

# Command Central Document Sheet

Reason for evacuation: SHORT IN HEAT CABLE

Time: 11:55 AM Date: 6/6/22 Shift: 1ST

Name: PERRY DEJESUS Time (All Clear Given): 12:20 PM

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 17

1<sup>st</sup> Floor & Modified Duty Room: 2

3<sup>rd</sup> Floor – Line #2, Decorators and FI: 24

3<sup>rd</sup> Floor – Line #21 and Packing: 3

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 14 + COINS 16 TOTAL

Building #2: N/A Visitors / Contractors: 2

Maintenance: 6 Office: 38

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Fire Drill  
Time: 4:40 pm Date: 5/26/72 Shift: 2ND  
Name: DONNA NEWMAN Time (All Clear Given): 4:45 pm

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 0  
1<sup>st</sup> Floor & Modified Duty Room: \_\_\_\_\_  
3<sup>rd</sup> Floor – Line #2, Decorators and FI: 18  
3<sup>rd</sup> Floor – Line #21 and Packing: 15  
4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 10  
Building #2: \_\_\_\_\_ Visitors / Contractors: \_\_\_\_\_  
Maintenance: 3 Office: \_\_\_\_\_  
Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: FILE DRILL

Time: 4:45am Date: 5-25-2022 Shift: 3

Name: Sue Dalvork Time (All Clear Given): 4:48 am

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 7

1<sup>st</sup> Floor & Modified Duty Room: 0

3<sup>rd</sup> Floor – Line #2, Decorators and FI: 0

3<sup>rd</sup> Floor – Line #21 and Packing: 46

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 3

Building #2: N/A. Visitors / Contractors: \_\_\_\_\_

Maintenance: 4 Office: N/A

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: FIRE DRILL

Time: 10:01 A.M. Date: 6-24-21 Shift: 1ST

Name: PENNY DEJESUS Time (All Clear Given): 10:04 A.M.

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 22

1<sup>st</sup> Floor & Modified Duty Room: N/A

3<sup>rd</sup> Floor – Line #2, Decorators and FI: N/A

3<sup>rd</sup> Floor – Line #21 and Packing: 24 TOTAL 3<sup>RD</sup> FLOOR.

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 8

Building #2: N/A Visitors / Contractors: 1 CANTEEN

Maintenance: 5 Office: \_\_\_\_\_

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Fire Drill  
Time: 5:15 PM Date: 6/24/21 Shift: 2ND  
Name: DONNA Newman Time (All Clear Given): 5:21 PM

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 0  
1<sup>st</sup> Floor & Modified Duty Room: 0  
3<sup>rd</sup> Floor – Line #2, Decorators and FI: 16  
3<sup>rd</sup> Floor – Line #21 and Packing: 13  
4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 1  
Building #2: 7 Visitors / Contractors: \_\_\_\_\_  
Maintenance: 4 Office: \_\_\_\_\_  
Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: FIRE DRILL

Time: 10:26 A.M. Date: 6/30/21 Shift: 1ST

Name: PELLEY DE JESUS Time (All Clear Given): 10:28 A.M.

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: N/A

1<sup>st</sup> Floor & Modified Duty Room: N/A

3<sup>rd</sup> Floor – Line #2, Decorators and FI: N/A

3<sup>rd</sup> Floor – Line #21 and Packing: N/A

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: N/A

Building #2: 6 Visitors / Contractors: 1

Maintenance: 1 Office: N/A

Comments: N/A

## Command Central Document Sheet

Reason for evacuation: Fire Drill B #2  
Time: 4:31 pm Date: 6/30/21 Shift: 2ND  
Name: DONNA NEWMAN Time (All Clear Given): 4:33 pm

### Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: \_\_\_\_\_

1<sup>st</sup> Floor & Modified Duty Room: \_\_\_\_\_

3<sup>rd</sup> Floor – Line #2, Decorators and FI: \_\_\_\_\_

3<sup>rd</sup> Floor – Line #21 and Packing: \_\_\_\_\_

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: \_\_\_\_\_

Building #2: 7 Visitors / Contractors: \_\_\_\_\_

Maintenance: 2 Office: \_\_\_\_\_

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Drill

Time: 5:00 AM Date: 6/30/21 Shift: B

Name: AM. Castro Time (All Clear Given): 5:04 AM

## Head Count Totals:

Lines #8 - Shipping / Receiving - Chocolate Unloader: 24

1<sup>st</sup> Floor & Modified Duty Room: 0

3<sup>rd</sup> Floor - Line #2, Decorators and FI: 28

3<sup>rd</sup> Floor - Line #21 and Packing: 0

4<sup>th</sup> Floor - Packing, Kitchen and Icing/Ribbon: 2

Building #2: 5:08 AM 5:13 AM - 7 people in B2  
Visitors / Contractors: 0

Maintenance: 4 Office: 0

Comments: Could not get panel to reset in B2. B1 was fine.



# Command Central Document Sheet *Building #1*

Reason for evacuation: fire drill  
Time: 9:55 Date: 5-20-20 Shift: 1  
Name: Miss Luck Time (All Clear Given): 10:00

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader:   
1<sup>st</sup> Floor & Modified Duty Room:   
3<sup>rd</sup> Floor – Line #2, Decorators and FI:   
3<sup>rd</sup> Floor – Line #21 and Packing:   
4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: \_\_\_\_\_

Building #2: \_\_\_\_\_ Visitors / Contractors: \_\_\_\_\_

Maintenance:  Office:

Comments: Jack Gilbert was missing

# Command Central Document Sheet <sup>Building #2</sup>

Reason for evacuation: fire drill

Time: 10:18 Date: 5-20-20 Shift: 1

Name: Kiss Rock Time (All Clear Given): 10:19

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: \_\_\_\_\_

1<sup>st</sup> Floor & Modified Duty Room: \_\_\_\_\_

3<sup>rd</sup> Floor – Line #2, Decorators and FI: \_\_\_\_\_

3<sup>rd</sup> Floor – Line #21 and Packing: \_\_\_\_\_

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: \_\_\_\_\_

Building #2:  \_\_\_\_\_ Visitors / Contractors: \_\_\_\_\_

Maintenance: \_\_\_\_\_ Office: \_\_\_\_\_

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Fire Drill

Time: 6:18 pm Date: 5/19/20 Shift: 2ND

Name: Donna Newman Time (All Clear Given): 36 Seconds

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: \_\_\_\_\_

1<sup>st</sup> Floor & Modified Duty Room: \_\_\_\_\_

3<sup>rd</sup> Floor – Line #2, Decorators and FI: \_\_\_\_\_

3<sup>rd</sup> Floor – Line #21 and Packing: \_\_\_\_\_

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: \_\_\_\_\_

Building #2: 0 Visitors / Contractors: \_\_\_\_\_

Maintenance: 1 Office: \_\_\_\_\_

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Fire Drill

Time: 6:00 pm Date: May 19<sup>th</sup> 2010 Shift: 2ND

Name: Downs Nwmm Time (All Clear Given): 21:26 mins.

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 9

1<sup>st</sup> Floor & Modified Duty Room: 1

3<sup>rd</sup> Floor – Line #2, Decorators and FI: ~~23~~ 17

3<sup>rd</sup> Floor – Line #21 and Packing: ~~18~~ 18

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 9

Building #2: \_\_\_\_\_ Visitors / Contractors: \_\_\_\_\_

Maintenance: 4 Office: \_\_\_\_\_

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: FIRE DRILL

Time: 4:30 A.M. Date: 5/21/20 Shift: 3rd.

Name: PELLEY DEJESUS Time (All Clear Given): 4:34.02 A.M.

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 9

1<sup>st</sup> Floor & Modified Duty Room: N/A

3<sup>rd</sup> Floor – Line #2, Decorators and FI: 91

3<sup>rd</sup> Floor – Line #21 and Packing: 12

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 6

Building #2: N/A Visitors / Contractors: N/A

Maintenance: 5 Office: N/A

Comments: FOUND MISSING PERSON

# Command Central Document Sheet

Reason for evacuation: Fire Drill

Time: 4:45 A.M. Date: 5/21/20 Shift: 3rd.

Name: Penny Detesos Time (All Clear Given): 4:45.55 sec.

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: N/A

1<sup>st</sup> Floor & Modified Duty Room: N/A

3<sup>rd</sup> Floor – Line #2, Decorators and FI: N/A

3<sup>rd</sup> Floor – Line #21 and Packing: N/A

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: N/A

Building #2: 5 Visitors / Contractors: N/A

Maintenance: 1 Office: N/A

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Protect alarm

Time: 12:14 Date: 5/27/ Shift: 1

Name: Mike Reed Time (All Clear Given): 12:17

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader:

1<sup>st</sup> Floor & Modified Duty Room:

3<sup>rd</sup> Floor – Line #2, Decorators and FI:

3<sup>rd</sup> Floor – Line #21 and Packing:

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon:

Building #2: NA Visitors / Contractors: \_\_\_\_\_

Maintenance: Not Present Office:

Comments: Sanitation -

# Command Central Document Sheet

Reason for evacuation: Sprinkler Alarm

Time: 1:10 Date: 8-18-20 Shift: 1

Name: Jana Luch Time (All Clear Given): 1:25

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader:

1<sup>st</sup> Floor & Modified Duty Room:

3<sup>rd</sup> Floor – Line #2, Decorators and FI:

3<sup>rd</sup> Floor – Line #21 and Packing:

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon:

Building #2: \_\_\_\_\_ Visitors / Contractors:

Maintenance:  Office:

Comments: False alarm



# Command Central Document Sheet

Reason for evacuation: Fire alarm went off (Protest Alarm set off)

Time: 11:50 AM Date: 5-24-19 Shift: 1

Name: Jessie Ruck Time (All Clear Given): 12:00

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader:

1<sup>st</sup> Floor & Modified Duty Room: \_\_\_\_\_

3<sup>rd</sup> Floor – Line #2, Decorators and FI:

3<sup>rd</sup> Floor – Line #21 and Packing:

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon:

Building #2: N/A Visitors / Contractors:

Maintenance:  Office:

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Fire drill  
Time: 10:00 Date: 3-29-09 Shift: 1  
Name: Gene Rush Time (All Clear Given): 10:10

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader:   
1<sup>st</sup> Floor & Modified Duty Room:   
3<sup>rd</sup> Floor – Line #2, Decorators and FI:   
3<sup>rd</sup> Floor – Line #21 and Packing:   
4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon:   
Building #2: N/A Visitors / Contractors:   
Maintenance: 6  Office:   
Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Fire Drill

Time: 5:15 PM Date: 4/3/19 Shift: 2

Name: DONNA NEWMAN Time (All Clear Given): 5:30 PM

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 16

1<sup>st</sup> Floor & Modified Duty Room: 0

3<sup>rd</sup> Floor – Line #2, Decorators and FI: 9

3<sup>rd</sup> Floor – Line #21 and Packing: 17

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 16

Building #2: \_\_\_\_\_ Visitors / Contractors: \_\_\_\_\_

Maintenance: 4 Office: \_\_\_\_\_

Comments: \_\_\_\_\_

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## Command Central Document Sheet

Reason for evacuation: Drill

Time: 5:18 A.M. Date: 4/11/19 Shift: 3rd

Name: Perry D Time (All Clear Given): 5:25 A.M.

### Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: ok

1<sup>st</sup> Floor & Modified Duty Room: ok

3<sup>rd</sup> Floor – Line #2, Decorators and FI: ok

3<sup>rd</sup> Floor – Line #21 and Packing: ok

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: \_\_\_\_\_

Building #2: N/A Visitors / Contractors: N/A

Maintenance: ok Office: N/A

Comments: \_\_\_\_\_

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# Command Central Document Sheet

Reason for evacuation: FIRE DRILL  
Time: 7:34 AM Date: 5-31-19 Shift: 1  
Name: Sue Halvonic Time (All Clear Given): 7:41 AM

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: N/A  
1<sup>st</sup> Floor & Modified Duty Room: N/A  
3<sup>rd</sup> Floor – Line #2, Decorators and FI: N/A  
3<sup>rd</sup> Floor – Line #21 and Packing: N/A  
4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: N/A  
Building #2: ✓ Visitors / Contractors: N/A  
Maintenance: ✓ Office: N/A  
Comments: Line tech, Asset, 3 boiler operators, maintenance OK.

# Command Central Document Sheet

Reason for evacuation: FIRE DRILL

Time: 3:40 Date: 5/30/19 Shift: 2

Name: Sue Holmick Time (All Clear Given): 3:43

## Head Count Totals:

Lines #8 - Shipping / Receiving - Chocolate Unloader: N/A

1<sup>st</sup> Floor & Modified Duty Room: N/A

3<sup>rd</sup> Floor - Line #2, Decorators and FI: N/A

3<sup>rd</sup> Floor - Line #21 and Packing: N/A

4<sup>th</sup> Floor - Packing, Kitchen and Icing/Ribbon: N/A

Building #2: ✓ Visitors / Contractors: N/A

Maintenance: ✓ Office: N/A

Comments: 3 Foiler Operators, Linetech + Utility + OFFICE CLEANING PERSON

# Command Central Document Sheet

Reason for evacuation: FIRE DRILL

Time: 4:10 Am Date: 5-31-19 Shift: 3

Name: Sue Halvande Time (All Clear Given): 4:14 Am

## Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: N/A

1<sup>st</sup> Floor & Modified Duty Room: N/A

3<sup>rd</sup> Floor – Line #2, Decorators and FI: N/A

3<sup>rd</sup> Floor – Line #21 and Packing: N/A

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: N/A

Building #2: ✓ Visitors / Contractors: N/A

Maintenance: ✓ Office: N/A

Comments: Line tech, Asst Line tech, 3 forklift operators, Mambona  
(OK.)

## Command Central Document Sheet

Reason for evacuation: Fourth Floor Smoke Detectors

Time: 7:02 AM Date: 9-6-17 Shift: 3/1

Name: Sue Halverson Time (All Clear Given): 7:26 AM

### Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 22

1<sup>st</sup> Floor & Modified Duty Room: 1

3<sup>rd</sup> Floor – Line #2, Decorators and FI: 13

3<sup>rd</sup> Floor – Line #21 and Packing: 16

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 20

Building #2: N/A Visitors / Contractors: N/A

Maintenance: 5 Office: 6

Comments: \_\_\_\_\_



## Command Central Document Sheet

Reason for evacuation: # 7 Check Smokes 4th Floor  
Time: 5:35 pm Date: 3-15-18 Shift: 2  
Name: DONNA NEWMAN Time (All Clear Given): 5:55 pm

### Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 13

1<sup>st</sup> Floor & Modified Duty Room: 1

3<sup>rd</sup> Floor – Line #2, Decorators and FI: 28

3<sup>rd</sup> Floor – Line #21 and Packing: 10

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 18

Building #2: N/A Visitors / Contractors: \_\_\_\_\_

Maintenance: 3 Office: 5

Comments: Kitchen filled up with steam.

## Command Central Document Sheet

Reason for evacuation: Smoke Detector Tripped on the 4<sup>th</sup> floor

Time: 5:10 AM Date: 2-26-18 Shift: 3<sup>rd</sup>

Name: Jinnette Torres Time (All Clear Given): to: 5:45 AM

### Head Count Totals:

Lines #8 – Shipping / Receiving – Chocolate Unloader: 11

1<sup>st</sup> Floor & Modified Duty Room: 3

3<sup>rd</sup> Floor – Line #2, Decorators and FI: 13

3<sup>rd</sup> Floor – Line #21 and Packing: 30

4<sup>th</sup> Floor – Packing, Kitchen and Icing/Ribbon: 7

Building #2: NA Visitors / Contractors: NA

Maintenance: 3 Office: NA

Comments: \_\_\_\_\_

# Command Central Document Sheet

Reason for evacuation: Fire Alarm - false Alarm - Notified  
Time: 10:00 PM Date: 11/2/18 Shift: 2 ~~Notified~~  
Name: DONNA Newman Time (All Clear Given): 10:45 PM Protect Alarm

## Head Count Totals:

Lines #8 - Shipping / Receiving - Chocolate Unloader: 13  
1<sup>st</sup> Floor & Modified Duty Room: 5  
3<sup>rd</sup> Floor - Line #2, Decorators and FI: 5  
3<sup>rd</sup> Floor - Line #21 and Packing: 0  
4<sup>th</sup> Floor - Packing, Kitchen and Icing/Ribbon: 16 17  
Building #2: NA Visitors / Contractors: 0  
Maintenance: 5 Office: 0

Comments: Faulty Strobs and fire Alarms BRD  
FLORA