



**Survival Factors Attachment National
Salvage PPE Policy and Worker
Inspections**

**Reed, PA
RRD22LR003**

(13 Pages)

Harley Sheryl

From: Ian Barlick [REDACTED]
Sent: Saturday, January 8, 2022 3:24 PM
To: Harley Sheryl
Cc: Forrest Koerner-Fox
Subject: RE: [EXTERNAL] National Salvage employee issued PPE
Attachments: 1. National Salvage PPE Policy Page 27 Sec. 6.11.pdf; 2. NS RWP MANUAL PAGE 118.pdf; Kolton Helbert 1-19-21.pdf; Kolton Helbert 2-23-21 (1).pdf

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Ms. Harley,

Sorry for the delayed response. Please see answers below;

- National Salvage outlines their PPE Policy in our employee handbook (Attachment 1). It does not specifically state the ANSI class required. That is outlined in the RWP training manual for the host railroad in which the employee is working on. For example, Norfolk Southern and CSX require ANSI II or III in fluorescent green, while BNSF and Union Pacific require fluorescent orange.
- To the best of my knowledge, Norfolk Southern does not directly provide guidance to contractors regarding regulations on PPE outside of job briefing discussions. Roadway worker protection training, where PPE requirements are detailed, is provided by an approved third party company (RailPros) to contractors. Attachment 2 is the page from the 2021 NS RWP Contractor Handbook provided by RailPros that outlines PPE.
- National Salvage employees are trained annually on Roadway Worker Protection, which includes training on PPE requirements and when/where it needs to be worn. New employees are also trained in the field on specific times where additional PPE is required such as shields, spats, cutting sleeves, etc.
- All National Salvage employees in our railroad division are issued a white hardhat with reflective band, ANSI Class II breakaway vests, gloves, safety glasses and hearing protection. Employees are also issued additional safety items specific to their position when needed.
- National Salvage project managers perform unannounced safety checks regularly. National Salvage's Safety Manager also performs safety checks around the system throughout the year on employees and sub-contractors. These checks would include inspection of PPE such as hardhat expiration dates and issuing new PPE in the event of expired hardhats, scratched safety glasses, soiled or torn safety apparel etc. Additionally, National Salvage employees have access to a company issued credit card to purchase any PPE necessary for their duties. They are encouraged to reach out to managers when in need of any safety items.
- Kolton had two formal safety checks by our Safety Manager, Jon Mick, in 2021. They were performed on 1/19/21 in Birmingham, AL and 2/23/21 in Columbus, OH. These were both site visits by Jon Mick. Both of these audits are attached, as well as uploaded to Kiteworks. Additionally, project managers visit the gangs throughout the year and make contact with employees. These visits are not documented unless a safety infraction/rule violation is observed or the manager is doing a formal inspection of the employees and equipment.

Please let me know if there is any other information I can provide.

Thank you,

Ian Barlick
Project Manager - Northeast Region



National Salvage & Service Corporation

Cell: [REDACTED]

Home: [REDACTED]

Email: [REDACTED]

From: Harley Sheryl [REDACTED]

Sent: Wednesday, January 5, 2022 5:02 PM

To: Forrest Koerner-Fox [REDACTED]; Ian Barlick [REDACTED]

Subject: [EXTERNAL] National Salvage employee issued PPE

Good Afternoon,

As you know, we have recovered Kolton's clothing from the funeral home in Tennessee. I have a few questions.

- What is National Salvages' policy on PPE (type and ANSI class to be worn)
- Does Norfolk Southern provide guidance to contractors regarding its company regulations on PPE (type and class)
- Does National Salvage employees receive training regarding the proper type and wearing of PPE
- What PPE was Kolton issued
- Does National Salvage conduct any type of equipment (PPE) inspection to ensure compliance or condition of equipment (PPE)
- I understand that in January, the company noted that Kolton had the correct issued PPE. I was wondering how this confirmation took place. Was it a visual inspection or verbal?

Call me if you have any questions or concerns. Thank you.

Sheryl
[REDACTED]

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6.11 PERSONAL APPEARANCE

Your personal appearance reflects on the reputation and integrity of National. All employees are required to report to work neatly groomed and dressed. You are expected to maintain personal hygiene habits that are generally accepted in the community, i.e. clean clothing, good grooming and personal hygiene, and appropriate social behavior.

All employees entering a railroad, railroad tie grinding, demolition, utility or environmental areas are required to wear personal protective equipment at all times. Required equipment includes, but is not limited to, steel toed boots, safety glasses, hard hats, and break-away safety vests. Additional protective wear may be required. Please consult with your supervisor as to Company policy regarding fitting, cleaning, and repair of protective equipment. Failure to wear required protective equipment will result in discipline and can result to termination. Employees will be given an annual boot allowance of \$150 for the purchase of steel-toed boots. Employees who are required to use a cutting torch as a regular part of their work will be reimbursed up to \$200 per year. Employees must submit a copy of receipt to receive reimbursement via payroll check. Any protective equipment provided by National is company property and must be returned when employment ceases.

Environmental employees are required to wear appropriate safety gear including but not limited to respirators. Environmental employees are required to pass medical examinations for respirator fitness. Protective clothing may also be required depending upon the jobsite. Please refer to the Standard Operating Procedures manual for Asbestos Abatement for all required safety regulation for Environmental employees.

NATIONAL

SAFETY INSPECTION CHECKLIST

NAME Kolton Helbert

DATE 1-19-21

LOCATION (CITY, ST) Birmingham AL

RR NS R-12

TRUCK NUMBER 1185

TEAM # R-12

REQUIRED DOCUMENTATION	POSTIVE	NEGATIVE	COMMENTS
Brake Test	✓		
Daily Paperwork	✓		
E-Rail Card and RWP Card	✓		
FRA Inspection	✓		
Track Authority Completed/On-Track Protection Verified/Verify Train Passage by Engine Number (NS9999)	✓		
BEHAVIOR AND WORK SPACE	POSTIVE	NEGATIVE	COMMENTS
Job Safety Briefing	✓		
Vehicle Cleanliness	✓		
Work Area Cleanliness	✓		
Work Ethic and Safety Attitude	✓		
JOB SPECIFIC	POSTIVE	NEGATIVE	COMMENTS
Crane Operation	✓		
Cutting -Proper Eye Protection (face shield, glasses), Leggings, Cutting Sleeves	✓		
Fall Protection (12 ft Off Ground or Over Water)	✓		
Lifting Material	✓		
Lifting	✓		
Lockout/Tagout, De-energize Equipment	✓		
Mounting and Dismounting Vehicle - 3 POC	✓		
Out of Line of Fire of Person Working	✓		
Personal Protective Equipment	✓		
Proper Use of Tools	✓		
Radio Procedure	✓		
Storing of Equipment	✓		
Use of Power Equipment	✓		
Working and Walking Conditions	✓		

COMMENTS

FEEDBACK FROM RAILROAD MANAGER

ACTION REQUIRED

YES NO

EMPLOYEE SIGNATURE

MANAGER SIGNATURE

FOLLOW-UP

DATE

EMPLOYEE SIGNATURE

MANAGER SIGNATURE

NATIONAL

SAFETY INSPECTION CHECKLIST FOR TRUCKS

OPERATOR NAME *Kolton Helbert*
Mike Fellors

DATE *1-19-21*

ODOMETER READING *168641*

TRUCK # *1185R*

GENERAL INSPECTION CHECKLIST	PASS	FAIL	COMMENTS
Annual DOT Inspection (decals in door jam)	✓		<i>COVERING OTHERS</i>
Boom Instructions	✓		
Cleanliness of Truck	✓		
Log Book	✓		
Current Cab Card (registration)	✓		<i>2-28-21</i>
Current Insurance form	✓		
ELD Manual	✓		
Fuel Card	✓		
HOS Instructions	✓		
Hut - NY Decal	✓		
IFTA paper and Copy of Sticker			

VEHICLE CHECKLIST	PASS	FAIL	COMMENTS
(2) Cones/Triangles	✓		
(2) Red Flags	✓		
(4) Lines for Grapple, 4 Lines for Extension	✓		
(6) Fuses	✓		
5 Gal Hydraulic Fluid	✓		
Back-up Alarm Working			
Backup Light			
Battery Grease Gun and Grease	✓		
Brake Inspection	✓		
Brakes on the Carts	✓		
Clearance Lights	✓		
Condition of Equipment (Boom, Crows Nest, Ladders)	✓		<i>HAS SEAT BELT</i>
Cuplink Tongue and Safety Chain	✓		
Fire Extinguisher - Check Expiration Date	✓		
First Aid Kit - Check Expiration Date	✓		

VEHICLE CHECKLIST		FAIL	COMMENTS
Flashlight	✓		
Funnel	✓		
Glad Hands and Chain	✓		
Lockout/Tagout Equipment	✓		Given Tag
Shop Towels/ Hand Cleaner/Garbage Bag	✓		
Shovel/Broom	✓		
Spill Kit	✓		
Steps, Handrails	✓		
Strobe	✓		
Truck Greased	✓		
Visual Inspection of any Damage	✓		

COMMENTS

ACTION REQUIRED YES NO

EMPLOYEE SIGNATURE [Redacted]

MANAGER SIGNATURE [Redacted]

FOLLOW-UP _____ **DATE** _____

EMPLOYEE SIGNATURE _____

MANAGER SIGNATURE _____

NATIONAL

SAFETY INSPECTION CHECKLIST

NAME Kelton Helbert DATE 2-23-21

LOCATION (CITY, ST) Columbus OH RR NS

TRUCK NUMBER MARKER TEAM # Buckeye YARD

REQUIRED DOCUMENTATION	POSTIVE	NEGATIVE	COMMENTS
Brake Test			NA
Daily Paperwork	✓		
E-Rail Card and RWP Card	✓		
FRA Inspection			NA
Track Authority Completed/On-Track Protection Verified/Verify Train Passage by Engine Number (NS9999)	✓		

BEHAVIOR AND WORK SPACE	POSTIVE	NEGATIVE	COMMENTS
Job Safety Briefing	✓		
Vehicle Cleanliness			NA
Work Area Cleanliness			NA
Work Ethic and Safety Attitude	✓		

JOB SPECIFIC	POSTIVE	NEGATIVE	COMMENTS
Crane Operation			NA
Cutting -Proper Eye Protection (face shield, glasses), Leggings, Cutting Sleeves			NA
Fall Protection (12 ft Off Ground or Over Water)			NA
Lifting Material			NA
Lifting			NA
Lockout/Tagout, De-energize Equipment			NA
Mounting and Dismounting Vehicle - 3 POC	✓		
Out of Line of Fire of Person Working	✓		
Personal Protective Equipment	✓		
Proper Use of Tools			NA
Radio Procedure			NA
Storing of Equipment			NA
Use of Power Equipment			NA
Working and Walking Conditions			NA

COMMENTS

Employee MARKING Rail
Safety ITEMS DISCUSSED

FEEDBACK FROM RAILROAD MANAGER

ACTION REQUIRED

YES NO

EMPLOYEE SIGNATURE

[Redacted Signature]

MANAGER SIGNATURE

[Redacted Signature]

FOLLOW-UP

0

DATE

EMPLOYEE SIGNATURE

MANAGER SIGNATURE

X FIRE ITEMS DISCUSSED

Name: Kalton Helbert Truck # NA

Job Briefing

	In compliance		Comments
	YES	NO	
Attended Job Briefing	✓		
Documented Track Protection	✓		
Hazards Identified	✓		
Clearing location noted	✓		
Track Limits noted	X		
Time limits noted	X		
EIC named	X		
OTS on adjacent track	X		
Copy of daily safety rules	X		

Red Zones

	YES	NO	Comments
15' around machinery	✓		
25' from end of standing equipment	✓		
Good communication	✓		
Doors-Pinch Points	✓		
Operator's hands off when employee enters red zone	✓		

Personal Protective Equipment

	YES	NO	Comments
Safety glasses (Clear)	✓		
Side shields for Rx glasses			NA
Steel toed shoes (1" heel, 6" height)	✓		
Hearing protection/Availability	X		
Hard hat (5 Year Exp.)	✓		
Gloves (where required)	✓		
Reflective vest	✓		
Where torch is present			NA
a. Welders jackets or sleeves	X		
b. #5 tinted shield/clear glasses or clear shield/ #5 tinted goggles	X		
c. Leather leggings	X		
d. Welding/heat resistant gloves	X		
e. Striking Tools-Face Shield	X		

Walking, Climbing & Mounting

	YES	NO	Comments
Walking with hands in pocket	✓		
3 Point-contact	X		
a. Face Equipment	X		
b. Nothing in hands	X		
c. Get off dead side of track	X		
d. Observe ground	X		
e. Equipment not moving	X		
f. Hold on full duration	X		
g. Stop at the Last Step	X		
Use hand-rail on steps	X		
Stop and look before crossing track	X		

Vehicle Operations NA BUS DISCUSSED

	YES	NO	Comments
Seat Belts	X		
First Aid/Fire extinguisher (updated)	X		
Electronic Device rules followed	X		
Insurance/registration updated	X		
License and CDL	X		
All lights functioning properly	X		
HM-10 filled out			
Log book filled out	X		
Daily inspection log (Pre/Post)	X		
Back-up alarms	X		
Forms/Books	X		
Bent/broken foot steps/grating	X		
Backed in parking spaces	X		
Ground man backing vehicles	X		
Buffer zone when stopped	X		
Orange Velcro Boom Raised Flag	X		

On-Track Worker Protection

	YES	NO	Comments
Fouling track (4' clearance)	X		
Trucks & equipment 7' from track	X		
EIC access to working radio	X		
Proper protection (704,707,ITD, etc)	X		

Watchman Look-out			
a. Day - Whistle & white flag or disc	X		
b. Night - Whistle & lantern or flare	X		
c. Watchman always watching-not working	X		
Individual Train Detection			
a. Not in hump or control point	X		
b. No power operated tools/machinery	X		
c. Not impaired by noise, lights, precipitation, fog, passing train	X		
d. Must have working radio	X		
e. Must have SOTs filled out			
Working distance between machine = 40'	X		
Inspect switches before/after throwing	X		
Traveling distance between machine = 200'	X		
Contractor ID Badges			
Bunching over road crossing = 40'	X		
Regulator Work Distances-200'/Tramming 400'	X		

Cranes

N/A

	YES	NO	Comments
Jib crane operational			
Jib crane safety latches on hooks			
Tag line with crane			

Fall Protection

WHEN USED

	YES	NO	Comments
Rescue retrieval plan			
Job start-up form completed			
Fall Arrest/Restraint equipment			
a. Adjusted properly			
b. Not deteriorated			
c. Not stained to prevent inspection			
d. Retrieval Equipment when Required			

Manager: _____

Date 2-23-21

Employee _____