

ARRIVAL/DEPARTURE CHECK LIST(DECK)

Voy. No. _____ Date _____ Port _____

Draught (F) _____ m (A) _____ m GM(GoM) _____ m BM (_____% at Fr.____) SF (_____% at Fr.____)

PREPARATION FOR DEPARTURE	TICK	PREPARATION FOR ARRIVAL	TICK																
Passage Plan		Passage Plan																	
Berth to berth passage plan for the intended passage prepared and available on the bridge with the route plotted on up to date and appropriate scale charts (official paper or electronic)		Pre-arrival documentation complete and sent																	
Passage plan checked and approved by the Master		Passage plan updated with additional information received since departure																	
Passage plan briefed to the Bridge Team		Updated passage plan checked and approved by the Master																	
Route plan briefed to the Bridge Team		Updated passage plan briefed to the Bridge Team																	
Route displayed on ECDIS and/or other electronic navigation aids, as appropriate		Updated passage plan available on the bridge with the route plotted on up to date and appropriate scale charts (official paper or electronic)																	
Up to date charts and nautical publications available		Updated route displayed on ECDIS and/or other electronic navigation aids, as appropriate																	
Latest Notices to Mariners (Week No. : _____)		Is cargo/ballast rearrangement required	Y / N																
Equipment Checks (Tested and Ready for Use) (Common use for Arrival / Departure)																			
AIS (voyage data updated and correct)		Signaling equipment including flags, search lights and signal lamps																	
Anchors, cables and winches		Speed and distance log																	
Ancillary bridge equipment (e.g. binoculars)		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4" style="text-align: center;">Main/auxiliary steering system, Hard Over Test</td> <td rowspan="4" style="text-align: center; vertical-align: middle;">X</td> </tr> <tr> <td style="width: 20%;"></td> <td style="width: 15%;">No.1</td> <td style="width: 15%;">No.2</td> <td style="width: 15%;">No.1&2</td> </tr> <tr> <td>No.1 Sys</td> <td style="text-align: center;">s</td> <td style="text-align: center;">s</td> <td style="text-align: center;">s</td> </tr> <tr> <td>No.2 Sys</td> <td style="text-align: center;">s</td> <td style="text-align: center;">s</td> <td style="text-align: center;">s</td> </tr> </table>	Main/auxiliary steering system, Hard Over Test				X		No.1	No.2	No.1&2	No.1 Sys	s	s	s	No.2 Sys	s	s	s
Main/auxiliary steering system, Hard Over Test				X															
	No.1		No.2		No.1&2														
No.1 Sys	s		s		s														
No.2 Sys	s	s	s																
BNWAS		Communications between bridge and steering gear compartment																	
Clocks synchronized with engine room		Remote steering gear control systems																	
Course and engine movement recorder/bridge movement book		Steering positions on the bridge																	
Deck power (Hydraulic & Electric)		Emergency power supply																	
ECDIS and/or other electronic navigation aids on the chart)		All rudder angle indicator repeaters show the correct rudder position																	
Electronic position fixing systems		Remote steering gear control system power failure alarms																	
Emergency engine stops		Steering gear power unit failure alarms																	
Engine(s)/propulsion (ahead and astern)		Automatic isolating arrangements and other automatic equipment																	
GMDSS communications and GMDSS log		Appearance of steering system and the connection parts																	
Gyro/magnetic compass and repeaters, including repeater in steering gear area		Thrusters																	
Internal communications (particularly bridge to engine room/bridge to mooring stations)		(S)VDR																	
LRIT		Auto pilot (including Off-course alarm)																	
Navigation lights and shapes																			
Sound signals (Whistle and General alarm)																			
Radar(s) and ARPA																			
RPM and ROT indicators																			
Port and Pilotage (Common use for Arrival / Departure)																			
Master/Pilot information exchange checklist completed		Port and VTS channels monitored																	
Pilot Card prepared		Port, VTS and Pilot advised of any special requirements																	
Pilot boarding time confirmed		Preparations for pilotage complete																	
Pilot (dis)embarkation arrangements ready			X																

