

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: FW: Fire Safety Focus
Date: Wednesday, June 7, 2023 9:16:25 AM
Attachments: [Flammable and Combustable items on board.pptx](#)
[USCGSA_0723.pdf](#)
[image002.png](#)

General Management Team,
Please review the attached Marine Safety Notice from the Coast Guard and the Fire Safety Focus practices that Scott sent to the fleet DMO's last week. These basic safety practices and procedures are of critical importance to us as a fleet to maintain a safe operation. These items need the support and the compliance from all crew members and certainly from all levels of management. I ask that you review these items with you team and keep a constant focus on them so prohibited items do not end up back onboard and that our safety and fire prevention practices are maintained at a high level. We are in the process of rolling out expanded training for the non-marine positions and will provide further details on this. We will also be providing further guidance on Sterno handling and based on fleet input will create a policy for safe handling and storage.
The request below is that the fleet DMO's send an update to Scott & me by Thursday 8 June, i.e. tomorrow. At this time, I have heard back from the ports listed below. If I've missed someone or if you have any questions please let me know.

- Gary
- Philadelphia
 - Marina del Rey

Gary Frommelt
VP Marine Operations
City Cruises

[REDACTED]
Chicago, IL 60611



From: Scott Smith [REDACTED]
Sent: Thursday, June 1, 2023 7:11 PM
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
Subject: Fire Safety Focus

Good afternoon,

The Office of Investigations and Casualty Analysis, Commandant (CG-INV) has released U.S. Coast Guard [Marine Safety Alert 07-23, Critical Insight from Ongoing Investigations into Small Passenger Vessel Fires](#), which is now available on our [Safety Alert](#) internet site, also attached.

This Marine Safety Alert covers items that all stem from the two fires that have happened on our vessels over the last year, Spirit of Norfolk and Spirit of Boston.

I am asking you to take a look at your vessels to ensure compliance with regulatory requirements and to meet some new Hornblower Policy requirements regarding storage and use of Chaffing Dish Fuel canisters. I ask that you provide Gary and myself reports on each of these items by the end COB 9 June 202

Please take the immediate action to ensure the following items meet.

- Replace all combustible trash cans.
 - 46 CFR 116.405 Waste Receptacles. Unless other means are provided to ensure that a potential waste receptacle fire would be limited to the receptacle, waste receptacles must be constructed of non-combustible materials with no openings in the sides or bottom.
- Restricting use of Open Flames on board:
 - No open flames will be used on board, includes votives, candles, cold fireworks, sparklers, etc.. The exception for this is chafing dish fuel and approved installed propane burners and ovens
 - Replace Butane burners with Induction burners
 - Must shift to battery powered and/or rechargeable votive candles.
- Chafing Dish fuel storage and use:
 - Chafing dish fuel containers shall be handled in accordance with manufactures recommendations and company policy.
 - Chafing dish fuel containers shall be stored in an approved Flammable Storage Cabinet. [ULINE Search Results: Flammable Storage Cabinets](#)
 - Only the amount of chafing dish fuel required for the cruise will be broken out of the Flammable Storage Cabinet.
 - Chafing dish fuel containers shall be disposed of properly and in accordance with manufacturers recommendations. Ensure the chafing dish fuel canister is cool before disposal.
- Where possible use a contracting color/pattern carpet or paint over emergency escape hatches and mark appropriately.
- Remove combustible materials from machinery spaces.

We will be covering this information at the next National Marine Ops and Safe Cruise Calls

Regards

Scott

Scott Smith

