 - Millicent Booker
Received by	1355	Erick Escudero	Reported By			Reported	01/15/2016 1227p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/15/2016 1227p
Access Code			Warranty			Due	01/15/2016
Travel Hours			Est / Amount			Complete	01/19/2016
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rotary r/m.						
Work Completed	Treated r/m.						

Order	03992113	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	302
Priority			Description	Rotary r/m.		Resident	08 - Luis Hernandez Franco
Received by	1355	Erick Escudero	Reported By			Reported	01/15/2016 1227p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/15/2016 1227p
Access Code			Warranty			Due	01/15/2016
Travel Hours			Est / Amount			Complete	01/19/2016
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rotary r/m.						
Work Completed	Treated r/m.						

Order	03992116	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	101
Priority			Description	Rotary r/m.		Resident	06 - Rosalio Cortez Chol
Received by	1355	Erick Escudero	Reported By			Reported	01/15/2016 1228p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/15/2016 1228p
Access Code			Warranty			Due	01/15/2016
Travel Hours			Est / Amount			Complete	01/19/2016
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rotary r/m.						
Work Completed	Treated r/m.						

Order	03994287	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	NO HEAT		Resident	09 - Ma Morales
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/20/2016 903a
Assigned to	0993	Melty Castillo	Contractor			Start	01/20/2016 903a
Access Code			Warranty			Due	01/20/2016
Travel Hours			Est / Amount			Complete	01/21/2016
Satisfaction	yes		Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	NO HEAT IN THE APARTMENT						
Work Completed	repair heat						

Order	03994833	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	303
Priority			Description	kitchen gas smell		Resident	09 - Fen Zheng
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/20/2016 112p
Assigned to	0993	Melty Castillo	Contractor			Start	01/20/2016 112p
Access Code			Warranty			Due	01/20/2016
Travel Hours			Est / Amount			Complete	01/20/2016 0130P
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	There is a gas smell in the kitchen						
Work Completed	Inspected oven. Everything ok no longer smell of gas.						

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KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

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Order	03995295	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	there is no light		Resident	09 - Ma Morales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/21/2016	914a
Assigned to	0993	Melty Castillo	Contractor			Start	01/21/2016	914a
Access Code			Warranty			Due	01/21/2016	
Travel Hours			Est / Amount			Complete	01/21/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	The fuses blew out. there is no light in the apartment							
Work Completed	repair fuse heat							

Order	03995510	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	Laundry room		Resident	-	
Received by	1355	Erick Escudero	Reported By			Reported	01/21/2016	1151a
Assigned to	0971	Rafael Portillo	Contractor			Start	01/21/2016	1151a
Access Code			Warranty			Due	01/21/2016	
Travel Hours			Est / Amount			Complete	01/21/2016	1153A
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	laundry room has smell of smoke, Inspect							
Work Completed	Smoke coming from dryer due to overload. Unplugged from the outlet reported to property manager.							

Order	03995638	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	overflow in bathroom		Resident	04 - Luis Molina	
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/21/2016	130p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	01/21/2016	130p
Access Code			Warranty			Due	01/21/2016	
Travel Hours			Est / Amount			Complete	01/21/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	There is an overflow in the bathroom							
Work Completed	replaced fluidmaster and flapper and handle in toilet tank unclogged bowl cleaned waterer onthe floor							

Order	03996077	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	heater not working		Resident	04 - Luis Molina	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	01/22/2016	824a
Assigned to	0993	Melty Castillo	Contractor			Start	01/22/2016	824a
Access Code			Warranty			Due	01/22/2016	
Travel Hours			Est / Amount			Complete	01/22/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	heater not working							
Work Completed	replaced thermostat trouble shoot furnace							

Order	03996267	Printed / Complete	Code	FLOO	FLOORING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	refinsih floors		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	01/22/2016	1014a
Assigned to	CON	CONTRACTOR	Contractor			Start	01/22/2016	1014a
Access Code			Warranty			Due	01/22/2016	
Travel Hours			Est / Amount			Complete	01/27/2016	
Satisfaction	yes		Hrs / Amount	5.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	refinsih floors PO# 541461 1/27/16							
Work Completed	refinsih floors							



## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

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Order	03996808	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	NO HEAT		Resident	09 - Ma Morales
Received by	1367	Yajaira Hernandez	Reported By			Reported	01/25/2016 1053a
Assigned to	0971	Rafael Portillo	Contractor			Start	01/25/2016 1053a
Access Code			Warranty			Due	01/25/2016
Travel Hours			Est / Amount			Complete	01/26/2016
Satisfaction	yes		Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	THERE IS NO HEAT IN THE APARTMENT						
Work Completed	teco came out to repair but need to be replace						

Order	03997255	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	301
Priority			Description	No heat in apt.		Resident	06 - Gustavo Zuniga
Received by	1355	Erick Escudero	Reported By			Reported	01/26/2016 1026a
Assigned to	0971	Rafael Portillo	Contractor			Start	01/26/2016 1026a
Access Code			Warranty			Due	01/26/2016
Travel Hours			Est / Amount			Complete	01/26/2016
Satisfaction	yes		Hrs / Amount	0.35		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	No heat in apartment.						
Work Completed	replaced thermostat						

Order	03999927	Printed / Complete	Code	AIHV	INSTALL HVAC	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	furnace and coils		Resident	09 - Ma Morales
Received by	10MT	Mayra Pinto	Reported By			Reported	01/29/2016 327p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/29/2016 327p
Access Code			Warranty			Due	01/29/2016
Travel Hours			Est / Amount			Complete	01/29/2016
Satisfaction	yes		Hrs / Amount	4.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	intall furnace and coils PO# 541978 1-29-16						
Work Completed	intall condenser and coils Model GMS80603ANBC Serail 1504066856						

Order	04000273	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	203
Priority			Description	tub clogged		Resident	06 - Guillermo Fuentes Fuentes
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	01/30/2016 1157a
Assigned to	0993	Melty Castillo	Contractor			Start	01/30/2016 1157a
Access Code			Warranty			Due	01/30/2016
Travel Hours			Est / Amount			Complete	01/30/2016
Satisfaction	yes		Hrs / Amount	0.45		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	tub clogged tub faucet is leaking even when closed						
Work Completed	UNCLOGGED TUB REPLACED 2 STEMS						

Order	04001801	Printed / Complete	Code	ISSU	ISSUED	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	204
Priority			Description	issue keys		Resident	-
Received by			Reported By	10VAC	-1	Reported	01/22/2016 200p
Assigned to	CM	COMMUNITY MANAGER	Contractor			Start	01/22/2016 200p
Access Code			Warranty			Due	01/22/2016 200p
Travel Hours			Est / Amount			Complete	02/02/2016
Satisfaction	yes		Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	COMPLETE WORK ORDER WHEN KEYS ARE ISSUED TO BEGIN WORK IN THE APARTMENT.						
Work Completed	issue keys						

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KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

Order	04001802	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	punch out finsih		Resident	-	
Received by			Reported By	10VAC -2		Reported	01/22/2016	200p
Assigned to	ST	SERVICE TECH	Contractor			Start	01/22/2016	200p
Access Code			Warranty			Due	01/22/2016	200p
Travel Hours			Est / Amount			Complete	03/03/2016	
Satisfaction	yes		Hrs / Amount	12.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	punch out finish							

Order	04001803	Printed / Complete	Code	PAIN	PAINTING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	painted		Resident	-	
Received by			Reported By	10VAC -3		Reported	01/22/2016	200p
Assigned to	CON	CONTRACTOR	Contractor			Start	01/22/2016	200p
Access Code			Warranty			Due	01/22/2016	200p
Travel Hours			Est / Amount			Complete	02/08/2016	
Satisfaction	yes		Hrs / Amount	12.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	painted							

Order	04001804	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	clean vacant		Resident	-	
Received by			Reported By	10VAC -4		Reported	01/22/2016	200p
Assigned to	ST	SERVICE TECH	Contractor			Start	01/22/2016	200p
Access Code			Warranty			Due	01/22/2016	200p
Travel Hours			Est / Amount			Complete	03/05/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	clean vacant PO# 545400							
Work Completed	clean vacant							

Order	04001805	Printed / Complete	Code	LEAD	LEAD INSPECTION	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	735638		Resident	-	
Received by			Reported By	10VAC -5		Reported	01/22/2016	200p
Assigned to	CM	COMMUNITY MANAGER	Contractor			Start	01/22/2016	200p
Access Code			Warranty			Due	01/22/2016	200p
Travel Hours			Est / Amount			Complete	03/08/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	COMPLETION DATE ON THE WORK ORDER MUST BE THE DATE THE DUST TEST WAS DONE.							
Work Completed	lead inspection pass							

Order	04001806	Printed / Complete	Code	INS	INSPECT APARTMENT	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	apt ready		Resident	-	
Received by			Reported By	10VAC -6		Reported	01/22/2016	200p
Assigned to	CM	COMMUNITY MANAGER	Contractor			Start	01/22/2016	200p
Access Code			Warranty			Due	01/22/2016	200p
Travel Hours			Est / Amount			Complete	03/05/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	apt ready							

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KAY MANAGEMENT CO., INC.  
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Order	04001816	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	bedbug inspection		Resident	08 - Millicent Booker	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/01/2016	205p
Assigned to	CON	CONTRACTOR	Contractor			Start	02/01/2016	205p
Access Code			Warranty			Due	02/01/2016	
Travel Hours			Est / Amount			Complete	02/05/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedbug inspection							
Work Completed	no bedbugs							

Order	04001837	Printed / Complete	Code	CARP	CARPENTRY	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	windows		Resident	08 - Millicent Booker	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/01/2016	221p
Assigned to	CON	CONTRACTOR	Contractor			Start	02/01/2016	221p
Access Code			Warranty			Due	02/01/2016	
Travel Hours			Est / Amount			Complete	02/05/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair door frame and windows after window replacement PO#							
Work Completed	completeed							

Order	04001979	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	Bathtub clogged.		Resident	13 - Ramon Gomez	
Received by	1355	Erick Escudero	Reported By			Reported	02/01/2016	309p
Assigned to	0971	Rafael Portillo	Contractor			Start	02/01/2016	309p
Access Code			Warranty			Due	02/01/2016	
Travel Hours			Est / Amount			Complete	02/01/2016	
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathtub clogged.							
Work Completed	Unclogged the bathtub							

Order	04002151	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	202	
Priority			Description	toilet is not filing		Resident	06 - Jose Diaz	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	02/01/2016	445P
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	02/01/2016	445P
Access Code			Warranty			Due	02/01/2016	
Travel Hours			Est / Amount			Complete	02/01/2016	0515P
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	toilet tank is not filling up							
Work Completed	Replace fluidmater flapperand handle in toilet tank							

Order	04002649	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	Bathroom		Resident	04 - Selvin Rosales	
Received by	1355	Erick Escudero	Reported By			Reported	02/02/2016	1037a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	02/02/2016	1037a
Access Code			Warranty			Due	02/02/2016	
Travel Hours			Est / Amount			Complete	02/03/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathroom sink clogged.							
Work Completed	Uncloggdbathroom sink.							

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KAY MANAGEMENT CO., INC.  
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 #410  
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Order	04002651	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	Rplace 2 ligh bulbs		Resident	04 - Selvin Rosales	
Received by	1355	Erick Escudero	Reported By			Reported	02/02/2016	1038a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	02/02/2016	1038a
Access Code			Warranty			Due	02/02/2016	
Travel Hours			Est / Amount			Complete	02/02/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Replace two light bulbs in bathroo.							
Work Completed	Replaced 4 light bulbs in bathroom.							

Order	04003171	Printed / Complete	Code	REGL	REGLAZING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	counter tops		Resident	08 - Millicent Booker	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/02/2016	353p
Assigned to	CON	CONTRACTOR	Contractor			Start	02/02/2016	353p
Access Code			Warranty			Due	02/02/2016	
Travel Hours			Est / Amount			Complete	02/12/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	4.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	reglaze counter tops PO# 542331 2-13-16							
Work Completed	COMPLETED REGLAZE ON COUTNERTOPS AND TUB							

Order	04003174	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	remove		Resident	08 - Millicent Booker	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/02/2016	354p
Assigned to	0951	Jaime Hernandez	Contractor			Start	02/02/2016	354p
Access Code			Warranty			Due	02/02/2016	
Travel Hours			Est / Amount			Complete	02/03/2016	0900A
Satisfaction	yes		Hrs / Amount	0.50		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	remove old refrigerator and deliver new one							
Work Completed	Replaced old refrigerator.							

Order	04003639	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	BEDBUG TREATMENTS		Resident	10 - Jose Ramos	
Received by	0769	Deborah Gallo	Reported By			Reported	02/03/2016	1036a
Assigned to	CON	CONTRACTOR	Contractor			Start	02/03/2016	1036a
Access Code			Warranty			Due	02/03/2016	
Travel Hours			Est / Amount			Complete	02/18/2016	
Satisfaction	yes		Hrs / Amount	12.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BEDBUG TREATMENTS 1ST:02/04/16:TREATED FOR BEDBUGS 2ND:02/11/16:TREATED FOR BEDBUGS 3RD:02/18/16 treated for bedbugs PO#542360 SPOKE TO :NIOCOLE							
Work Completed	unit treated 3 times 2/4/16 2/11/16 2/18/16							

Order	04004447	Printed / Complete	Code	DNR	Do not rent	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	DO NOT RENT		Resident	-	
Received by			Reported By	DNR -1		Reported	02/04/2016	943a
Assigned to	CON	CONTRACTOR	Contractor			Start	02/04/2016	943a
Access Code			Warranty			Due	02/04/2016	943a
Travel Hours			Est / Amount			Complete	02/04/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	DO NOT RENT. COMPLETE WORK ORDER IMMEDIATELY FOR CODE TO APPEAR ON YOUR VACANCY STATUS REPORT.							
Work Completed	bedbugs found							

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KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
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Order	04004900	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	Bathtub is clogged.		Resident	04 - Victor Morales Olayo	
Received by	1355	Erick Escudero	Reported By			Reported	02/04/2016	106p
Assigned to	0971	Rafael Portillo	Contractor			Start	02/04/2016	106p
Access Code			Warranty			Due	02/04/2016	
Travel Hours			Est / Amount			Complete	02/04/2016	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathtub is clogged.							
Work Completed	unclogged bath tub							

Order	04005132	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	BB INSPECTION		Resident	10 - Iris Martinez Rios	
Received by	0769	Deborah Gallo	Reported By			Reported	02/04/2016	311p
Assigned to	CON	CONTRACTOR	Contractor			Start	02/04/2016	311p
Access Code			Warranty			Due	02/04/2016	
Travel Hours			Est / Amount			Complete	02/05/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BB INSPECTION							
Work Completed	no bbs found							

Order	04005135	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	BB INSPECTION		Resident	04 - Aroldo Diaz	
Received by	0769	Deborah Gallo	Reported By			Reported	02/04/2016	312p
Assigned to	CON	CONTRACTOR	Contractor			Start	02/04/2016	312p
Access Code			Warranty			Due	02/04/2016	
Travel Hours			Est / Amount			Complete	02/05/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BB INSPECTION							
Work Completed	no bbs found							

Order	04005137	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	304	
Priority			Description	BB INSPECTION		Resident	09 - Elise Brun	
Received by	0769	Deborah Gallo	Reported By			Reported	02/04/2016	312p
Assigned to	CON	CONTRACTOR	Contractor			Start	02/04/2016	312p
Access Code			Warranty			Due	02/04/2016	
Travel Hours			Est / Amount			Complete	02/05/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	BB INSPECTION							
Work Completed	no bbs found							

Order	04005965	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	balcony		Resident	10 - Iris Martinez Rios	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/05/2016	1145a
Assigned to	CON	CONTRACTOR	Contractor			Start	02/05/2016	1145a
Access Code			Warranty			Due	02/05/2016	
Travel Hours			Est / Amount			Complete	02/19/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	balcony toted wood							
Work Completed	completed							



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Order	04005969	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	intall		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/05/2016	1145a
Assigned to	0951	Jaime Hernandez	Contractor			Start	02/05/2016	1145a
Access Code			Warranty			Due	02/05/2016	
Travel Hours			Est / Amount			Complete	02/05/2016	
Satisfaction	yes		Hrs / Amount	0.05		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	intall safety glass at fire extinguisher							
Work Completed	completed							

Order	04006445	Printed / Complete	Code	DNR	Do not rent	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	DO NOT RENT		Resident	-	
Received by			Reported By	DNR -1		Reported	02/05/2016	421p
Assigned to	CON	CONTRACTOR	Contractor			Start	02/05/2016	421p
Access Code			Warranty			Due	02/05/2016	421p
Travel Hours			Est / Amount			Complete	02/05/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	DO NOT RENT. COMPLETE WORK ORDER IMMEDIATELY FOR CODE TO APPEAR ON YOUR VACANCY STATUS REPORT.							
Work Completed	bedbugs found							

Order	04006637	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	No electricity.		Resident	07 - Dolores Benitez	
Received by	1355	Erick Escudero	Reported By			Reported	02/06/2016	945a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	02/06/2016	945a
Access Code			Warranty			Due	02/06/2016	
Travel Hours			Est / Amount			Complete	02/06/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	No electricity in apt.							
Work Completed	replaced fuses							

Order	04009061	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	301	
Priority			Description	toilet		Resident	08 - Antonio Citalan Lopez	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/09/2016	1243p
Assigned to	0993	Melty Castillo	Contractor			Start	02/09/2016	1243p
Access Code			Warranty			Due	02/09/2016	
Travel Hours			Est / Amount			Complete	02/09/2016	
Satisfaction	yes		Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	toilet draining slowly							
Work Completed	replace fluid master							

Order	04009673	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	103	
Priority			Description	Kitchen light		Resident	03 - Augusto Jimenez	
Received by	1355	Erick Escudero	Reported By			Reported	02/10/2016	812a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	02/10/2016	812a
Access Code			Warranty			Due	02/10/2016	
Travel Hours			Est / Amount			Complete	02/10/2016	0100P
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Kitchen light is burnt replace. Hvac door a/c vent is loose.							
Work Completed	Replaced light bulb. Hvac door fixed.							

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
#410  
SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	04013674	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	103	
Priority			Description	key		Resident	03 - Augusto Jimenez	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/17/2016	1239p
Assigned to	0971	Rafael Portillo	Contractor			Start	02/17/2016	1239p
Access Code			Warranty			Due	02/17/2016	
Travel Hours			Est / Amount			Complete	02/17/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	key track check keys							
Work Completed	completed							

Order	04013816	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	304	
Priority			Description	Bathtub		Resident	09 - Elise Brun	
Received by	1355	Erick Escudero	Reported By			Reported	02/17/2016	202p
Assigned to	0971	Rafael Portillo	Contractor			Start	02/17/2016	202p
Access Code			Warranty			Due	02/17/2016	
Travel Hours			Est / Amount			Complete	02/17/2016	
Satisfaction	yes		Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathtub is clogged.							
Work Completed	Unclogged bathtub.							

Order	04014578	Printed / Complete	Code	FLOO	FLOORING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	repair		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/18/2016	1154a
Assigned to	CON	CONTRACTOR	Contractor			Start	02/18/2016	1154a
Access Code			Warranty			Due	02/18/2016	
Travel Hours			Est / Amount			Complete	02/24/2016	
Satisfaction	yes		Hrs / Amount	8.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair floor by living room and refinish PO# 543883 2-24-16							
Work Completed	repair living room floor and refinsih floors							

Order	04014642	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	check fuse box		Resident	04 - Selvin Rosales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	02/18/2016	1245p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	02/18/2016	1245p
Access Code			Warranty			Due	02/18/2016	
Travel Hours			Est / Amount			Complete	02/18/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	when new light bulbs were installed something went wrong with the fuse. Now the light bulbs always go out and the fuses are blown.							
Work Completed	replaced light bulb in bathroom replaced 2 fuses that were blown							

Order	04014644	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	check water valv		Resident	04 - Selvin Rosales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	02/18/2016	1246p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	02/18/2016	1246p
Access Code			Warranty			Due	02/18/2016	
Travel Hours			Est / Amount			Complete	02/18/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the water valv is making too much noise. there is a whistling noise coming from it whenever the people upstairs turn on their bathtub							
Work Completed	valve working ok nothing wrong tested and is working properly							

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Completion Dates: 08/01/2015 - 08/25/2016

KAY MANAGEMENT CO., INC.  
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SILVER SPRING MD 20910

Order	04015052	Printed / Complete	Code	LEAD	LEAD INSPECTION	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	735534		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/18/2016	433p
Assigned to	CON	CONTRACTOR	Contractor			Start	02/18/2016	433p
Access Code			Warranty			Due	02/18/2016	
Travel Hours			Est / Amount			Complete	02/24/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	lead inpection PO#							
Work Completed	pass inspection							

Order	04017282	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	various		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	02/22/2016	1143a
Assigned to	1021	Gabriel Mancias	Contractor			Start	02/22/2016	1143a
Access Code			Warranty			Due	02/22/2016	
Travel Hours			Est / Amount			Complete	02/22/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	garbage disposal is very loud blind in the dining room needs to open the opposite way tapa la entrada a el balcon one stove knob broken							
Work Completed	garbage disposal fixed reversed blind stove knob broken and repalced							

Order	04019392	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	remove		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/24/2016	336p
Assigned to	1021	Gabriel Mancias	Contractor			Start	02/24/2016	336p
Access Code			Warranty			Due	02/24/2016	
Travel Hours			Est / Amount			Complete	02/25/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	remove toilet and vanity floors will be done 2/25/16							
Work Completed	remove toielt and vanity							

Order	04020863	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	intall		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	02/26/2016	911a
Assigned to	1021	Gabriel Mancias	Contractor			Start	02/26/2016	911a
Access Code			Warranty			Due	02/26/2016	
Travel Hours			Est / Amount			Complete	02/26/2016	
Satisfaction	yes		Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	intall toilet and vanity							
Work Completed	completed							

Order	04024591	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	tub clogged		Resident	04 - Aroldo Diaz	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/01/2016	408p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	03/01/2016	408p
Access Code			Warranty			Due	03/01/2016	
Travel Hours			Est / Amount			Complete	03/01/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	tub clogged							
Work Completed	unclogged bathtub							

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	04025961	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	replace		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	03/03/2016	956a
Assigned to	CON	CONTRACTOR	Contractor			Start	03/03/2016	956a
Access Code			Warranty			Due	03/03/2016	
Travel Hours			Est / Amount			Complete	03/18/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	replace all bedrooms closet doors							
Work Completed	replace all bedroom doors and repair door frame and windows							

Order	04025963	Printed / Complete	Code	FLOO	FLOORING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	refinsih floors		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	03/03/2016	956a
Assigned to	CON	CONTRACTOR	Contractor			Start	03/03/2016	956a
Access Code			Warranty			Due	03/03/2016	
Travel Hours			Est / Amount			Complete	03/05/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	refinsih floors PO#							
Work Completed	refinsih floors							

Order	04025964	Printed / Complete	Code	REGL	REGLAZING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	counter		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	03/03/2016	957a
Assigned to	CON	CONTRACTOR	Contractor			Start	03/03/2016	957a
Access Code			Warranty			Due	03/03/2016	
Travel Hours			Est / Amount			Complete	03/07/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	reglaze counter tops PO#545396 3/7/16							
Work Completed	completed							

Order	04026214	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	toielt tank		Resident	04 - Selvin Rosales	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/03/2016	1138a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	03/03/2016	1138a
Access Code			Warranty			Due	03/03/2016	
Travel Hours			Est / Amount			Complete	03/03/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	toilet tank is preventing the bowl from filling up with water							
Work Completed	replaced fluidmaster and flapper							

Order	04027183	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	vARIOUS		Resident	-	
Received by	1355	Erick Escudero	Reported By			Reported	03/04/2016	1149a
Assigned to	1021	Gabriel Mancias	Contractor			Start	03/04/2016	1149a
Access Code			Warranty			Due	03/04/2016	
Travel Hours			Est / Amount			Complete	03/04/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Clean top cabinets above of refrigetator dead roaches Place caulkin around shower rod in bathroom sweep blacony							
Work Completed	completed							

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Completion Dates: 08/01/2015 - 08/25/2016

KAY MANAGEMENT CO., INC.  
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#410  
SILVER SPRING MD 20910

Order	04027716	Printed / Complete	Code	PAIN	PAINTING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	paint		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	03/04/2016	436p
Assigned to	CON	CONTRACTOR	Contractor			Start	03/04/2016	436p
Access Code			Warranty			Due	03/04/2016	
Travel Hours			Est / Amount			Complete	03/05/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	paint around bathroom wall after replacement of the bathroom floor PO#							
Work Completed	PLASTERED AND PAINTED							

Order	04030257	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	101	
Priority			Description	replace toilet seat		Resident	04 - Saul Paniagua	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/08/2016	234p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	03/08/2016	234p
Access Code			Warranty			Due	03/08/2016	
Travel Hours			Est / Amount			Complete	03/08/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	repalce toilet seat knobs they are very loose or replace toilet seaty							
Work Completed	REPLACE TOILET SEAT							

Order	04030781	Printed / Complete	Code	DRYW	DRYWALL	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	base board		Resident	-	
Received by	1367	Yajaira Hernandez	Reported By			Reported	03/09/2016	1152a
Assigned to	CON	CONTRACTOR	Contractor			Start	03/09/2016	1152a
Access Code			Warranty			Due	03/09/2016	
Travel Hours			Est / Amount			Complete	04/04/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Around the wall in the bathroom needs to be fixed. Base board							
Work Completed	repair around bathroom wall after floor replacement							

Order	04032215	Printed / Complete	Code	FLOO	FLOORING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	repalce bathroom flo		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/11/2016	1005a
Assigned to	CON	CONTRACTOR	Contractor			Start	03/11/2016	1005a
Access Code			Warranty			Due	03/11/2016	
Travel Hours			Est / Amount			Complete	04/04/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	replace tile in bathroom floor							
Work Completed	replace bathroom floor							

Order	04032856	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	202	
Priority			Description	oven not working		Resident	06 - Jose Diaz	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/12/2016	1032a
Assigned to	0971	Rafael Portillo	Contractor			Start	03/12/2016	1032a
Access Code			Warranty			Due	03/12/2016	
Travel Hours			Est / Amount			Complete	03/12/2016	
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	oven not working not truning on							
Work Completed	replaced thermostat							



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Completion Dates: 08/01/2015 - 08/25/2016

KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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SILVER SPRING MD 20910

Order	04032943	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	201	
Priority			Description	TOILET SEAT		Resident	09 - Seada Ibrahim	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/12/2016	1223p
Assigned to	0971	Rafael Portillo	Contractor			Start	03/12/2016	1223p
Access Code			Warranty			Due	03/12/2016	
Travel Hours			Est / Amount			Complete	03/12/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	TOILET SEAT IS CRACKED							
Work Completed	replaced toilet seat							

Order	04033130	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	TUB CLOGGED		Resident	11 - Maria Reyes de Perla	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/14/2016	833a
Assigned to	0971	Rafael Portillo	Contractor			Start	03/14/2016	833a
Access Code			Warranty			Due	03/14/2016	
Travel Hours			Est / Amount			Complete	03/14/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	TUB CLOGGED AND WATER OVERFLOWING SHOWER HEAD LEAKING							
Work Completed	unclogged bath tub and replaced steem valves							

Order	04033890	Printed / Complete	Code	FLOO	FLOORING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	reisnih		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	03/14/2016	213p
Assigned to	CON	CONTRACTOR	Contractor			Start	03/14/2016	213p
Access Code			Warranty			Due	03/14/2016	
Travel Hours			Est / Amount			Complete	03/16/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	refinsih floors PO# 546402 3-16-16							
Work Completed	refinsih floors							

Order	04034065	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	replace		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	03/14/2016	402p
Assigned to	CON	CONTRACTOR	Contractor			Start	03/14/2016	402p
Access Code			Warranty			Due	03/14/2016	
Travel Hours			Est / Amount			Complete	03/18/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	replace 1 office door							
Work Completed	replace office door							

Order	04035413	Printed / Complete	Code	LEAD	LEAD INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	738992		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	03/16/2016	1046a
Assigned to	CON	CONTRACTOR	Contractor			Start	03/16/2016	1046a
Access Code			Warranty			Due	03/16/2016	
Travel Hours			Est / Amount			Complete	03/25/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	lead inspection							
Work Completed	lead inspection pass							

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
#410  
SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	04035420	Printed / Complete	Code	PAIN	PAINTING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	paint		Resident	-	
Received by	1355	Erick Escudero	Reported By			Reported	03/16/2016	1048a
Assigned to	CON	CONTRACTOR	Contractor			Start	03/16/2016	1048a
Access Code			Warranty			Due	03/16/2016	
Travel Hours			Est / Amount			Complete	03/16/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Paint front door							
Work Completed	PAINTED THE FRONT DOOR							

Order	04037378	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	Closet door		Resident	07 - Dolores Benitez	
Received by	1355	Erick Escudero	Reported By			Reported	03/18/2016	1050a
Assigned to	0971	Rafael Portillo	Contractor			Start	03/18/2016	1050a
Access Code			Warranty			Due	03/18/2016	
Travel Hours			Est / Amount			Complete	03/18/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Closet door from master bedroom came off.							
Work Completed	replaced hangers							

Order	04039431	Printed / Complete	Code	DRYW	DRYWALL	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	Holes in livingroom		Resident	04 - Selvin Rosales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	03/21/2016	434p
Assigned to	CON	CONTRACTOR	Contractor			Start	03/21/2016	434p
Access Code			Warranty			Due	03/21/2016	
Travel Hours			Est / Amount			Complete	04/04/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	There are holes in the living room when you come in there is one on the right and another hole. Please let us know before you go so we can call the resident and have them show you							
Work Completed	repair living room mice hole							

Order	04042729	Printed / Complete	Code	SPPR	SPECIAL PROJECTS	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	8703		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	03/25/2016	1051a
Assigned to	CON	CONTRACTOR	Contractor			Start	03/25/2016	1051a
Access Code			Warranty			Due	03/25/2016	
Travel Hours			Est / Amount			Complete	03/25/2016	
Satisfaction	yes		Hrs / Amount	32.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	fire at 8703 laundry room							
Work Completed	completed							

Order	04044805	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	103	
Priority			Description	water		Resident	03 - Augusto Jimenez	
Received by	1355	Erick Escudero	Reported By			Reported	03/29/2016	849a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	03/29/2016	849a
Access Code			Warranty			Due	03/29/2016	
Travel Hours			Est / Amount			Complete	03/29/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	no hot water							
Work Completed	replaced 2 fuses 15 and 20 amp turned on water heater							

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	04044839	Printed / Complete	Code	HOT	HOT WTR/HEAT EXCH	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	012
Priority			Description	no hot water		Resident	04 - Victor Morales Olayo
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/29/2016 913a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	03/29/2016 913a
Access Code			Warranty			Due	03/29/2016
Travel Hours			Est / Amount			Complete	03/29/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	no hot water						
Work Completed	turn on water heater						

Order	04044961	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	204
Priority			Description	Hallway light bulb		Resident	-
Received by	1355	Erick Escudero	Reported By			Reported	03/29/2016 1031a
Assigned to	0951	Jaime Hernandez	Contractor			Start	03/29/2016 1031a
Access Code			Warranty			Due	03/29/2016
Travel Hours			Est / Amount			Complete	03/29/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	hallway light bulb needs to be replaced.						
Work Completed	light bulb replaced complted						

Order	04045202	Printed / Complete	Code	ELEC	ELECTRICAL	Address	
Call Back			Building	10-8703	8703 Arliss Street	/Space	
Priority			Description	Electrical		Resident	-
Received by	1355	Erick Escudero	Reported By			Reported	03/29/2016 134p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	03/29/2016 134p
Access Code			Warranty			Due	03/29/2016
Travel Hours			Est / Amount			Complete	03/29/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Electrical Outlets for dryers do not work.						
Work Completed	replaced outlet for dryer machines						

Order	04045646	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	Refrigerator		Resident	09 - Ma Morales
Received by	1355	Erick Escudero	Reported By			Reported	03/30/2016 935a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	03/30/2016 935a
Access Code			Warranty			Due	03/30/2016
Travel Hours			Est / Amount			Complete	03/30/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	refrigerator is not working.						
Work Completed	detrout top part in fridge clean drain water replaced evaporator motor in freezer and detrout timer						

Order	04047275	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	304
Priority			Description	repair		Resident	09 - Elise Brun
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/31/2016 442p
Assigned to	CON	CONTRACTOR	Contractor			Start	03/31/2016 442p
Access Code			Warranty			Due	03/31/2016
Travel Hours			Est / Amount			Complete	04/13/2016
Satisfaction	yes		Hrs / Amount	6.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	repair door frame and windows after window replacement repair both balconys 301-304 intall plywood riht above the door PO#549647						
Work Completed	completed						

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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SILVER SPRING MD 20910

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Order	04047375	Printed / Complete	Code	DRYW	DRYWALL	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	304
Priority			Description	sela		Resident	09 - Elise Brun
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	03/31/2016 548p
Assigned to	CON	CONTRACTOR	Contractor			Start	03/31/2016 548p
Access Code			Warranty			Due	03/31/2016
Travel Hours			Est / Amount			Complete	04/04/2016
Satisfaction	yes		Hrs / Amount	2.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	seal holes in the furnace						
Work Completed	seal hole at furnace						

Order	04047538	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	302
Priority			Description	TOILET		Resident	08 - Luis Hernandez Franco
Received by	0769	Deborah Gallo	Reported By			Reported	04/01/2016 934a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/01/2016 934a
Access Code			Warranty			Due	04/01/2016
Travel Hours			Est / Amount			Complete	04/01/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	THE TOILET IS RUNIING. ONCE YOU FLUSH THE WATER KEEPS ON GOING						
Work Completed	replaced handle and flapper in toielt tnak flush the toielt 6 times and its working ok						

Order	04048712	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	303
Priority			Description	4 LIGHT BULBS		Resident	10 - German Gomez Diaz
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/02/2016 1254p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/02/2016 1254p
Access Code			Warranty			Due	04/02/2016
Travel Hours			Est / Amount			Complete	04/02/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	4 light bulbs need to be replaced in bathroom living room light bulbs need to be replaced along with their glass light fixtures						
Work Completed	repalced 4 light bulbs in bathroom repalced 2 light bulbs fixtures in dining room and living room						

Order	04049616	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	104
Priority			Description	leak		Resident	10 - Iris Martinez Rios
Received by	1355	Erick Escudero	Reported By			Reported	04/04/2016 1039a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/04/2016 1039a
Access Code			Warranty			Due	04/04/2016
Travel Hours			Est / Amount			Complete	04/04/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Ceiling is leaking in kitchen.						
Work Completed	leak coming from apartment 204 garbage diposal was leaking						

Order	04050507	Printed / Complete	Code	PAIN	PAINTING	Address	
Call Back			Building	10-8703	8703 Arliss Street	/Space	
Priority			Description	paint		Resident	-
Received by	10MT	Mayra Pinto	Reported By			Reported	04/04/2016 318p
Assigned to	CON	CONTRACTOR	Contractor			Start	04/04/2016 318p
Access Code			Warranty			Due	04/04/2016
Travel Hours			Est / Amount			Complete	04/04/2016
Satisfaction	yes		Hrs / Amount	3.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	paint storage room door PO#						
Work Completed	paint storage room door						

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Order	04052445	Printed / Complete	Code	DRYW	DRYWALL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	ceiling		Resident	10 - Iris Martinez Rios	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/06/2016	1114a
Assigned to	CON	CONTRACTOR	Contractor			Start	04/06/2016	1114a
Access Code			Warranty			Due	04/06/2016	
Travel Hours			Est / Amount			Complete	04/06/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	there is a hole in the kitchen ceiling that needs to be repaired							
Work Completed	Closed up holes in the kitchen ceiling							

Order	04053030	Printed / Complete	Code	PLUM	PLUMBING	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	storage room		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/07/2016	902a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/07/2016	902a
Access Code			Warranty			Due	04/07/2016	
Travel Hours			Est / Amount			Complete	04/07/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	storage room is leaking							
Work Completed	repaired drian from apartment 101 cleaned water on floor							

Order	04053187	Printed / Complete	Code	PEST	Pest Control	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	Rotary		Resident	10 - Iris Martinez Rios	
Received by	1355	Erick Escudero	Reported By			Reported	04/07/2016	1047a
Assigned to	CON	CONTRACTOR	Contractor			Start	04/07/2016	1047a
Access Code			Warranty			Due	04/07/2016	
Travel Hours			Est / Amount			Complete	04/11/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Rotary for r/m.							
Work Completed	Completed rotary r/m							

Order	04053193	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	Rotary for r/m.		Resident	06 - Rosalio Cortez Chol	
Received by	1355	Erick Escudero	Reported By			Reported	04/07/2016	1049a
Assigned to	CON	CONTRACTOR	Contractor			Start	04/07/2016	1049a
Access Code			Warranty			Due	04/07/2016	
Travel Hours			Est / Amount			Complete	04/11/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Rotary for r/m.							
Work Completed	Completed rotary for r/m.							

Order	04053197	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	301	
Priority			Description	Rotary		Resident	08 - Antonio Citalan Lopez	
Received by	1355	Erick Escudero	Reported By			Reported	04/07/2016	1049a
Assigned to	CON	CONTRACTOR	Contractor			Start	04/07/2016	1049a
Access Code			Warranty			Due	04/07/2016	
Travel Hours			Est / Amount			Complete	04/11/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Rotary for r/m.							
Work Completed	Completed rotary for r/m.							



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Order	04053474	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	102	
Priority			Description	HOT WATER VALVE		Resident	13 - Eskinder Ayele	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/07/2016	237p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/07/2016	237p
Access Code			Warranty			Due	04/07/2016	
Travel Hours			Est / Amount			Complete	04/07/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	hot water valve is loose in tub							
Work Completed	replaced knob in bath tub faucet							

Order	04053510	Printed / Complete	Code	CAB	CABINETS	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	102	
Priority			Description	cabinet door		Resident	13 - Eskinder Ayele	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/07/2016	314p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/07/2016	314p
Access Code			Warranty			Due	04/07/2016	
Travel Hours			Est / Amount			Complete	04/07/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	cabinet door is loose in kitchen unser sink							
Work Completed	repaired cabinet door in kitchen							

Order	04053686	Printed / Complete	Code	ELEC	ELECTRICAL	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	no electricity		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	04/08/2016	824a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/08/2016	824a
Access Code			Warranty			Due	04/08/2016	
Travel Hours			Est / Amount			Complete	04/08/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	no electricity							
Work Completed	repalced 2 fuses in laundry room							

Order	04053811	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	203	
Priority			Description	Oven		Resident	06 - Guillermo Fuentes Fuentes	
Received by	1355	Erick Escudero	Reported By			Reported	04/08/2016	947a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/08/2016	947a
Access Code			Warranty			Due	04/08/2016	
Travel Hours			Est / Amount			Complete	04/08/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Kitchen Oven is not working properly. Flame is low when adjusted.							
Work Completed	turned on stove for 20 min the stove work ok							

Order	04053857	Printed / Complete	Code	DRYW	DRYWALL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	repair		Resident	04 - Aroldo Diaz	
Received by	10MT	Mayra Pinto	Reported By			Reported	04/08/2016	1013a
Assigned to	CON	CONTRACTOR	Contractor			Start	04/08/2016	1013a
Access Code			Warranty			Due	04/08/2016	
Travel Hours			Est / Amount			Complete	04/19/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair bathroom ceiling							
Work Completed	completed							

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Order	04054568	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	tub clogged		Resident	10 - Iris Martinez Rios	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/09/2016	1036a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/09/2016	1036a
Access Code			Warranty			Due	04/09/2016	
Travel Hours			Est / Amount			Complete	04/09/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	tub clogged bathroom cieling leaking							
Work Completed	toilet tank supply low was broken cleaned water on floor unclogged bathroom tub tub unclogged							

Order	04055108	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	Bathroom ceiling		Resident	04 - Aroldo Diaz	
Received by	0769	Deborah Gallo	Reported By			Reported	04/07/2016	800P
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/07/2016	800P
Access Code			Warranty			Due	04/07/2016	
Travel Hours			Est / Amount			Complete	04/07/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathroom ceiling is leaking							
Work Completed	leak coming from apt 303 intall nnew pipe and replace hot water stem beacuse was leaking							

Order	04055270	Printed / Complete	Code	DRYW	DRYWALL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	mice holes		Resident	09 - Fen Zheng	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/11/2016	958a
Assigned to	CON	CONTRACTOR	Contractor			Start	04/11/2016	958a
Access Code			Warranty			Due	04/11/2016	
Travel Hours			Est / Amount			Complete	04/19/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	cover up mice holes							
Work Completed	completed							

Order	04055810	Printed / Complete	Code	ELEC	ELECTRICAL	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	No power		Resident	-	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/11/2016	224p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/11/2016	224p
Access Code			Warranty			Due	04/11/2016	
Travel Hours			Est / Amount			Complete	04/11/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Laundry room does not have power. The lights are not working							
Work Completed	repalce 2 fuses in laundry room							

Order	04056595	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	oven door came off		Resident	04 - Victor Morales Olayo	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/12/2016	146p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/12/2016	146p
Access Code			Warranty			Due	04/12/2016	
Travel Hours			Est / Amount			Complete	04/12/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	oven door came off							
Work Completed	reinstalled oven door							

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KAY MANAGEMENT CO., INC.  
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Order	04058021	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	kithcen sink		Resident	13 - Ramon Gomez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/14/2016	1046a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/14/2016	1046a
Access Code			Warranty			Due	04/14/2016	
Travel Hours			Est / Amount			Complete	04/14/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	kitchen sink faucet is leaking							
Work Completed	replace assy stem unit in kitchen sink faucet							

Order	04058078	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	kitchen sink		Resident	09 - Fen Zheng	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/14/2016	1127a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/14/2016	1127a
Access Code			Warranty			Due	04/14/2016	
Travel Hours			Est / Amount			Complete	04/14/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the kitchen sink is leaking							
Work Completed	replace assy stem unit in kitchen and faucet							

Order	04059347	Printed / Complete	Code	ISSU	ISSUED	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	issue keys		Resident	-	
Received by			Reported By	10VAC -1		Reported	04/20/2016	422p
Assigned to	CM	COMMUNITY MANAGER	Contractor			Start	04/20/2016	422p
Access Code			Warranty			Due	04/20/2016	422p
Travel Hours			Est / Amount			Complete	05/01/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	COMPLETE WORK ORDER WHEN KEYS ARE ISSUED TO BEGIN WORK IN THE APARTMENT.							
Work Completed	lease name change							

Order	04059348	Printed / Complete	Code	PUNC	PUNCHOUTS	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	lease name change		Resident	-	
Received by			Reported By	10VAC -2		Reported	04/20/2016	422p
Assigned to	ST	SERVICE TECH	Contractor			Start	04/20/2016	422p
Access Code			Warranty			Due	04/20/2016	422p
Travel Hours			Est / Amount			Complete	05/02/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Work Completed	lease name change							

Order	04059349	Printed / Complete	Code	PAIN	PAINTING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	lease name change		Resident	-	
Received by			Reported By	10VAC -3		Reported	04/20/2016	422p
Assigned to	CON	CONTRACTOR	Contractor			Start	04/20/2016	422p
Access Code			Warranty			Due	04/20/2016	422p
Travel Hours			Est / Amount			Complete	05/02/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Work Completed	lease bname change							

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Order	04059350	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	lease name change		Resident	-	
Received by			Reported By	10VAC -4		Reported	04/20/2016	422p
Assigned to	ST	SERVICE TECH	Contractor			Start	04/20/2016	422p
Access Code			Warranty			Due	04/20/2016	422p
Travel Hours			Est / Amount			Complete	05/03/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	lease name change							

Order	04059352	Printed / Complete	Code	INS	INSPECT APARTMENT	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	apt ready		Resident	-	
Received by			Reported By	10VAC -6		Reported	04/20/2016	422p
Assigned to	CM	COMMUNITY MANAGER	Contractor			Start	04/20/2016	422p
Access Code			Warranty			Due	04/20/2016	422p
Travel Hours			Est / Amount			Complete	05/04/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Work Completed	lease name chngae							

Order	04061535	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	104	
Priority			Description	Toilet		Resident	04 - Minh Tran	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/19/2016	243p
Assigned to	0407	Romel Panlaqui	Contractor			Start	04/19/2016	243p
Access Code			Warranty			Due	04/19/2016	
Travel Hours			Est / Amount			Complete	04/19/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Toilet tank is not filling up with water							
Work Completed	change fluid master							

Order	04061543	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	203	
Priority			Description	KITCHEN LIGHT		Resident	06 - Guillermo Fuentes Fuentes	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/19/2016	248p
Assigned to	0407	Romel Panlaqui	Contractor			Start	04/19/2016	248p
Access Code			Warranty			Due	04/19/2016	
Travel Hours			Est / Amount			Complete	04/19/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	KITCHEN LIGHT SWITCH IS HARD TO TURN ON							
Work Completed	change kithcen light switch							

Order	04062111	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	clean		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	04/20/2016	1217p
Assigned to	1021	Gabriel Mancias	Contractor			Start	04/20/2016	1217p
Access Code			Warranty			Due	04/20/2016	
Travel Hours			Est / Amount			Complete	05/04/2016	
Satisfaction	yes		Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	clean the back shop with Jaime							
Work Completed	clean shop							

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Order	04062354	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	304	
Priority			Description	kitechn sink/tub		Resident	10 - Judith Torres Molina	
Received by	0769	Deborah Gallo	Reported By			Reported	04/20/2016	406p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/20/2016	406p
Access Code			Warranty			Due	04/20/2016	
Travel Hours			Est / Amount			Complete	04/20/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the kitchen sink faucet is dripping. the tub is clogged							
Work Completed	replace kitchen sink faucet assy stem unit							

Order	04063988	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	clean		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	04/22/2016	437p
Assigned to	0951	Jaime Hernandez	Contractor			Start	04/22/2016	437p
Access Code			Warranty			Due	04/22/2016	
Travel Hours			Est / Amount			Complete	04/26/2016	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	clean the sign at the entrance of the office							
Work Completed	clean sign							

Order	04065032	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	toilet not filling		Resident	07 - Carlos Mendez Sanchez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/25/2016	1104a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/25/2016	1104a
Access Code			Warranty			Due	04/25/2016	
Travel Hours			Est / Amount			Complete	04/25/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	toilet bowl is not filling up							
Work Completed	replaced fluidmaster flapper and handle in toilet tank							

Order	04065056	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	garbage disposal		Resident	07 - Carlos Mendez Sanchez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	04/25/2016	1108a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/25/2016	1108a
Access Code			Warranty			Due	04/25/2016	
Travel Hours			Est / Amount			Complete	04/25/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	garbage disposal not turning on							
Work Completed	unclogged garbage disposal							

Order	04066835	Printed / Complete	Code	BLIN	Repair/Replace blind	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	blind doesn't open		Resident	09 - Ma Morales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/27/2016	941a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/27/2016	941a
Access Code			Warranty			Due	04/27/2016	
Travel Hours			Est / Amount			Complete	04/27/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Livingroom blind does not open							
Work Completed	repaired living room vertical blind							



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Order	04066837	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	A/C doesn't stop		Resident	09 - Ma Morales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/27/2016	942a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/27/2016	942a
Access Code			Warranty			Due	04/27/2016	
Travel Hours			Est / Amount			Complete	04/27/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	A/C does not stop. Once resident turns it on it does not turn off							
Work Completed	replaced thermostat furnace filter repaired dining room vent							

Order	04067411	Printed / Complete	Code	door	Door Repair/Replace	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	Door		Resident	-	
Received by	1355	Erick Escudero	Reported By			Reported	04/27/2016	354p
Assigned to	0407	Romel Panlaqui	Contractor			Start	04/27/2016	354p
Access Code			Warranty			Due	04/27/2016	
Travel Hours			Est / Amount			Complete	04/27/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	buliding door lock is jammed.							
Work Completed	repair door							

Order	04067993	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	302	
Priority			Description	water keeps running		Resident	08 - Luis Hernandez Franco	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/28/2016	1218p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/28/2016	1218p
Access Code			Warranty			Due	04/28/2016	
Travel Hours			Est / Amount			Complete	04/28/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	When resident flushes the toilet the water continues to run. The tank keeps filling up							
Work Completed	change the fluid master							

Order	04067997	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	302	
Priority			Description	freezer door		Resident	08 - Luis Hernandez Franco	
Received by	1367	Yajaira Hernandez	Reported By			Reported	04/28/2016	1220p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	04/28/2016	1220p
Access Code			Warranty			Due	04/28/2016	
Travel Hours			Est / Amount			Complete	04/28/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Freezer door handle broken							
Work Completed	replace freezer handle							

Order	04069025	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	Toilet		Resident	11 - Maria Reyes de Perla	
Received by	1355	Erick Escudero	Reported By			Reported	04/29/2016	1148a
Assigned to	0407	Romel Panlaqui	Contractor			Start	04/29/2016	1148a
Access Code			Warranty			Due	04/29/2016	
Travel Hours			Est / Amount			Complete	04/29/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Toilet is not flushing correctly.							
Work Completed	chanhged fluidmaster flapper toilet hanfdle							

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Order	04070341	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	repair		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	05/02/2016	805a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/02/2016	805a
Access Code			Warranty			Due	05/02/2016	
Travel Hours			Est / Amount			Complete	05/02/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair entrance door lock							
Work Completed	completed							

Order	04073058	Printed / Complete	Code	SMOK	SMOKE DETECTOR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	smoke detector		Resident	11 - Jaime Melendez Marquez	
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/03/2016	423p
Assigned to	0407	Romel Panlaqui	Contractor			Start	05/03/2016	423p
Access Code			Warranty			Due	05/03/2016	
Travel Hours			Est / Amount			Complete	05/04/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	smoke detector came off							
Work Completed	put the smoke detector							

Order	04073303	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	fridge is making		Resident	13 - Ramon Gomez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/04/2016	829a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/04/2016	829a
Access Code			Warranty			Due	05/04/2016	
Travel Hours			Est / Amount			Complete	05/04/2016	
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	fridge is making noise resident unplugged the fridge due to noise							
Work Completed	change the motor in the freezer							

Order	04073682	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	intall		Resident	13 - Ramon Gomez	
Received by	10MT	Mayra Pinto	Reported By			Reported	05/04/2016	1136a
Assigned to	0407	Romel Panlaqui	Contractor			Start	05/04/2016	1136a
Access Code			Warranty			Due	05/04/2016	
Travel Hours			Est / Amount			Complete	05/04/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	intall vertical blind at living room (charge )							
Work Completed	put blind slots in dining room							

Order	04074913	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	place sign		Resident	01 - Rental Office	
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/05/2016	331p
Assigned to	0407	Romel Panlaqui	Contractor			Start	05/05/2016	331p
Access Code			Warranty			Due	05/05/2016	
Travel Hours			Est / Amount			Complete	05/05/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	please place sign on office door							
Work Completed	put the sign							

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Order	04076464	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	011
Priority			Description	toilet		Resident	04 - Luis Molina
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/09/2016 928a
Assigned to	0407	Romel Panlaqui	Contractor			Start	05/09/2016 928a
Access Code			Warranty			Due	05/09/2016
Travel Hours			Est / Amount			Complete	05/09/2016
Satisfaction	yes		Hrs / Amount	0.20		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	toilet water is still running even when not beign flushed						
Work Completed	fixed the toilet handle						

Order	04077800	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	301
Priority			Description	bathtub		Resident	06 - Gustavo Zuniga
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/10/2016 959a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/10/2016 959a
Access Code			Warranty			Due	05/10/2016
Travel Hours			Est / Amount			Complete	05/10/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.40		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	bathtub is clogged						
Work Completed	unclogged bathroom sink						

Order	04077930	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	102
Priority			Description	rotary		Resident	07 - Carlos Mendez Sanchez
Received by	1355	Erick Escudero	Reported By			Reported	05/10/2016 1100a
Assigned to	CON	CONTRACTOR	Contractor			Start	05/10/2016 1100a
Access Code			Warranty			Due	05/10/2016
Travel Hours			Est / Amount			Complete	05/09/2016
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Rotary for r/m.						
Work Completed	Completd rotary for r/m.						

Order	04079914	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	103
Priority			Description	rotary		Resident	03 - Augusto Jimenez
Received by	1355	Erick Escudero	Reported By			Reported	05/12/2016 1047a
Assigned to	CON	CONTRACTOR	Contractor			Start	05/12/2016 1047a
Access Code			Warranty			Due	05/12/2016
Travel Hours			Est / Amount			Complete	05/16/2016
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	rotary for r/m.						
Work Completed	Completed rotary for r/m.						

Order	04079946	Printed / Complete	Code	SMOK	SMOKE DETECTOR	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	102
Priority			Description	smoke alarm		Resident	13 - Eskinder Ayele
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/12/2016 1103a
Assigned to	0971	Rafael Portillo	Contractor			Start	05/12/2016 1103a
Access Code			Warranty			Due	05/12/2016
Travel Hours			Est / Amount			Complete	05/12/2016
Satisfaction	yes		Hrs / Amount	0.10		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	amoke alarm is going off						
Work Completed	replaced battery						

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Order	04080661	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	check		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	05/13/2016	907a
Assigned to	0407	Romel Panlaqui	Contractor			Start	05/13/2016	907a
Access Code			Warranty			Due	05/13/2016	
Travel Hours			Est / Amount			Complete	05/13/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	check entrance door							
Work Completed	repair building door							

Order	04080799	Printed / Complete	Code	door	Door Repair/Replace	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	entrance door		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/13/2016	1000a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/13/2016	1000a
Access Code			Warranty			Due	05/13/2016	
Travel Hours			Est / Amount			Complete	05/13/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	entrance door is jammed							
Work Completed	completed							

Order	04081871	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	303	
Priority			Description	refrigerator		Resident	09 - Fen Zheng	
Received by	0769	Deborah Gallo	Reported By			Reported	05/16/2016	807a
Assigned to	0971	Rafael Portillo	Contractor			Start	05/16/2016	807a
Access Code			Warranty			Due	05/16/2016	
Travel Hours			Est / Amount			Complete	05/16/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	The refrigerator is not working to its full extend! Not cooling							
Work Completed	replacled fuse							

Order	04082933	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	rotary		Resident	07 - Carlos Mendez Sanchez	
Received by	1355	Erick Escudero	Reported By			Reported	05/16/2016	537p
Assigned to	CON	CONTRACTOR	Contractor			Start	05/16/2016	537p
Access Code			Warranty			Due	05/16/2016	
Travel Hours			Est / Amount			Complete	05/16/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	rotary for r/m.							
Work Completed	Completed rotary for r/m.							

Order	04083216	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	Bathtub		Resident	12 - Jaime Melendez Marquez	
Received by	1355	Erick Escudero	Reported By			Reported	05/17/2016	1103a
Assigned to	0407	Romel Panlaqui	Contractor			Start	05/17/2016	1103a
Access Code			Warranty			Due	05/17/2016	
Travel Hours			Est / Amount			Complete	05/17/2016	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathtub is clogged.							
Work Completed	unclogged the tub							

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Order	04084039	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	bathtub		Resident	09 - Ma Morales
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/18/2016 840a
Assigned to	0971	Rafael Portillo	Contractor			Start	05/18/2016 840a
Access Code			Warranty			Due	05/18/2016
Travel Hours			Est / Amount			Complete	05/18/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Bathtub faucet is leaking Soap dish fell off						
Work Completed	instaleld new soap dish						

Order	04084041	Printed / Complete	Code	door	Door Repair/Replace	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	hallway closet		Resident	09 - Ma Morales
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/18/2016 841a
Assigned to	0971	Rafael Portillo	Contractor			Start	05/18/2016 841a
Access Code			Warranty			Due	05/18/2016
Travel Hours			Est / Amount			Complete	05/18/2016
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	hallway closet door does not work.						
Work Completed	Replaced door hinges						

Order	04085612	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	204
Priority			Description	kitchen		Resident	12 - Jaime Melendez Marquez
Received by	1355	Erick Escudero	Reported By			Reported	05/19/2016 248p
Assigned to	0971	Rafael Portillo	Contractor			Start	05/19/2016 248p
Access Code			Warranty			Due	05/19/2016
Travel Hours			Est / Amount			Complete	05/19/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Kitchen sink is clogged.						
Work Completed	unclogged kithcne sink						

Order	04085692	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	201
Priority			Description	light bulbs		Resident	04 - Selvin Rosales
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/19/2016 340p
Assigned to	0971	Rafael Portillo	Contractor			Start	05/19/2016 340p
Access Code			Warranty			Due	05/19/2016
Travel Hours			Est / Amount			Complete	05/19/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.25		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	light bulb in the bathroom						
Work Completed	repaired light in bthroom						

Order	04085694	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	201
Priority			Description	bathroom extractor		Resident	04 - Selvin Rosales
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/19/2016 340p
Assigned to	0971	Rafael Portillo	Contractor			Start	05/19/2016 340p
Access Code			Warranty			Due	05/19/2016
Travel Hours			Est / Amount			Complete	05/09/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	bathroom extractor is making alot of noise						
Work Completed	completed						



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Order	04086147	Printed / Complete	Code	ELEC	ELECTRICAL	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	INSTALL OUTLET		Resident	-	
Received by	0769	Deborah Gallo	Reported By			Reported	05/20/2016	1122a
Assigned to	CON	CONTRACTOR	Contractor			Start	05/20/2016	1122a
Access Code			Warranty			Due	05/20/2016	
Travel Hours			Est / Amount			Complete	05/20/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	INSTALL OUTLET IN SHOP							
Work Completed	INASTALLED NEW OUTLET							

Order	04086469	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	104	
Priority			Description	tub and toilet back		Resident	04 - Minh Tran	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/19/2016	945P
Assigned to	0971	Rafael Portillo	Contractor			Start	05/19/2016	945P
Access Code			Warranty			Due	05/19/2016	
Travel Hours			Est / Amount			Complete	05/19/2016	
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	tub and toilet is backing up							
Work Completed	check toilet and tub unclogged tub							

Order	04087634	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	kitchen		Resident	06 - Rosalio Cortez Chol	
Received by	10MT	Mayra Pinto	Reported By			Reported	05/23/2016	1216p
Assigned to	0407	Romel Panlaqui	Contractor			Start	05/23/2016	1216p
Access Code			Warranty			Due	05/23/2016	
Travel Hours			Est / Amount			Complete	05/23/2016	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	kitchen sink faucet leaking							
Work Completed	change the kitchen faucet stem							

Order	04087919	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	rotary		Resident	04 - Victor Morales Olayo	
Received by	1355	Erick Escudero	Reported By			Reported	05/23/2016	247p
Assigned to	CON	CONTRACTOR	Contractor			Start	05/23/2016	247p
Access Code			Warranty			Due	05/23/2016	
Travel Hours			Est / Amount			Complete	05/23/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	rotary for r/m.							
Work Completed	Completed rotary for r/m.							

Order	04088068	Printed / Complete	Code	PAIN	PAINTING	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	paint		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	05/23/2016	342p
Assigned to	CON	CONTRACTOR	Contractor			Start	05/23/2016	342p
Access Code			Warranty			Due	05/23/2016	
Travel Hours			Est / Amount			Complete	05/23/2016	
Satisfaction	yes		Hrs / Amount	8.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	paint yellow lines entire property PO#							
Work Completed	completed							

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Order	04089777	Printed / Complete	Code	PEST	Pest Control	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	012	
Priority			Description	Rotary for r/m.		Resident	04 - Victor Morales Olayo	
Received by	1355	Erick Escudero	Reported By			Reported	05/25/2016	1000a
Assigned to	CON	CONTRACTOR	Contractor			Start	05/25/2016	1000a
Access Code			Warranty			Due	05/25/2016	
Travel Hours			Est / Amount			Complete	05/27/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Rotary for r/m.							
Work Completed	Completed rotary for r/m.							

Order	04089910	Printed / Complete	Code	PEST	Pest Control	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	Rotary		Resident	-	
Received by	1355	Erick Escudero	Reported By			Reported	05/25/2016	1119a
Assigned to	CON	CONTRACTOR	Contractor			Start	05/25/2016	1119a
Access Code			Warranty			Due	05/25/2016	
Travel Hours			Est / Amount			Complete	05/27/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Rotary for r/m in laundry room.							
Work Completed	completed rotary for r/m.							

Order	04089920	Printed / Complete	Code	PEST	Pest Control	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	rotary for r/m/.		Resident	-	
Received by	1355	Erick Escudero	Reported By			Reported	05/25/2016	1122a
Assigned to	CON	CONTRACTOR	Contractor			Start	05/25/2016	1122a
Access Code			Warranty			Due	05/25/2016	
Travel Hours			Est / Amount			Complete	05/27/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Rotary for r/m in storage room.							
Work Completed	completed rotary for r/m.							

Order	04090288	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	Stove doesn't turn		Resident	12 - Jaime Melendez Marquez	
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/25/2016	253p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/25/2016	253p
Access Code			Warranty			Due	05/25/2016	
Travel Hours			Est / Amount			Complete	05/25/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Stove doesn't turn off. Knobs keep turning and does not turn off the fire							
Work Completed	Replaced stove knobs.							

Order	04090397	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	Ceiling leaking		Resident	04 - Aroldo Diaz	
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/25/2016	355p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/25/2016	355p
Access Code			Warranty			Due	05/25/2016	
Travel Hours			Est / Amount			Complete	05/25/2016	
Satisfaction	yes		Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Both the kitchen and livingroom ceiling is leaking							
Work Completed	Fixed leak.							

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Order	04092092	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	kitchen sink		Resident	04 - Luis Molina	
Received by	0769	Deborah Gallo	Reported By			Reported	05/27/2016	936a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/27/2016	936a
Access Code			Warranty			Due	05/27/2016	
Travel Hours			Est / Amount			Complete	05/27/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the kitchen sink is clogged							
Work Completed	Fixed leak.							

Order	04092155	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	Kitchen light		Resident	10 - German Gomez Diaz	
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/27/2016	958a
Assigned to	0407	Romel Panlaqui	Contractor			Start	05/27/2016	958a
Access Code			Warranty			Due	05/27/2016	
Travel Hours			Est / Amount			Complete	05/27/2016	
Satisfaction	yes		Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	kitchen light not working							
Work Completed	change the light fixture & light switch and bulb							

Order	04092816	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	304	
Priority			Description	a/c non stop		Resident	10 - Judith Torres Molina	
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/27/2016	334p
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	05/27/2016	334p
Access Code			Warranty			Due	05/27/2016	
Travel Hours			Est / Amount			Complete	05/27/2016	
Satisfaction	yes		Hrs / Amount	0.50		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	a/c does not stop it just keeps going and going. Also sometimes when she puts A/C on it comes out as warm air							
Work Completed	replace fuse and put back 120v wire in contactor							

Order	04092906	Printed / Complete	Code	door	Door Repair/Replace	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	entrance door		Resident	-	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/27/2016	409p
Assigned to	CON	CONTRACTOR	Contractor			Start	05/27/2016	409p
Access Code			Warranty			Due	05/27/2016	
Travel Hours			Est / Amount			Complete	06/03/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	entrance door glass broken							
Work Completed	replace door							

Order	04093200	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	smell of gas		Resident	09 - Ma Morales	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/28/2016	928a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/28/2016	928a
Access Code			Warranty			Due	05/28/2016	
Travel Hours			Est / Amount			Complete	05/28/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	smell of gas							
Work Completed	Checked stove.							

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Order	04093201	Printed / Complete	Code	door	Door Repair/Replace	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	closet doors		Resident	09 - Ma Morales	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/28/2016	929a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/28/2016	929a
Access Code			Warranty			Due	05/28/2016	
Travel Hours			Est / Amount			Complete	05/28/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	closet doors in small bedroom							
Work Completed	fixed closet doors.							

Order	04093370	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	101	
Priority			Description	a/c is not working		Resident	04 - Saul Paniagua	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/28/2016	1048a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/28/2016	1048a
Access Code			Warranty			Due	05/28/2016	
Travel Hours			Est / Amount			Complete	05/28/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	a/c not working							
Work Completed	checked a/c working ok. thermostat adjusted.							

Order	04093582	Printed / Complete	Code	Mild	Mildew	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	Paint ceiling		Resident	04 - Aroldo Diaz	
Received by	1367	Yajaira Hernandez	Reported By			Reported	05/28/2016	146p
Assigned to	CON	CONTRACTOR	Contractor			Start	05/28/2016	146p
Access Code			Warranty	3		Due	05/28/2016	
Travel Hours			Est / Amount			Complete	06/03/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	paint bathroom ceiling mildew present							
Work Completed	paint bathroom ceiling							

Order	04094997	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	remove		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	05/31/2016	1246p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	05/31/2016	1246p
Access Code			Warranty			Due	05/31/2016	
Travel Hours			Est / Amount			Complete	05/31/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair entrance door							
Work Completed	completed							

Order	04095349	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	102	
Priority			Description	light not working		Resident	07 - Carlos Mendez Sanchez	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	05/31/2016	334p
Assigned to	0971	Rafael Portillo	Contractor			Start	05/31/2016	334p
Access Code			Warranty			Due	05/31/2016	
Travel Hours			Est / Amount			Complete	05/31/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	light not working							

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Order	04095837	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	201	
Priority			Description	a/c not cooling		Resident	09 - Seada Ibrahim	
Received by	1367	Yajaira Hernandez	Reported By			Reported	06/01/2016	838a
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	06/01/2016	838a
Access Code			Warranty			Due	06/01/2016	
Travel Hours			Est / Amount			Complete	06/01/2016	
Satisfaction	yes		Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	When resident turns A/C on it does not cool the apartment.							
Work Completed	adjusted thermostat set in 72 check for leak freon temperature is good							

Order	04096749	Printed / Complete	Code	ISSU	ISSUED	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	issue keys		Resident	-	
Received by			Reported By	10VAC	-1	Reported	07/21/2016	117p
Assigned to	CM	COMMUNITY MANAGER	Contractor			Start	07/21/2016	117p
Access Code			Warranty			Due	07/21/2016	117p
Travel Hours			Est / Amount			Complete	08/01/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	COMPLETE WORK ORDER WHEN KEYS ARE ISSUED TO BEGIN WORK IN THE APARTMENT.							
Work Completed	issue keys							

Order	04096750	Printed	Code	PUNC	PUNCHOUTS	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	10VAC -2		Resident	-	
Received by			Reported By	10VAC	-2	Reported	07/21/2016	117p
Assigned to	ST	SERVICE TECH	Contractor			Start	07/21/2016	117p
Access Code			Warranty			Due	07/21/2016	117p
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No

Order	04096751	Printed / Complete	Code	PAIN	PAINTING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	painted		Resident	-	
Received by			Reported By	10VAC	-3	Reported	07/21/2016	117p
Assigned to	CON	CONTRACTOR	Contractor			Start	07/21/2016	117p
Access Code			Warranty			Due	07/21/2016	117p
Travel Hours			Est / Amount			Complete	08/04/2016	
Satisfaction	yes		Hrs / Amount	32.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Work Completed	paint vacant							

Order	04096752	Printed	Code	CLEA	Apartment Cleaning	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	10VAC -4		Resident	-	
Received by			Reported By	10VAC	-4	Reported	07/21/2016	117p
Assigned to	ST	SERVICE TECH	Contractor			Start	07/21/2016	117p
Access Code			Warranty			Due	07/21/2016	117p
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No

Order	04096753	Printed	Code	LEAD	LEAD INSPECTION	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	10VAC -5		Resident	-	
Received by			Reported By	10VAC	-5	Reported	07/21/2016	117p
Assigned to	CM	COMMUNITY MANAGER	Contractor			Start	07/21/2016	117p
Access Code			Warranty			Due	07/21/2016	117p
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	COMPLETION DATE ON THE WORK ORDER MUST BE THE DATE THE DUST TEST WAS DONE.							



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Order	04096754	Printed	Code	INS	INSPECT APARTMENT	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description				Resident	-
Received by			Reported By	10VAC -6		Reported	07/21/2016	117p
Assigned to	CM	COMMUNITY MANAGER	Contractor				Start	07/21/2016 117p
Access Code			Warranty				Due	07/21/2016 117p
Travel Hours			Est / Amount				Complete	
Satisfaction			Hrs / Amount				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No

Order	04098420	Printed / Complete	Code	PEST	Pest Control	Address			
Call Back			Building	10-8703	8703 Arliss Street	/Space			
Priority			Description	Rotary			Resident	-	
Received by	1355	Erick Escudero	Reported By				Reported	06/02/2016 232p	
Assigned to	CON	CONTRACTOR	Contractor				Start	06/02/2016 232p	
Access Code			Warranty				Due	06/02/2016	
Travel Hours			Est / Amount				Complete	06/06/2016	
Satisfaction	yes		Hrs / Amount	0.15				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No	

Detail Rotary for r/m.

Work Completed Completed rotary for r/m.

Order	04099128	Printed / Complete	Code	CPTC	Common Carpet Clean	Address	8701 Arliss Street		
Call Back			Building	10-8701	8701 Arliss Street	/Space	012		
Priority			Description	clean			Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By				Reported	06/03/2016 947a	
Assigned to	CON	CONTRACTOR	Contractor				Start	06/03/2016 947a	
Access Code			Warranty				Due	06/03/2016	
Travel Hours			Est / Amount				Complete	06/03/2016	
Satisfaction	yes		Hrs / Amount	3.00				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No	

Detail clean carpet at the office PO#

Work Completed clean office carpet

Order	04099562	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street		
Call Back			Building	10-8703	8703 Arliss Street	/Space	011		
Priority			Description	shower head			Resident	04 - Luis Molina	
Received by	0769	Deborah Gallo	Reported By				Reported	06/03/2016 101p	
Assigned to	0971	Rafael Portillo	Contractor				Start	06/03/2016 101p	
Access Code			Warranty				Due	06/03/2016	
Travel Hours			Est / Amount				Complete	06/06/2016	
Satisfaction	yes		Hrs / Amount	0.10				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No	

Detail there is not a lot of pressure coming out of the shower head

Work Completed replaced shower hrad

Order	04099850	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street		
Call Back			Building	10-8701	8701 Arliss Street	/Space	103		
Priority			Description	vent			Resident	13 - Ramon Gomez	
Received by	1355	Erick Escudero	Reported By				Reported	06/03/2016 336p	
Assigned to	0971	Rafael Portillo	Contractor				Start	06/03/2016 336p	
Access Code			Warranty				Due	06/03/2016	
Travel Hours			Est / Amount				Complete	06/03/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No	

Detail Bathroom air vent does not close. repair

Work Completed replaced bathroom air vent

## 10 FLOWER BRANCH

KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

Completion Dates: 08/01/2015 - 08/25/2016

Order	04100111	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	103	
Priority			Description	clogged		Resident	03 - Augusto Jimenez	
Received by	1355	Erick Escudero	Reported By			Reported	06/04/2016	933a
Assigned to	0407	Romel Panlaqui	Contractor			Start	06/04/2016	933a
Access Code			Warranty			Due	06/04/2016	
Travel Hours			Est / Amount			Complete	06/04/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	bathub, sink and toliet is clogged.							
Work Completed	Unclogged the bathroom sink and tub							

Order	04100763	Printed / Complete	Code	SMOK	SMOKE DETECTOR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	smoke detector		Resident	11 - Maria Reyes de Perla	
Received by	0769	Deborah Gallo	Reported By			Reported	06/06/2016	833a
Assigned to	0971	Rafael Portillo	Contractor			Start	06/06/2016	833a
Access Code			Warranty			Due	06/06/2016	
Travel Hours			Est / Amount			Complete	06/06/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	the smoke detector is beeping							
Work Completed	completed							

Order	04101864	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	oven\		Resident	07 - Dolores Benitez	
Received by	1355	Erick Escudero	Reported By			Reported	06/06/2016	124p
Assigned to	0407	Romel Panlaqui	Contractor			Start	06/06/2016	124p
Access Code			Warranty			Due	06/06/2016	
Travel Hours			Est / Amount			Complete	06/06/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Kitchen oven. Gas stove knobs do not turn off stove.							
Work Completed	intall new knob for oven							

Order	04102233	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	Kitchen light		Resident	09 - Abeba Heyi	
Received by	1367	Yajaira Hernandez	Reported By			Reported	06/06/2016	409p
Assigned to	0407	Romel Panlaqui	Contractor			Start	06/06/2016	409p
Access Code			Warranty			Due	06/06/2016	
Travel Hours			Est / Amount			Complete	06/07/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	Kitchen light is not working							
Work Completed	change the light bulbs							

Order	04102248	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	A/C		Resident	07 - Dolores Benitez	
Received by	1367	Yajaira Hernandez	Reported By			Reported	06/06/2016	413p
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	06/06/2016	413p
Access Code			Warranty			Due	06/06/2016	
Travel Hours			Est / Amount			Complete	06/06/2016	
Satisfaction	yes		Hrs / Amount	0.50		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	When resident turns A/C on the air doesn't work, and it doesn't cool							
Work Completed	replaced thermostat fixed 24v wires by the air condition unit							

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KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
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Order	04102358	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	refrigerator		Resident	06 - Rosalio Cortez Chol	
Received by	1355	Erick Escudero	Reported By			Reported	06/06/2016	446p
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	06/07/2016	1107P
Access Code			Warranty			Due	06/07/2016	
Travel Hours			Est / Amount			Complete	06/07/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	refrigertator freezes food.							
Work Completed	ajuste thermostat							

Order	04104575	Printed / Complete	Code	door	Door Repair/Replace	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	entrance door		Resident	-	
Received by	0769	Deborah Gallo	Reported By			Reported	06/09/2016	818a
Assigned to	0971	Rafael Portillo	Contractor			Start	06/09/2016	818a
Access Code			Warranty			Due	06/09/2016	
Travel Hours			Est / Amount			Complete	06/09/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	the entrance door is jammed ith a penny. please remove.							
Work Completed	removed coin from door							

Order	04106525	Printed	Code	ISSU	ISSUED	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	10VAC -1		Resident	-	
Received by			Reported By			Reported	08/21/2016	412p
Assigned to	CM	COMMUNITY MANAGER	Contractor			Start	08/21/2016	412p
Access Code			Warranty			Due	08/21/2016	412p
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	
Detail	COMPLETE WORK ORDER WHEN KEYS ARE ISSUED TO BEGIN WORK IN THE APARTMENT.							

Order	04106526	Printed	Code	PUNC	PUNCHOUTS	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	10VAC -2		Resident	-	
Received by			Reported By			Reported	08/21/2016	412p
Assigned to	ST	SERVICE TECH	Contractor			Start	08/21/2016	412p
Access Code			Warranty			Due	08/21/2016	412p
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	

Order	04106527	Printed	Code	PAIN	PAINTING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	10VAC -3		Resident	-	
Received by			Reported By			Reported	08/21/2016	412p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/21/2016	412p
Access Code			Warranty			Due	08/21/2016	412p
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	

Order	04106528	Printed	Code	CLEA	Apartment Cleaning	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	10VAC -4		Resident	-	
Received by			Reported By			Reported	08/21/2016	412p
Assigned to	ST	SERVICE TECH	Contractor			Start	08/21/2016	412p
Access Code			Warranty			Due	08/21/2016	412p
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No	

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KAY MANAGEMENT CO., INC.  
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Order	04106529	Printed	Code	LEAD	LEAD INSPECTION	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description				Resident	-
Received by			Reported By	10VAC -5		Reported	08/21/2016	412p
Assigned to	CM	COMMUNITY MANAGER	Contractor				Start	08/21/2016 412p
Access Code			Warranty				Due	08/21/2016 412p
Travel Hours			Est / Amount				Complete	
Satisfaction			Hrs / Amount				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No
Detail	COMPLETION DATE ON THE WORK ORDER MUST BE THE DATE THE DUST TEST WAS DONE.							

Order	04106530	Printed	Code	INS	INSPECT APARTMENT	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description				Resident	-
Received by			Reported By	10VAC -6		Reported	08/21/2016	412p
Assigned to	CM	COMMUNITY MANAGER	Contractor				Start	08/21/2016 412p
Access Code			Warranty				Due	08/21/2016 412p
Travel Hours			Est / Amount				Complete	
Satisfaction			Hrs / Amount				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No

Order	04109757	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street		
Call Back			Building	10-8701	8701 Arliss Street	/Space	303		
Priority			Description	a/c is leaking.			Resident	09 - Fen Zheng	
Received by	1355	Erick Escudero	Reported By				Reported	06/15/2016 1049a	
Assigned to	1394	Eduardo Hidalgo	Contractor				Start	06/15/2016 1049a	
Access Code			Warranty				Due	06/15/2016	
Travel Hours			Est / Amount				Complete	06/16/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No	
Detail	a/c is leaking.								
Work Completed	chcked drain pipe and replaced water pump by furnace								

Order	04110017	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street		
Call Back			Building	10-8701	8701 Arliss Street	/Space	012		
Priority			Description	toilet water			Resident	01 - Rental Office	
Received by	1355	Erick Escudero	Reported By				Reported	06/15/2016 202p	
Assigned to	0930	Leonel Lazaro-Cantor	Contractor				Start	06/15/2016 202p	
Access Code			Warranty				Due	06/15/2016	
Travel Hours			Est / Amount				Complete	06/15/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.15				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No	
Detail	toilet water keeps running.								
Work Completed	replaced flapper								

Order	04110253	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street		
Call Back			Building	10-8703	8703 Arliss Street	/Space	301		
Priority			Description	toilet stand			Resident	08 - Antonio Citalan Lopez	
Received by	1355	Erick Escudero	Reported By				Reported	06/15/2016 434p	
Assigned to	0971	Rafael Portillo	Contractor				Start	06/15/2016 434p	
Access Code			Warranty				Due	06/15/2016	
Travel Hours			Est / Amount				Complete	06/15/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00				Comment Date	
Estimated Life	0.00		Replacement				Bill AR: No	Bill Res: No	
Detail	Toilet stand is loose.								
Work Completed	REPLACED TOILET BOLTS AND CAULK AROUND TOILET								

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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Order	04111194	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	101	
Priority			Description	repair		Resident	06 - Rosalio Cortez Chol	
Received by	10MT	Mayra Pinto	Reported By			Reported	06/16/2016	428p
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	06/16/2016	428p
Access Code			Warranty			Due	06/16/2016	
Travel Hours			Est / Amount			Complete	06/16/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair or replace refrigerator							
Work Completed	check ref adjust thermostat							

Order	04112870	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	kithchen sink		Resident	04 - Selvin Rosales	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	06/20/2016	959a
Assigned to	0971	Rafael Portillo	Contractor			Start	06/20/2016	959a
Access Code			Warranty			Due	06/20/2016	
Travel Hours			Est / Amount			Complete	06/20/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	kitchen sink faucet keeps leaking							
Work Completed	Replaced stem valves							

Order	04112910	Printed / Complete	Code	CPT	CARPET	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	CARPET REPAIRS		Resident	01 - Rental Office	
Received by	0769	Deborah Gallo	Reported By			Reported	06/20/2016	1017a
Assigned to	CON	CONTRACTOR	Contractor			Start	06/20/2016	1017a
Access Code			Warranty			Due	06/20/2016	
Travel Hours			Est / Amount			Complete	06/20/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	2.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	CARPET NEEDS REPAIRING IT IS START TO LIFT AND DRIFT APART							
Work Completed	REPAIRED CPT TILES							

Order	04113231	Printed / Complete	Code	BLIN	Repair/Replace blind	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	Living room blind		Resident	10 - German Gomez Diaz	
Received by	1367	Yajaira Hernandez	Reported By			Reported	06/20/2016	1156a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	06/20/2016	1156a
Access Code			Warranty			Due	06/20/2016	
Travel Hours			Est / Amount			Complete	06/20/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the living room blind is missing 6 slots							
Work Completed	completed							

Order	04113234	Printed / Complete	Code	door	Door Repair/Replace	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	Screen door		Resident	10 - German Gomez Diaz	
Received by	1367	Yajaira Hernandez	Reported By			Reported	06/20/2016	1157a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	06/20/2016	1157a
Access Code			Warranty			Due	06/20/2016	
Travel Hours			Est / Amount			Complete	06/20/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Screen door does not close							
Work Completed	completed							



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KAY MANAGEMENT CO., INC.  
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Order	04113299	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	power		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	06/20/2016	1223p
Assigned to	0951	Jaime Hernandez	Contractor			Start	06/20/2016	1223p
Access Code			Warranty			Due	06/20/2016	
Travel Hours			Est / Amount			Complete	06/20/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	power wash entrance of the office Tiene chicle							
Work Completed	completed							

Order	04114379	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	302	
Priority			Description	Kitchen sink		Resident	08 - Luis Hernandez Franco	
Received by	1367	Yajaira Hernandez	Reported By			Reported	06/21/2016	1219p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	06/21/2016	1219p
Access Code			Warranty			Due	06/21/2016	
Travel Hours			Est / Amount			Complete	06/21/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Kitchen sink is clogged							
Work Completed	unclogged kitchen sink							

Order	04114513	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	302	
Priority			Description	garbage		Resident	08 - Luis Hernandez Franco	
Received by	1355	Erick Escudero	Reported By			Reported	06/21/2016	204p
Assigned to	0407	Romel Panlaqui	Contractor			Start	06/21/2016	204p
Access Code			Warranty			Due	06/21/2016	
Travel Hours			Est / Amount			Complete	06/21/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Garbage disposal is not working/.							
Work Completed	leonel unclogged the sink							

Order	04120659	Printed / Complete	Code	PAIN	PAINTING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	103	
Priority			Description	paint kitchen		Resident	03 - Augusto Jimenez	
Received by	1367	Yajaira Hernandez	Reported By			Reported	06/29/2016	824a
Assigned to	CON	CONTRACTOR	Contractor			Start	06/29/2016	824a
Access Code			Warranty			Due	06/29/2016	
Travel Hours			Est / Amount			Complete	06/30/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Paint kitchen 6/30/2016							
Work Completed	paint kitchen							

Order	04120876	Printed / Complete	Code	BLIN	Repair/Replace blind	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	blind in the bedroom		Resident	09 - Ma Morales	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	06/29/2016	948a
Assigned to	0407	Romel Panlaqui	Contractor			Start	06/29/2016	948a
Access Code			Warranty			Due	06/29/2016	
Travel Hours			Est / Amount			Complete	06/29/2016	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: Yes
Detail	blinds in the bedroom 2 in the master 1 in the small bedroom need to be replaced charge \$75 total							
Work Completed	replaced 3 blinds							

Billing	Code	Description	Quantity	Per Unit	Additional Percent / Amount	Amount
	09	WO #04120876	0.00	0.00	0.00% / 0.00	75.00

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KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
 #410  
 SILVER SPRING MD 20910

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Order	04122729	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	011	
Priority			Description	hvac is not working		Resident	11 - Maria Reyes de Perla	
Received by	0769	Deborah Gallo	Reported By			Reported	06/30/2016	512p
Assigned to	0407	Romel Panlaqui	Contractor			Start	06/30/2016	512p
Access Code			Warranty			Due	06/30/2016	
Travel Hours			Est / Amount			Complete	06/30/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	the hvac is not working not b lowing into the rooms							
Work Completed	Adjust the vent in both bedroom 63 degree coming out from vent.							

Order	04126560	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	kitchen light		Resident	04 - Aroldo Diaz	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	07/05/2016	306p
Assigned to	0407	Romel Panlaqui	Contractor			Start	07/05/2016	306p
Access Code			Warranty			Due	07/05/2016	
Travel Hours			Est / Amount			Complete	07/05/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	kitchen light is not working							
Work Completed	changed kitchen light bulb							

Order	04126917	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	kitchen light1		Resident	09 - Ma Morales	
Received by	1355	Erick Escudero	Reported By			Reported	07/05/2016	421p
Assigned to	0407	Romel Panlaqui	Contractor			Start	07/05/2016	421p
Access Code			Warranty			Due	07/05/2016	
Travel Hours			Est / Amount			Complete	07/06/2016	
Satisfaction	yes		Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	kitchen light is not working							
Work Completed	Change kitchen light bulb							

Order	04128861	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	304	
Priority			Description	bathtub		Resident	09 - Elise Brun	
Received by	1355	Erick Escudero	Reported By			Reported	07/07/2016	128p
Assigned to	0971	Rafael Portillo	Contractor			Start	07/07/2016	128p
Access Code			Warranty			Due	07/07/2016	
Travel Hours			Est / Amount			Complete	07/07/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathtub is clogged.							
Work Completed	Unclogged bathtub							

Order	04128864	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	304	
Priority			Description	bedroom		Resident	09 - Elise Brun	
Received by	1355	Erick Escudero	Reported By			Reported	07/07/2016	130p
Assigned to	0971	Rafael Portillo	Contractor			Start	07/07/2016	130p
Access Code			Warranty			Due	07/07/2016	
Travel Hours			Est / Amount			Complete	07/07/2016	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedroom closets are not closing properly.							
Work Completed	need to be replaced							

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KAY MANAGEMENT CO., INC.  
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Order	04130601	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	Garbage disposal		Resident	13 - Ramon Gomez	
Received by	1355	Erick Escudero	Reported By			Reported	07/07/2016	1105A
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	07/07/2016	1105A
Access Code			Warranty			Due	07/07/2016	
Travel Hours			Est / Amount			Complete	07/07/2016	
Satisfaction	yes		Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	The garbage disposal is not working							
Work Completed	Unclogged garbage disposal and installed a new water stopper							

Order	04131211	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	302	
Priority			Description	a/c not cooling		Resident	07 - Dolores Benitez	
Received by	10MT	Mayra Pinto	Reported By			Reported	07/11/2016	753a
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	07/11/2016	753a
Access Code			Warranty			Due	07/11/2016	
Travel Hours			Est / Amount			Complete	07/08/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	a/c not cooling							
Work Completed	cleaned coil and put freon							

Order	04131754	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	302	
Priority			Description	Bathtub clogged		Resident	08 - Luis Hernandez Franco	
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/11/2016	1107a
Assigned to	0407	Romel Panlaqui	Contractor			Start	07/11/2016	1107a
Access Code			Warranty			Due	07/11/2016	
Travel Hours			Est / Amount			Complete	07/11/2016	
Satisfaction	yes		Hrs / Amount	0.25		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	The bathtub is clogged							
Work Completed	unclogged the tub							

Order	04132143	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	103	
Priority			Description	bathtub		Resident	13 - Ramon Gomez	
Received by	1355	Erick Escudero	Reported By			Reported	07/11/2016	235P
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	07/11/2016	235P
Access Code			Warranty			Due	07/11/2016	
Travel Hours			Est / Amount			Complete	07/11/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bathtub is cloggeed.							
Work Completed	unclogged bath tub							

Order	04132648	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	repair		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	07/12/2016	955a
Assigned to	1021	Gabriel Mancias	Contractor			Start	07/12/2016	955a
Access Code			Warranty			Due	07/12/2016	
Travel Hours			Est / Amount			Complete	07/12/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair entrance tile at 8703 8711 8857							
Work Completed	need to get supply							

Work Order Detail Report  
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KAY MANAGEMENT CO., INC.  
8720 GEORGIA AVENUE,  
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Completion Dates: 08/01/2015 - 08/25/2016

Order	04132660	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	repair		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	07/12/2016	1000a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	07/12/2016	1000a
Access Code			Warranty			Due	07/12/2016	
Travel Hours			Est / Amount			Complete	07/12/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair entrance door							
Work Completed	repair entrance door lock							

Order	04132867	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	replace		Resident	10 - German Gomez Diaz	
Received by	10MT	Mayra Pinto	Reported By			Reported	07/12/2016	1138a
Assigned to	1021	Gabriel Mancias	Contractor			Start	07/12/2016	1138a
Access Code			Warranty			Due	07/12/2016	
Travel Hours			Est / Amount			Complete	07/12/2016	
Satisfaction	yes		Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: Yes
Detail	replace mini blind charge							
Work Completed	replace 2 mini blinds							

Billing	Code	Description	Quantity	Per Unit	Additional Percent / Amount	Amount
	09	WO #04132867	0.00	0.00	0.00% / 0.00	50.00

Order	04133632	Printed / Complete	Code	misc	Miscellaneous	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	power		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	07/13/2016	959a
Assigned to	0951	Jaime Hernandez	Contractor			Start	07/13/2016	959a
Access Code			Warranty			Due	07/13/2016	
Travel Hours			Est / Amount			Complete	07/18/2016	
Satisfaction	yes		Hrs / Amount	8.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	power wash fence at piney branch road							
Work Completed	power wash entire fence							

Order	04135089	Printed / Complete	Code	misc	Miscellaneous	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	repair		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	07/14/2016	240p
Assigned to	0951	Jaime Hernandez	Contractor			Start	07/14/2016	240p
Access Code			Warranty			Due	07/14/2016	
Travel Hours			Est / Amount			Complete	07/14/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	repair cable box and clean all cigarette buds							
Work Completed	completed							

Order	04135625	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	204	
Priority			Description	Kitchen sink		Resident	12 - Jaime Melendez Marquez	
Received by	1355	Erick Escudero	Reported By			Reported	07/15/2016	1113a
Assigned to	0971	Rafael Portillo	Contractor			Start	07/15/2016	1113a
Access Code			Warranty			Due	07/15/2016	
Travel Hours			Est / Amount			Complete	07/15/2016	0145P
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Kitchen sink is clogged.							
Work Completed	unclogged kitchen sink.							

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KAY MANAGEMENT CO., INC.  
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Order	04137702	Printed / Complete	Code	BEDB	BED BUG TREATMENT	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	203
Priority			Description	BEDBUG TREATMENT		Resident	04 - Aroldo Diaz
Received by	0769	Deborah Gallo	Reported By			Reported	07/18/2016 312p
Assigned to	CON	CONTRACTOR	Contractor			Start	07/18/2016 312p
Access Code			Warranty			Due	07/18/2016
Travel Hours			Est / Amount			Complete	08/11/2016
Satisfaction	SAT	SATISFIED	Hrs / Amount	2.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	BEDBUG TREATMENT 1ST:07/27/16:UNIT WAS TREATED FOR BEDBUGS 2ND:08/10/16:UNIT WAS TREATED FOR BEDBUGS 3RD:08/24/16 PO#560085 SPOKE TO:ANTONIO						
Work Completed	building is on fire and the apt no longer exist. no more treatments						

Order	04137790	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	104
Priority			Description	bathtub		Resident	10 - Iris Martinez Rios
Received by	1355	Erick Escudero	Reported By			Reported	07/18/2016 352p
Assigned to	0971	Rafael Portillo	Contractor			Start	07/18/2016 352p
Access Code			Warranty			Due	07/18/2016
Travel Hours			Est / Amount			Complete	07/18/2016
Satisfaction	yes		Hrs / Amount	0.45		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Bathtub is clogged.						
Work Completed	Unclogged kitchen sink						

Order	04138243	Printed / Complete	Code	door	Door Repair/Replace	Address	
Call Back			Building	10-8701	8701 Arliss Street	/Space	
Priority			Description	entrance door		Resident	-
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/19/2016 1012a
Assigned to	0971	Rafael Portillo	Contractor			Start	07/19/2016 1012a
Access Code			Warranty			Due	07/19/2016
Travel Hours			Est / Amount			Complete	07/19/2016
Satisfaction	yes		Hrs / Amount	0.15		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	The building door is not locking						
Work Completed	Removed coin from the door lock						

Order	04138560	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	303
Priority			Description	replace		Resident	10 - German Gomez Diaz
Received by	10MT	Mayra Pinto	Reported By			Reported	07/19/2016 1226p
Assigned to	0971	Rafael Portillo	Contractor			Start	07/19/2016 1226p
Access Code			Warranty			Due	07/19/2016
Travel Hours			Est / Amount			Complete	07/19/2016
Satisfaction	yes		Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	replace both blinds						
Work Completed	Two long mini blinds have been replaced						

Order	04138889	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	304
Priority			Description	replace		Resident	09 - Elise Brun
Received by	10MT	Mayra Pinto	Reported By			Reported	07/19/2016 321p
Assigned to	CON	CONTRACTOR	Contractor			Start	07/19/2016 321p
Access Code			Warranty			Due	07/19/2016
Travel Hours			Est / Amount			Complete	07/19/2016
Satisfaction	yes		Hrs / Amount	3.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	replace small bedroom closet doors replace master bedroom closet doors with framing						
Work Completed	completed						



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Order	04139479	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	replace light		Resident	01 - Rental Office	
Received by	1355	Erick Escudero	Reported By			Reported	07/20/2016	1000a
Assigned to	0971	Rafael Portillo	Contractor			Start	07/20/2016	1000a
Access Code			Warranty			Due	07/20/2016	
Travel Hours			Est / Amount			Complete	07/20/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	replace light,							
Work Completed	Replaced light bulbs and ballos							

Order	04139684	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	clean office		Resident	01 - Rental Office	
Received by	10MT	Mayra Pinto	Reported By			Reported	07/20/2016	1124a
Assigned to	CON	CONTRACTOR	Contractor			Start	07/20/2016	1124a
Access Code			Warranty			Due	07/20/2016	
Travel Hours			Est / Amount			Complete	07/20/2016	
Satisfaction	yes		Hrs / Amount	3.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	clean ooffice carpet PO#							
Work Completed	clean carpet							

Order	04142000	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	A/C leaking		Resident	09 - Ma Morales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/22/2016	423p
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	07/22/2016	423p
Access Code			Warranty			Due	07/22/2016	
Travel Hours			Est / Amount			Complete	07/22/2016	
Satisfaction	yes		Hrs / Amount	0.35		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	A/C unit in the small bedroom is leaking							
Work Completed	No leak checked coil Looks like there was an old leak in the hallway ceiling needs ceiling repair hallway ceiling							

Order	04142099	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	202	
Priority			Description	Bathroom Tub		Resident	09 - Ma Morales	
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/22/2016	520P
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	07/22/2016	520P
Access Code			Warranty			Due	07/22/2016	
Travel Hours			Est / Amount			Complete	07/22/2016	
Satisfaction	yes		Hrs / Amount	0.40		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathroom tub is clogged							
Work Completed	Unclogged bathroom tub							

Order	04142834	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	bathroom		Resident	04 - Selvin Rosales	
Received by	1355	Erick Escudero	Reported By			Reported	07/25/2016	928a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	07/25/2016	928a
Access Code			Warranty			Due	07/25/2016	
Travel Hours			Est / Amount			Complete	07/25/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.45		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bathroom sink and kitchen sink is clogged.							
Work Completed	unclogged bath sink kitchen sink work fine							

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Order	04142851	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	201	
Priority			Description	various		Resident	04 - Selvin Rosales	
Received by	1355	Erick Escudero	Reported By			Reported	07/25/2016	932a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	07/25/2016	932a
Access Code			Warranty			Due	07/25/2016	
Travel Hours			Est / Amount			Complete	07/25/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	replace 2 bathroom light bulbs apartment door is not closing properly.							
Work Completed	replaced 2 light bulbs in bath repaired entrance door bathroom lock							

Order	04142994	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	012	
Priority			Description	office bathroom		Resident	01 - Rental Office	
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/25/2016	1005a
Assigned to	0407	Romel Panlaqui	Contractor			Start	07/25/2016	1005a
Access Code			Warranty			Due	07/25/2016	
Travel Hours			Est / Amount			Complete	07/25/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Office bathroom pipe smells bad							
Work Completed	snake the tub and sink							

Order	04143752	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	A/C is not cooling		Resident	10 - Iris Martinez Rios	
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/25/2016	322p
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	07/25/2016	322p
Access Code			Warranty			Due	07/25/2016	
Travel Hours			Est / Amount			Complete	07/25/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	The A/C is not cooling							
Work Completed	troubleshoot 120 volts replaced fuses							

Order	04144147	Printed / Complete	Code	PLUM	PLUMBING	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	Laundry room		Resident	-	
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/26/2016	830a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	07/26/2016	830a
Access Code			Warranty			Due	07/26/2016	
Travel Hours			Est / Amount			Complete	07/26/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Laundry room tub is leaking							
Work Completed	repaired laundry room pipes							

Order	04144372	Printed / Complete	Code	DNR	Do not rent	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	104	
Priority			Description	DO NOT RENT		Resident	-	
Received by			Reported By	DNR	-1	Reported	07/26/2016	1019a
Assigned to	CON	CONTRACTOR	Contractor			Start	07/26/2016	1019a
Access Code			Warranty			Due	07/26/2016	1019a
Travel Hours			Est / Amount			Complete	07/26/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	DO NOT RENT. COMPLETE WORK ORDER IMMEDIATELY FOR CODE TO APPEAR ON YOUR VACANCY STATUS REPORT.							
Work Completed	managment notice/ hoc refuse to pay rent increase							

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Order	04145860	Printed / Complete	Code	APRE	APPLIANCE REPAIR	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	203	
Priority			Description	Refrigerator		Resident	04 - Aroldo Diaz	
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/27/2016	1158a
Assigned to	0971	Rafael Portillo	Contractor			Start	07/27/2016	1158a
Access Code			Warranty			Due	07/27/2016	
Travel Hours			Est / Amount			Complete	07/27/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Refrigerator freezer the food and it makes it go bad							
Work Completed	Adjust temperature							

Order	04146948	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	204	
Priority			Description	tub clogged		Resident	09 - Abeba Heyi	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	07/28/2016	317p
Assigned to	0971	Rafael Portillo	Contractor			Start	07/28/2016	317p
Access Code			Warranty			Due	07/28/2016	
Travel Hours			Est / Amount			Complete	07/28/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	tub clogged water not flowing							
Work Completed	Unclogged bathtub							

Order	04148533	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	104	
Priority			Description	Kitchen ceiling		Resident	10 - Iris Martinez Rios	
Received by	1367	Yajaira Hernandez	Reported By			Reported	07/30/2016	321p
Assigned to	0407	Romel Panlaqui	Contractor			Start	07/30/2016	321p
Access Code			Warranty			Due	07/30/2016	
Travel Hours			Est / Amount			Complete	07/30/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	The kitchen ceiling is leaking							
Work Completed	sealed kithcne ceiling							

Order	04148859	Printed / Complete	Code	BEDI	BED BUG INSPECTION	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	bedbug inspection		Resident	04 - Luis Molina	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/01/2016	847a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/01/2016	847a
Access Code			Warranty			Due	08/01/2016	
Travel Hours			Est / Amount			Complete	08/02/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedbug bug inspection							
Work Completed	no bedbugs							

Order	04149200	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	a/c not cooling		Resident	10 - German Gomez Diaz	
Received by	1131	Karina Reyes-Miranda	Reported By			Reported	08/01/2016	1005a
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	08/01/2016	1005a
Access Code			Warranty			Due	08/01/2016	
Travel Hours			Est / Amount			Complete	08/01/2016	
Satisfaction	yes		Hrs / Amount	2.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	a/c not cooling							
Work Completed	trouble shoot 120 volts and 24 volts replace blower motor							

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KAY MANAGEMENT CO., INC.  
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Order	04150794	Printed / Complete	Code	REGL	REGLAZING	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	011
Priority			Description	reglaze		Resident	04 - Luis Molina
Received by	10MT	Mayra Pinto	Reported By			Reported	08/02/2016 925a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/02/2016 925a
Access Code			Warranty			Due	08/02/2016
Travel Hours			Est / Amount			Complete	08/05/2016
Satisfaction	yes		Hrs / Amount	6.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	reglaze tub and walls PO# 562076 8/8/16						
Work Completed	reglaze tub and walls						

Order	04151920	Printed / Complete	Code	HVAC	HVAC	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	A/C		Resident	09 - Ma Morales
Received by	1367	Yajaira Hernandez	Reported By			Reported	08/03/2016 909a
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	08/03/2016 909a
Access Code			Warranty			Due	08/03/2016
Travel Hours			Est / Amount			Complete	08/03/2016
Satisfaction	yes		Hrs / Amount	3.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	Master bedroom closet is the A/C unit and it is leaking						
Work Completed	completed						

Order	04152054	Printed / Complete	Code	CARP	CARPENTRY	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	202
Priority			Description	INTALL		Resident	09 - Ma Morales
Received by	1367	Yajaira Hernandez	Reported By			Reported	08/03/2016 1013a
Assigned to	CON	CONTRACTOR	Contractor			Start	08/03/2016 1013a
Access Code			Warranty			Due	08/03/2016
Travel Hours			Est / Amount			Complete	08/05/2016
Satisfaction	yes		Hrs / Amount	3.00		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	REPLACE SMALL BEDROOM CLOSET DOORS po#						
Work Completed	COMPLETED						

Order	04152149	Printed / Complete	Code	PLUM	PLUMBING	Address	8701 Arliss Street
Call Back			Building	10-8701	8701 Arliss Street	/Space	301
Priority			Description	Bathtub clogged		Resident	06 - Gustavo Zuniga
Received by	1367	Yajaira Hernandez	Reported By			Reported	08/03/2016 1104a
Assigned to	0971	Rafael Portillo	Contractor			Start	08/03/2016 1104a
Access Code			Warranty			Due	08/03/2016
Travel Hours			Est / Amount			Complete	08/03/2016
Satisfaction	yes		Hrs / Amount	0.45		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	The bathtub is clogged						
Work Completed	Unclogged bathtub						

Order	04152392	Printed / Complete	Code	ELEC	ELECTRICAL	Address	8703 Arliss Street
Call Back			Building	10-8703	8703 Arliss Street	/Space	303
Priority			Description	kitchen		Resident	10 - German Gomez Diaz
Received by	1355	Erick Escudero	Reported By			Reported	08/03/2016 118p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/03/2016 118p
Access Code			Warranty			Due	08/03/2016
Travel Hours			Est / Amount			Complete	08/03/2016
Satisfaction	yes		Hrs / Amount	0.30		Comment Date	
Estimated Life	0.00		Replacement			Bill AR: No	Bill Res: No
Detail	kitchen light and living room outlets are not working.						
Work Completed	completed						

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Order	04152465	Printed / Complete	Code	door	Door Repair/Replace	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	Door		Resident	-	
Received by	1355	Erick Escudero	Reported By			Reported	08/03/2016	209p
Assigned to	0971	Rafael Portillo	Contractor			Start	08/03/2016	209p
Access Code			Warranty			Due	08/03/2016	
Travel Hours			Est / Amount			Complete	08/03/2016	
Satisfaction	yes		Hrs / Amount	0.10		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bulding door lock is jammed.							
Work Completed	Removed coin from building door							

Order	04152540	Printed / Complete	Code	MOCH	MOVE-OUT CHARGES	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	Move-out charges		Resident	04 - Luis Molina	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/03/2016	316p
Assigned to	10MT	MAYRA TALLEY	Contractor			Start	08/03/2016	316p
Access Code			Warranty			Due	08/03/2016	
Travel Hours			Est / Amount			Complete	08/03/2016	
Satisfaction	yes		Hrs / Amount	1.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: Yes
Detail	Move-out charges as follows: Replace carpet \$241.00 Replace 2 small mini blinds \$25.00 each \$50.00 Pre-clean vacant \$250.00 Total \$541.00							
Work Completed	Move-out charges as follows: Replace carpet \$241.00 Replace 2 small mini blinds \$25.00 each \$50.00 Pre-clean vacant \$250.00 Total \$541.00							

Billing	Code	Description	Quantity	Per Unit	Additional Percent / Amount	Amount
	09	WO #04152540	0.00	0.00	0.00% / 0.00	541.00

Order	04152553	Printed / Complete	Code	CLEA	Apartment Cleaning	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	pre-clean		Resident	04 - Luis Molina	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/03/2016	323p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/03/2016	323p
Access Code			Warranty			Due	08/03/2016	
Travel Hours			Est / Amount			Complete	08/06/2016	
Satisfaction	yes		Hrs / Amount	6.00		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	pre-clean vacant PO#							
Work Completed	pre-clean							

Order	04152619	Printed / Complete	Code	PEST	Pest Control	Address	8701 Arliss Street	
Call Back			Building	10-8701	8701 Arliss Street	/Space	102	
Priority			Description	Rotary		Resident	13 - Eskinder Ayele	
Received by	1355	Erick Escudero	Reported By			Reported	08/08/2016	357p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/08/2016	357p
Access Code			Warranty			Due	08/08/2016	
Travel Hours			Est / Amount			Complete	08/08/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Rotary for r/m.							
Work Completed	Completed rotary for r/m.							

Order	04152874	Printed / Complete	Code	door	Door Repair/Replace	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	Bathroom door		Resident	10 - German Gomez Diaz	
Received by	1367	Yajaira Hernandez	Reported By			Reported	08/04/2016	909a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/04/2016	909a
Access Code			Warranty			Due	08/04/2016	
Travel Hours			Est / Amount			Complete	08/04/2016	
Satisfaction	yes		Hrs / Amount	0.30		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	The bathroom door is not locking properly it won't lock							
Work Completed	completed							



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Order	04152922	Printed / Complete	Code	PLUM	PLUMBING	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	303	
Priority			Description	Bathtubn		Resident	10 - German Gomez Diaz	
Received by	1367	Yajaira Hernandez	Reported By			Reported	08/04/2016	933a
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/04/2016	933a
Access Code			Warranty			Due	08/04/2016	
Travel Hours			Est / Amount			Complete	08/04/2016	
Satisfaction	yes		Hrs / Amount	0.35		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bathtub is clogged							
Work Completed	completed							

Order	04153252	Printed / Complete	Code	door	Door Repair/Replace	Address		
Call Back			Building	10-8703	8703 Arliss Street	/Space		
Priority			Description	Building door		Resident	-	
Received by	1367	Yajaira Hernandez	Reported By			Reported	08/04/2016	1214p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/04/2016	1214p
Access Code			Warranty			Due	08/04/2016	
Travel Hours			Est / Amount			Complete	08/04/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Building door lock is hard to open. Residents cannot get the door open when they use the key.							
Work Completed	FIXED DOOR							

Order	04153307	Printed	Code	CPT	CARPET	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	intall		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/04/2016	1259p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/04/2016	1259p
Access Code			Warranty			Due	08/04/2016	
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	intall carpet PO# 562228 8/10/16							

Order	04154615	Printed / Complete	Code	door	Door Repair/Replace	Address		
Call Back			Building	10-8701	8701 Arliss Street	/Space		
Priority			Description	bulding door		Resident	-	
Received by	1355	Erick Escudero	Reported By			Reported	08/05/2016	335p
Assigned to	0930	Leonel Lazaro-Cantor	Contractor			Start	08/05/2016	335p
Access Code			Warranty			Due	08/05/2016	
Travel Hours			Est / Amount			Complete	08/05/2016	
Satisfaction	SAT	SATISFIED	Hrs / Amount	0.20		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Bulding door.							
Work Completed	UNJAMMED BUILDING DOOR							

Order	04157440	Printed / Complete	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	304	
Priority			Description	closet		Resident	10 - Judith Torres Molina	
Received by	1355	Erick Escudero	Reported By			Reported	08/09/2016	352p
Assigned to	0971	Rafael Portillo	Contractor			Start	08/09/2016	352p
Access Code			Warranty			Due	08/09/2016	
Travel Hours			Est / Amount			Complete	08/09/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	bedroom closet door is out of place.							
Work Completed	Fixed the bedroom closet door							

**Work Order Detail Report**  
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KAY MANAGEMENT CO., INC.  
 8720 GEORGIA AVENUE,  
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Order	04157653	Printed / Complete	Code	HVAC	HVAC	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	103	
Priority			Description	Replace		Resident	03 - Augusto Jimenez	
Received by	1367	Yajaira Hernandez	Reported By			Reported	08/10/2016	809a
Assigned to	1394	Eduardo Hidalgo	Contractor			Start	08/10/2016	809a
Access Code			Warranty			Due	08/10/2016	
Travel Hours			Est / Amount			Complete	08/10/2016	
Satisfaction	yes		Hrs / Amount	0.15		Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	Replace filter							
Work Completed	Replaced A/C filter							

Order	04158117	Printed	Code	misc	Miscellaneous	Address	8703 Arliss Street	
Call Back			Building	10-8703	8703 Arliss Street	/Space	011	
Priority			Description	remove		Resident	-	
Received by	10MT	Mayra Pinto	Reported By			Reported	08/10/2016	122p
Assigned to	CON	CONTRACTOR	Contractor			Start	08/10/2016	122p
Access Code			Warranty			Due	08/10/2016	
Travel Hours			Est / Amount			Complete		
Satisfaction			Hrs / Amount			Comment Date		
Estimated Life	0.00		Replacement			Bill AR: No		Bill Res: No
Detail	remove kitchen cabinets PO#							