



Non-Amtrak Attendees:					
NTSB					
	John Manutes	Mechanical Chair			
FRA					
	Anthony Emery	FRA IIC			
	Howard Gehrke	FRA MP&E			
	Quinn Ligon	FRA Track			
Volpe					
	Brian Marquis	Volpe			
	Jon LeBlanc	Volpe			

Facility Address: 202 Garstang St., Beech Grove, IN 46107

Facility Contacts: David Skillman [REDACTED] Jeff Rogers [REDACTED]

Safety:

Check in at Security gate prior to entry.

Always stick with your group. Each group will have an Amtrak representative assisting.

Required PPE:

Lace up leather boots with a defined heel

Hard hats (required if going under lifted cars, locos, or active cranes.)

Safety Glasses

Gloves (when handling anything)

Hearing Protection (occasionally, depending on circumstance/location)

Masks Optional

Day/Time		Notes
Wed., May 11		
0730	Kick off Meeting <ul style="list-style-type: none"> • Safety Breifing (Amtrak) • Introductions • Goal Setting <ul style="list-style-type: none"> ○ Accurately identify wheels from ATK 32050 and measure wheel profiles with mini prof device ○ Creation and Distribution of Supplemental Factual report ○ Other Goals, Tasks • Discussion of roles, who does what, how? • Open discussion, Q&A <ul style="list-style-type: none"> ○ Concerns, Ideas, thoughts? 	
0830	Measurements – Field Work; Proper PPE Required	
0930	<ul style="list-style-type: none"> ○ Computer Work. Time allotted for data integrity verification, conversion to useable formats including dxf, pdf, jpg, etc. ○ Place all files on Kiteworks before wrapping up. Verify they are labeled properly ○ Time allotted for Lunch if we're "on schedule". If we're ahead we may choose to work through? 	
1100	Wrap Up Meeting <ul style="list-style-type: none"> ○ Review Notes ○ Start Supplemental Field Notes and Discuss obtaining agreement ○ Concerns, thoughts, issues? 	

Facility Map: To Do