



**Motor Carrier Attachment:**

**Calhoun Employee Timesheet dated February 19, 2024**

**HWY24FH004**

(2 pages)

## Calhoun County Schools – Employee Timesheet

Employee Name: Jeff Brannon

Employee Number: [REDACTED]

Pay Period Date Beginning: \_\_\_\_\_

Ending: \_\_\_\_\_

DAY OF WEEK	DATE	AM - Start Time Hour/Min	AM - Stop Time Hour/Min	Multi-Class Start Hour/Min	Multi-Class Ending Hour/Min	PM - Start Time Hour/Min	PM - Stop Time Hour/Min	Total Hours Worked/Holidays	Amount of Leave Used (HOURS)	Type of Leave Used - ILL, FAM, BER, NC, AL, MIL, PROF, DOCK
MONDAY	2/19/24		05	Holiday				8		
TUESDAY	2/20/24	5:30	8:15			2:30	5:15	5:30		
WEDNESDAY	2/21/24	5:30	8:15			2:30	5:15	5:30		
THURSDAY	2/22/24	5:30	8:45			2:30	5:15	5:30		
FRIDAY	2/23/24	5:30	8:15			2:30	5:15	5:30		
MONDAY	2/26/24	5:30	8:15			2:30	5:15	5:30		
TUESDAY	2/27/24	5:30	8:15			2:30	5:15	5:30		
WEDNESDAY	2/28/24	5:30	8:15			12:30	2:45	5:00		
THURSDAY	2/29/24	5:30	8:45			2:30	5:15	6:00		
FRIDAY	3/1/24	5:30	8:15			2:30	5:15	5:30		
MONDAY										
TUESDAY										
WEDNESDAY										
THURSDAY										
FRIDAY										

TOTAL OF HOURS BY WORK WEEK	WEEK 1	WEEK 2	WEEK 3
HOURS WORKED	30	28.30	
ILL, FAM, BER* - Personal Leave			
PP - No Cause Personal Leave			
Non Contract Days (Do Not Count as time worked) NC240, NC230, NC220, NC210			
H - Holidays			
Other - Includes Military, Prof			
DOCK - Off Without Pay			
Total Hours			

\*Bereavement - Specify relationship \_\_\_\_\_

[Signature] 2/19/24  
Employee's Signature Date

\_\_\_\_\_  
Supervisor's Signature Date

**NOTE: OVERTIME WILL NOT BE PAID UNLESS  
PREAPPROVED BY THE SUPERINTENDENT**