

Job Briefing Documentation Sheet

Date: 4/24/18 Time: 7:00 AM PM Days W/O Injuries: N/A Gang No. VARIOUS

1. Work Location: Bowie State Station Job Briefing: This is to be done before starting ANY job.

2. Person Holding Job Briefing: Gonzalez Title: Foreman Signature: [Signature]

3. Weekly Safety Focus: Overhead Storage Security Focus: Evacuate during chemical attack

4. What are we doing? destressing rail / material / grinding / cutting

5. Does everyone have all required PPE: (Hardhats, Glasses, Gloves, Footwear, etc.)? Yes No Does this work require special PPE: (Ear Protection, Respirator, Chaps, Face Shields, etc.) Yes No

6. Any unusual work site hazards? tripping hazards, loose ballast, uneven surface If yes, what hazards? Yes No

7. Have all of the following been checked for defects? Tools Vehicles Equipment What defects were found? Clipper

8. Does this job require Fall Protection: Yes No Is everyone that must wear it qualified? Yes No If you are not sure, find out before working.

9. Is this area considered a Confined Space: Yes No Is this a permit required confined space? Yes No If you are not sure, find out before working.

10. What safety rule was discussed? 4138/612 Does it pertain to this job? Yes No

11. Overhead Wires/3rd Rail are: Energized De-energized

12. Do we need ET protection? Yes No If yes, did the Employee in Charge sign the Clearance Form? Yes No

13. Are everyone's qualification cards up to date? Yes No Operator's books up to date? N/A Yes No

14. If operating equipment or machines, are the operators qualified? Yes No

15. Are there any hazardous chemicals or environmental issues? Yes No

16. Nearest approved medical facility and worksite crossroads: Doctor's Community Loop rd & Jericho Park rd

17. Electronic Device Policy Reviewed? drivers (Amtrak use only) Yes No

Other items discussed: 4138: Gang watchman will, if practical, be stationed clear of all tracks at a point where he will have the best view of approaching trains in both directions.

612: Reversing Direction within an Interlocking.

Grey Ross Phone

911: Gonzalez / Truet

CR: Gsell / G.

Amtrak Police Emergency Number 1-800-331-0008

No one is required to sign this document until they have full understanding of the job and all safety concerns have been addressed. Check box ONLY if present for initial Job Briefing. Employee ID numbers must be legible.

Employee Sign-Off & Employee ID Number On-Track Safety Briefing must be signed on site! This form must be retained for 7 working days

Table with 3 columns: Signature, Emp ID #, and checkboxes. Contains 30 rows of employee sign-off information.

Job Briefing on front must be filled out before starting any job.

Date: 4/24/18 Time: 8:00 AM PM Days W/O Injuries: N/A Gang No. VARIOUS

1. Work Location: No. 2 trk (Bowle - Grove) Nature of Work to Be Performed: VARIOUS
Characteristics of Work Location: Curves / Station

2. Roadway Worker In Charge: BROOKS Contacted by: Radio Phone Other CH-54
Signature: ERIC GONZALEZ Contact Information (e.g. Radio Channel, Phone Number): 732-690-9043

3. Qualifications: Operating Rules (NORAC, GCOR, etc.) Physical Characteristics Roadway Worker Protection

4. Permanent Maximum Authorized Speed: 110 Controlled Track Non-Controlled Track

5. Form of protection: Track Out of Service(5a) Foul Time(5b) Watchmen(5c) Inaccessible ITD

5a. Track(s) out of service between/at Bowle-barricade 350 FT S. 12 SW In Charge of BROOKS
 Barricades erected between/at Bowle-350 FT S. 12 SW @ -> GROVE
 Are the Whistle Boards up? Yes No N/A If yes, where are they located? 121-9-114-9: 1/3

5b. Will equipment be fouling for 5 minutes or more? Yes No
 If Yes, a Supplemental Shunting Devices (SSD) MUST be used. Is/are SSD(s) available? Yes No

5c. Is the location considered a "Hot Spot"? curves / speeds / station Yes No
 How many watchmen are needed? 1-7 Discuss where they will be located and the relief policy.
 Do all the watchmen have all of their required gear? Yes No
 Discuss Location of Predetermined Place of Safety (PPOS): No. 2 trk - field of 1/3 TRKS

6. Are Adjacent Controlled Tracks Involved? Yes No

6a. Track number(s) of the Adjacent Controlled Track(s)? 1/3 TRKS
 Protection for the Adjacent Controlled Track(s): Track out of Service Foul Time Watchmen

7. What is the normal direction of traffic? 261 Remember - Any Time, Any Direction!

8. Are other crafts involved? Yes No If yes, discuss their involvement
 If performing Joint Switch Inspection (C&S/Track) will local control be provided? Yes No

9. Does the Employee in Charge have a radio? Yes No Do all of the other radios work? Yes No

10. Electronic Device Policy Reviewed? Yes No
No personal electronic devices may be used without written permission.

11. Will Equipment or RMMs be part of the work group? Yes No

11a. Type of protection to be established prior to fouling? Track Out of Service Foul Time
 Operators MUST discuss: Dangers of Equipment Boom
Spacing (Employees/Equipment) 10 FT.
Speeds restricted

12. Does anyone have any questions or concerns? Yes No
If yes, have they been addressed to everyone's satisfaction? Yes No

Other items discussed: - 6 Guys - gandola - 1 WM - weld - 3 WM - PL. Platform
Pinch Points
3-point contact on/off equipment - de-clipper (work) leave 6/20 + 2 (WM + sledge)
LOOK BOTH WAYS prior to crossing trks.

On Track Safety Briefings are not complete until the roadway worker signs the briefing and acknowledges understanding the on-track safety being afforded to them and all on-track safety concerns have been addressed. Check box ONLY if present for initial On-Track Safety Briefing.

Employee ID numbers must be legible.

Employee Sign-Off & Employee ID Number

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Characteristics of Work Location:

2. Roadway Worker In Charge: _____ Contacted by: Radio Phone Other _____
Signature: _____ Contact Information (e.g. Radio Channel, Phone Number): _____

3. Qualifications: Operating Rules (NORAC, GCOR, etc.) Physical Characteristics Roadway Worker Protection

4. Permanent Maximum Authorized Speed: Controlled Track Non-Controlled Track

5. Form of protection: Track Out of Service(5a) Foul Time(5b) Watchmen(5c) Inaccessible ITD

5a. Track(s) out of service between/at _____ In Charge of _____
 Barricades erected between/at _____
 Are the Whistle Boards up? Yes No N/A If yes, where are they located? _____

5b. Will equipment be fouling for 5 minutes or more? Yes No
 If Yes, a Supplemental Shunting Devices (SSD) **MUST** be used. Is/are SSD(s) available? Yes No

5c. Is the location considered a "Hot Spot"? Yes No
 How many watchmen are needed? Discuss where they will be located and the relief policy.
 Do all the watchmen have all of their required gear? Yes No
 Discuss Location of Predetermined Place of Safety (PPOS): _____

6. Are Adjacent Controlled Tracks Involved? Yes No

6a. Track number(s) of the Adjacent Controlled Track(s)? _____
 Protection for the Adjacent Controlled Track(s): Track out of Service Foul Time Watchmen

7. What is the normal direction of traffic? **Remember - Any Time, Any Direction!**

8. Are other crafts involved? Yes No If yes, discuss their involvement
 If performing Joint Switch Inspection (C&S/Track) will local control be provided? Yes No

9. Does the Employee in Charge have a radio? Yes No Do all of the other radios work? Yes No

10. Electronic Device Policy Reviewed? Yes No
No personal electronic devices may be used without written permission.

11. Will Equipment or RMMs be part of the work group? Yes No

11a. Type of protection to be established prior to fouling? Track Out of Service Foul Time
 Operators **MUST** discuss: Dangers of Equipment
Spacing (Employees/Equipment)
Speeds

12. Does anyone have any questions or concerns? Yes No
If yes, have they been addressed to everyone's satisfaction? Yes No

Other items discussed:

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2. Person Holding Job Briefing: : Title: Signature:

3. Weekly Safety Focus Security Focus

4. What are we doing?

5. Does everyone have all required PPE: (Hardhats, Glasses, Gloves, Footwear, etc.)? Yes No
 Does this work require special PPE: (Ear Protection, Respirator, Chaps, Face Shields, etc.) Yes No

6. Any unusual work site hazards? Yes No
 If yes, what hazards?

7. Have all of the following been checked for defects? Tools Vehicles Equipment
 What defects were found?

8. Does this job require Fall Protection: Yes No If you are not sure, find out before working.
 Is everyone that must wear it qualified? Yes No

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 Is this a permit required confined space? Yes No

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12. Do we need ET protection? Yes No
 If yes, did the Employee in Charge sign the Clearance Form? Yes No

13. Are everyone's qualification cards up to date? Yes No
 Operator's books up to date? N/A Yes No

14. If operating equipment or machines, are the operators qualified? Yes No

15. Are there any hazardous chemicals or environmental issues? Yes No

16. Nearest approved medical facility and worksite crossroads:

17. Electronic Device Policy Reviewed? Yes No

Other items discussed:

Cont'd

**Amtrak Police Emergency Number
1-800-331-0008**

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