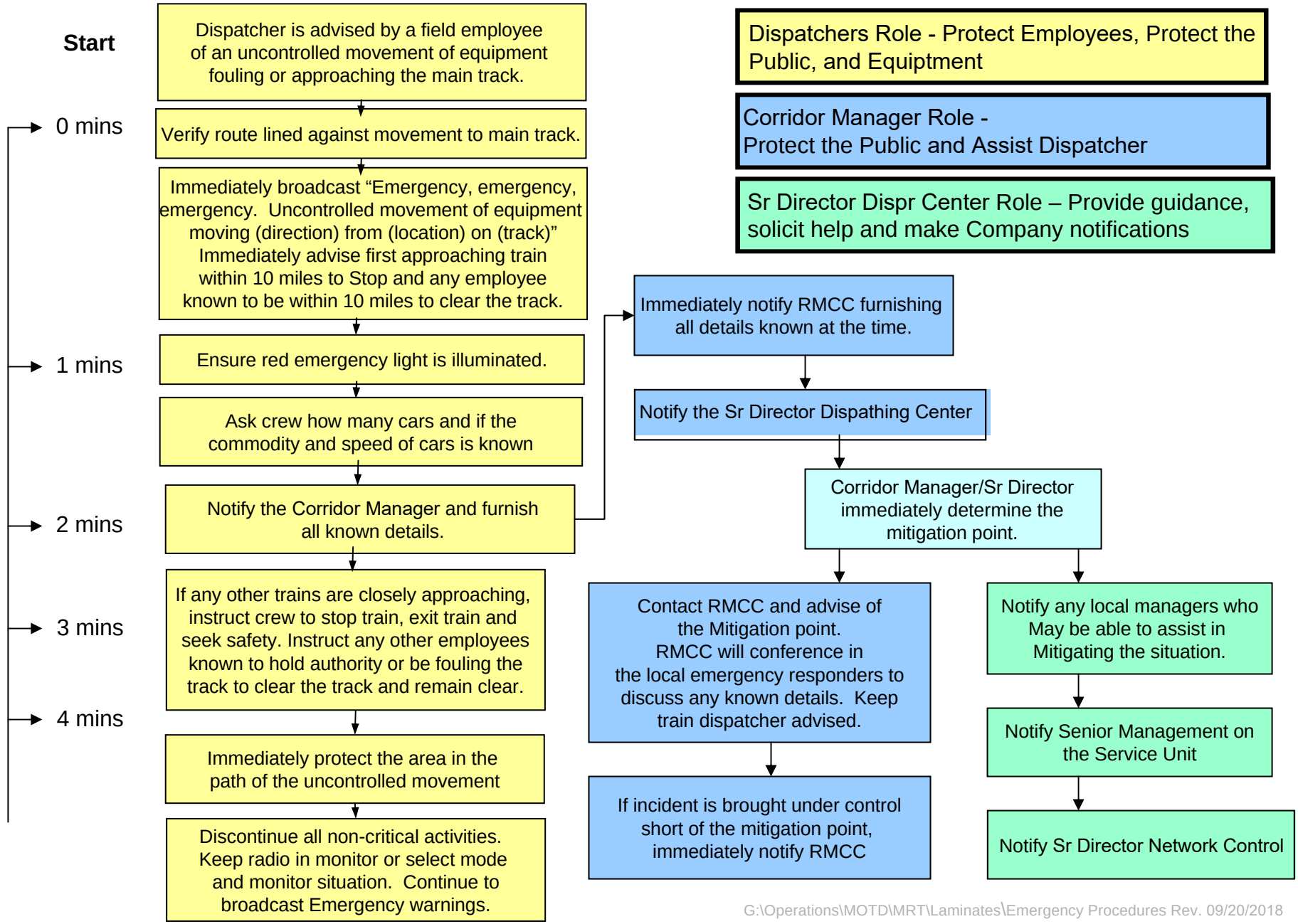
Process Flowchart – Notification of Rollout by Field Employee



Process Flowchart – Notification of Rollout by RMCC

Start

Dispatcher is advised by RMCC of an uncontrolled movement of equipment fouling or approaching the main track.

0 mins → Verify route lined against movement to main track.

Immediately broadcast "Emergency, emergency, emergency. Uncontrolled movement of equipment moving (direction) from (location) on (track)" Immediately advise first approaching train within 10 miles to Stop and any employee known to be within 10 miles to clear the track.

1 mins → Ensure red emergency light is illuminated.

Ask crew how many cars and if the commodity and speed of cars is known

2 mins → Notify the Corridor Manager and furnish all known details.

If any other trains are closely approaching, instruct crew to stop train, exit train and seek safety. Instruct any other employees known to hold authority or be fouling the track to clear the track and remain clear.

3 mins → Immediately protect the area in the path of the uncontrolled movement

4 mins → Discontinue all non-critical activities. Keep radio in monitor or select mode and monitor situation. Continue to broadcast Emergency warnings.

Notify the Sr Director Dispathing Center

Corridor Manager/Sr Director immediately determine the mitigation point.

Contact RMCC and advise of the Mitigation point. RMCC will conference in the local emergency responders to discuss any known details. Keep train dispatcher advised.

If incident is brought under control short of the mitigation point, immediately notify RMCC

Notify any local managers who May be able to assist in Mitigating the situation.

Notify Senior Management on the Service Unit

Notify Director Network Control

Dispatchers Role - Protect Employees, Protect the Public, and Equiptment

Corridor Manager Role - Protect the Public and Assist Dispatcher

Sr Director Dispr Center Role – Provide guidance, solicit help and make Company notifications