

Division: Harrisburg	CT Name	Gilmore	EIN#:	
Activity	Completed Date		Supervisor/Department	
Pre-Employment Forms				
Drivers (Does not need Notarized)	5/24/2018		Certification	
Med 14	5/29/2018		Medical	
Med 15	5/29/2018		Medical	
Phase 1 (McDonough)	8/6/2018		NSTC	
Phase 2 (OJT)	8/27/2018		Brake	
Provided On Job Training Schedule				
Module 1 Training Code 10651	N/A		NSTC	
Module 2 Training Code 10652	N/A		NSTC	
Module 3 Training Code 10653	N/A		NSTC	
Module 4 Training Code 10654	N/A		NSTC	
Module 5 Training Code 10655	N/A		NSTC	
Module 6 Training Code 10656	N/A		NSTC	
Module 7 Training Code 10657	N/A		NSTC	
Module 8 Training Code 10658	N/A		NSTC	
Module 9 Training Code 10659	N/A		NSTC	
Module 10 Training Code 10660	N/A		NSTC	
Module 11 Training Code 10661	N/A		NSTC	
Any Additional Classroom Training				
Evaluations				
Supervisor	9/08/18 - F/O		Brown	
	9/12/18 - T/R		Moore	
	9/13/18 - T/R		Moore	
Promoting Supervisor				
Testing				
Annual Book Of Rules				
Signals Test	11/1/2018		J. Barrett	
Physical Characteristics				
Location Name				
HB HCT to Perry	11/1/2018		J. Barrett	
HB Baltimore Road - Perry to Bay	11/1/2018		J. Barrett	
HB Baltimore Yard - Bay to Landover	11/1/2018		J. Barrett	
AMT- 2	11/1/2018		J. Barrett	
Norak	11/1/2018		J. Barrett	
Form 12200	8/23/2018		NSTC	

Division Supervisor: Joshua E. Lafferty

Signature and Date [Redacted] 11/2/18

Qualified Instructor: Terrance L Johnson

Signature and Date [Redacted] 11/2/18

GILMORE, K. (KEITH) - [REDACTED]

Employee Attendance Report

05/02/2018 - 11/02/2018

TMT: 7204 Last Job Assign: HBBAYHS48CT District: HB Sub District BA

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Event Text	Aug 12 2018	Aug 13 2018	Aug 14 2018	Aug 15 2018	Aug 16 2018	Aug 17 2018	Aug 18 2018
Chrg							
NChrg							
Work							
Event Text	Aug 19 2018	Aug 20 2018	Aug 21 2018	Aug 22 2018	Aug 23 2018	Aug 24 2018	Aug 25 2018
Chrg							
NChrg							
Work							
Event Text	Aug 26 2018	Aug 27 2018	Aug 28 2018	Aug 29 2018 06:00 CALL H63 07:37 MKUP 17:52 T/UP H63	Aug 30 2018 07:59 CALL HB08 15:27 T/UP HB08	Aug 31 2018 06:00 CALL H63 13:29 T/UP H63	Sep 1 2018 07:59 CALL HB48 17:02 T/UP HB48
Chrg				[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
NChrg				[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Work				[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

GILMORE, K. (KEITH) - [REDACTED]

Employee Attendance Report

05/02/2018 - 11/02/2018

TMT: 7204 Last Job Assign: HBBAYHBS48CT District: HB Sub District BA

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Event Text	Sep 2 2018	Sep 3 2018	Sep 4 2018 07:15 CALL HB02 13:16 T/UP HB02	Sep 5 2018 07:15 CALL HB11 13:19 T/UP HB11	Sep 6 2018 07:12 SENM 07:15 CALL HB02 13:20 T/UP HB02	Sep 7 2018 07:15 SCAL HB02 13:42 T/UP HB02	Sep 8 2018 07:59 CALL HB48 15:36 T/UP HB48
Chrg							
NChrg							
Work							
Event Text	Sep 9 2018	Sep 10 2018 15:49 SENM 15:59 CALL HB32	Sep 11 2018 00:22 T/UP HB32 15:59 SCAL HB32 23:53 T/UP HB32	Sep 12 2018 15:59 SCAL HB32 23:46 T/UP HB32	Sep 13 2018 15:59 SCAL HB32 23:14 T/UP HB32	Sep 14 2018 15:59 SCAL HB32 22:13 T/UP HB32	Sep 15 2018
Chrg							
NChrg							
Work							
Event Text	Sep 16 2018	Sep 17 2018 16:15 DISP 17:47 NTFY 17:47 SENM 20:00 CALL H14	Sep 18 2018 06:38 T/UP H14 20:00 ACAL H04	Sep 19 2018 07:46 T/UP H04 20:30 DISP 20:31 NTFY 23:30 CALL H14 23:43 SENM	Sep 20 2018 06:31 T/UP H14 23:30 CALL H14	Sep 21 2018 08:33 T/UP H14	Sep 22 2018
Chrg							
NChrg							
Work							

GILMORE, K. (KEITH) - [REDACTED]

Employee Attendance Report

05/02/2018 - 11/02/2018

TMT: 7204 Last Job Assign: HBBAYHBS48CT District: HB Sub District BA

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Event Text	Sep 23 2018 20:42 SENM 21:01 CALL H62	Sep 24 2018 08:46 T/UP H62 21:01 ACAL H62	Sep 25 2018 08:22 T/UP H62 21:01 ACAL H62	Sep 26 2018 05:26 T/UP H62 21:01 CALL H62	Sep 27 2018 04:19 T/UP H62 23:04 SENM 23:30 CALL HB44	Sep 28 2018 06:07 T/UP HB44 23:30 SCAL HB44	Sep 29 2018 05:30 T/UP HB44 05:30 RDAY 09:55 MKUP 09:55 DISP
Chrg							
NChrg							
Work							
Event Text	Sep 30 2018	Oct 1 2018 05:30 MKUP 06:36 NTFV 17:59 SENM	Oct 2 2018 20:30 CALL 23W	Oct 3 2018 07:27 T/UP 23W 19:00 CDS X71 21:22 T/UP X71	Oct 4 2018 20:00 CALL 23W	Oct 5 2018 07:41 T/UP 23W 18:00 CALL 590	Oct 6 2018 03:28 T/UP 590 20:00 CALL 23W
Chrg							
NChrg							
Work							
Event Text	Oct 7 2018 05:51 T/UP 23W 18:00 CALL 650	Oct 8 2018 03:06 T/UP 650	Oct 9 2018 14:14 SENM 14:30 CALL HB34 20:32 T/UP HB34	Oct 10 2018 14:30 SCAL HB34 20:31 T/UP HB34	Oct 11 2018 15:59 CALL HB32 22:31 T/UP HB32	Oct 12 2018 14:30 SCAL HB34 20:41 T/UP HB34	Oct 13 2018 01:30 SENM 06:38 DISP 06:38 NTFY 07:59 CALL HB48 15:43 T/UP HB48 23:01 SENM
Chrg							
NChrg							
Work							

GILMORE, K. (KEITH) [REDACTED]

Employee Attendance Report

05/02/2018 - 11/02/2018

TMT: 7204 Last Job Assign: HBBAYHBS48CT District: HB Sub District BA

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Event Text	Oct 14 2018 07:59 CALL HB08 14:03 T/UP HB08 14:03 RDAY	Oct 15 2018 06:30 CALL HB01 07:15 MKUP 13:45 T/UP HB01	Oct 16 2018 14:05 SENM	Oct 17 2018 06:00 CALL H63 15:00 T/UP H63 21:30 SENM	Oct 18 2018 06:00 CALL H63 16:41 T/UP H63 19:30 DISP 19:30 NTFY	Oct 19 2018	Oct 20 2018
Chrg							
NChrg							
Work							
Event Text	Oct 21 2018 15:51 SENM 20:00 VCLL 591	Oct 22 2018 06:23 T/UP 591 20:00 CALL 508	Oct 23 2018 07:05 T/UP 508	Oct 24 2018	Oct 25 2018 20:00 CALL 23W	Oct 26 2018 08:11 T/UP 23W 21:00 CALL 38A	Oct 27 2018 03:31 T/UP 38A 20:00 CALL 23W
Chrg							
NChrg							
Work							
Event Text	Oct 28 2018 06:03 T/UP 23W	Oct 29 2018 20:00 CALL 23W	Oct 30 2018 07:21 T/UP 23W 19:40 CALL 590	Oct 31 2018 05:45 T/UP 590 09:21 CBIZ	Nov 1 2018 17:00 MKUP	Nov 2 2018	Nov 3 2018
Chrg							
NChrg							
Work							



**NORFOLK
SOUTHERN**

Supervisor
Evaluation

Date 9/8/2018

Observation Method: Train Ride Observation

Conductor Trainee Name: Gilmore

EIN: [REDACTED]

Days in Training: 38

Examining Officers Name: M. Brown

EIN: [REDACTED]

Title: Sr Terminal Supv

Train Symbol: HB48 Start Time: 1020

End Time: 1225

Start MP: PL91.0

End MP: PL91.7

Train Type: Yard

Instructions for completing form: Enter your observations and comments below. Circle the number indicating the level of proficiency observed on the scale of 1 (Needs Additional Training) to 5 (Proficient).

- | | |
|---|-----------------|
| 1. Reporting for Work
Comments:
Consistently shows up ahead of on duty time | 5. (Proficient) |
| 2. Safety Attire and Personal Protective Equipment
Comments:
Adequate footwear, vest, and safety glasses | 5. (Proficient) |
| 3. Job Safety Briefings
Comments:
Participated, but the conductor for this ride I thought didn't provide good info during briefings | 3. (Moderate) |
| 4. Switches and Derails
Comments:
Used correct form, and properly double checked as required | 3. (Moderate) |
| 5. Applying/Releasing Hand Brakes
Comments:
Properly uses brake stick to apply and knock off handbrakes | 4 |
| 6. Signals
Comments:
No signals encountered on this ride. | 3. (Moderate) |
| 7. OR20 and OR22
Comments:
Never fouled equipment without 3 step | 3. (Moderate) |
| 8. Radio Use
Comments:
radio communications are getting better | 3. (Moderate) |
| 9. Mounting/Dismounting Equipment
Comments:
Properly maintained 3 pts of contact | 4 |
| 10. Hand Brakes
Comments:
Properly uses brakestick to apply and release brakes | 4 |

11. Air Brakes Comments: No brake test were performed, he did learn how to bleed off cars during this ride	3. (Moderate)
12. Field Repairs Comments: No repairs required during this ride	3. (Moderate)
13. Train Documentation Comments: No real consist, just used track list of cars to switch	3. (Moderate)
14. Hazardous Materials Comments: Knew that you can only kick 2 hazmats when switching	3. (Moderate)
15. Train Inspections and Tests Comments: No inspection required	3. (Moderate)
Knowledge of Yard/Territory Comments: Still has a was to go, but not too concerned with his progression. Its normal with all to take in	3. (Moderate)
Additional Officer Comments: The conductor on this ride has been marked up just over a year and is not very good at switching, so this was not the best ride for Mr. Gilmore. I interceded when needed to correct questionable training and educated Mr. Gilmore that everybody will do the same job different ways but whichever way you choose make sure its efficient.	



**NORFOLK
SOUTHERN**

Supervisor
Evaluation

Date 9/12/2018

Observation Method: Train Ride Observation

Conductor Trainee Name: Keith Gilmore

EIN: [REDACTED]

Days in Training: Number.

Examining Officers Name: Zachariah Moore

EIN: [REDACTED]

Title: Rail Operation Supervisor

Train Symbol: HB32 Start Time: 6:35 pm

End Time: 9:05 pm

Start MP: PL96 End MP: PL96

Train Type: Yard

Instructions for completing form: Enter your observations and comments below. Circle the number indicating the level of proficiency observed on the scale of 1(Needs Additional Training) to 5 (Proficient).

- | | |
|--|----------------------|
| 1. Reporting for Work
Comments:
Mr. Gilmore reported for duty promptly. He was prepared for work with all the necessary PPE and job aids in a timely manner. | 5. (Proficient) |
| 2. Safety Attire and Personal Protective Equipment
Comments:
Mr. Gilmore had all of his PPE and utilized then correctly. | 5. (Proficient) |
| 3. Job Safety Briefings
Comments:
Mr. Gilmore was able to give a job briefing in regards to the work that was to be performed today | 2 |
| 4. Switches and Derails
Comments:
Mr. Gilmore operated switches using both hands. He always checked the gap prior to throwing the switch | 5. (Proficient) |
| 5. Applying/Releasing Hand Brakes
Comments:
Mr. Gilmore efficiently released car hand brakes while using an NS brake stick. He properly followed terminal instructions by ensuring that cuts of cars left behind on terminal tracks had two hand brakes. | 2 |
| 6. Signals
Comments:
No signals were seen during this yard job. | Rate on scale of 1-5 |
| 7. OR20 and OR22
Comments:
Mr. Gilmore requested 3 step protection without any issues utilizing engine number, occupation and job symbol. | 3. (Moderate) |
| 8. Radio Use
Comments:
Mr. Gilmore needed prompted with radio transmissions. | 2 |
| 9. Mounting/Dismounting Equipment
Comments:
Mr. Gilmore used 3 points of contact when mounting and dismounting his engine. | 5. (Proficient) |

10. Hand Brakes Comments: Mr. Gilmore efficiently release and applied hand brakes on cars when leaving them unattended while using an NS brake strick.	4
11. Air Brakes Comments: No brake tests seen during this evaluation	Rate on scale of 1-5
12. Field Repairs Comments: There were no field repairs.	Rate on scale of 1-5
13. Train Documentation Comments: Mr. Gilmore had all of his appropoite documentation.	3. (Moderate)
14. Hazardous Materials Comments: No hazardous materials on train.	Rate on scale of 1-5
15. Train Inspections and Tests Comments: No brake tests seen during this evaluation.	Rate on scale of 1-5
Knowledge of Yard/Territory Comments: Mr. Gilmore had general knowledge of the yard and demonstrated outstanding knowledge of the Presidents Street Branch.	3. (Moderate)
Additional Officer Comments: None	



**NORFOLK
SOUTHERN**

Supervisor
Evaluation

Date 9/13/2018

Observation Method: Train Ride Observation

Conductor Trainee Name: Keith Gilmore

EIN: [REDACTED]

Days in Training: Number.

Examining Officers Name: Zachariah Moore

EIN: [REDACTED]

Title: Rail Operation Supervisor

Train Symbol: HB32 Start Time: 4:45 pm

End Time: 8:35 pm

Start MP: PL96 End MP: PL96

Train Type: Yard

Instructions for completing form: Enter your observations and comments below. Circle the number indicating the level of proficiency observed on the scale of 1(Needs Additional Training) to 5 (Proficient).

- | | |
|--|----------------------|
| 1. Reporting for Work
Comments:
Mr. Gilmore reported for duty promptly. He was prepared for work with all the necessary PPE and job aids in a timely manner. | 5. (Proficient) |
| 2. Safety Attire and Personal Protective Equipment
Comments:
Mr. Gilmore had all of his PPE and utilized then correctly. | 5. (Proficient) |
| 3. Job Safety Briefings
Comments:
Mr. Gilmore was able to give a job briefing in regards to the work that was to be performed today | 3. (Moderate) |
| 4. Switches and Derails
Comments:
Mr. Gilmore operated switches using both hands. He always checked the gap prior to throwing the switch | 5. (Proficient) |
| 5. Applying/Releasing Hand Brakes
Comments:
Mr. Gilmore efficiently released car hand brakes while using an NS brake stick. He properly followed terminal instructions by ensuring that cuts of cars left behind on terminal tracks had two hand brakes. | 3. (Moderate) |
| 6. Signals
Comments:
No signals were seen during this yard job. | Rate on scale of 1-5 |
| 7. OR20 and OR22
Comments:
Mr. Gilmore requested 3 step protection without any issues utilizing engine number, occupation and job symbol. | 3. (Moderate) |
| 8. Radio Use
Comments:
Mr. Gilmore needed prompted with radio transmissions. | 3. (Moderate) |
| 9. Mounting/Dismounting Equipment
Comments:
Mr. Gilmore used 3 points of contact when mounting and dismounting his engine. | 5. (Proficient) |

10. Hand Brakes Comments: Mr. Gilmore efficiently release and applied hand brakes on cars with no issues.	5. (Proficient)
11. Air Brakes Comments: No brake tests seen during this evaluation	Rate on scale of 1-5
12. Field Repairs Comments: There were no field repairs.	Rate on scale of 1-5
13. Train Documentation Comments: Mr. Gilmore had all of his appropiate documentation.	3. (Moderate)
14. Hazardous Materials Comments: No hazardous materials on train.	Rate on scale of 1-5
15. Train Inspections and Tests Comments: No brake tests seen during this evaluation.	Rate on scale of 1-5
Knowledge of Yard/Territory Comments: Mr. Gilmore had general knowledge of the yard and demonstrated outstanding knowledge of the Presidents Street Branch.	4
Additional Officer Comments: None	



TRAINING CENTER CONDUCTOR COMPETENCY CHECK LIST Form
12200

Employee Name Gilmore, Keith		Employee Number [REDACTED]
Hire Date 8/6/2018		Hire Location 1629 - MD-Baltimore, Bayview Yard
Assigned Location Trans - HB Div - Baltimore		Division
1. Operate Hand Throw Switch	Date 8/23/2018	Supervisor King
2. Manually Operate a Power Switch	Date 8/8/2018	Supervisor King
3. Operate a switch point derail	Date 8/8/2018	Supervisor King
4. Operate a hinge type derail	Date 8/8/2018	Supervisor King
5. Describe normal position of main line switches, siding switches and derails	Date 8/9/2018	Supervisor Focht/Hatchett
6. Determine the proper position of cross over switches	Date 8/9/2018	Supervisor Focht/Hatchett
7. Determine switch point position	Date 8/23/2018	Supervisor King
8. Couple and Uncouple Air Hoses	Date 8/23/2018	Supervisor King
9. Can determine proper position and operate angle cocks.	Date 8/23/2018	Supervisor Bartges
10. Can bleed air from cars	Date 8/17/2018	Supervisor Caldwell
11. Couple and uncouple cars	Date 8/23/2018	Supervisor King
12. Properly align couplers and open knuckle	Date 8/23/2018	Supervisor King
13. Accurately Judge Car Counts and Distance	Date 8/23/2018	Supervisor King
14. Use hand signals to make coupling and uncoupling	Date 8/23/2018	Supervisor King
15. Properly arrange for 3 step protection	Date 8/23/2018	Supervisor Caldwell



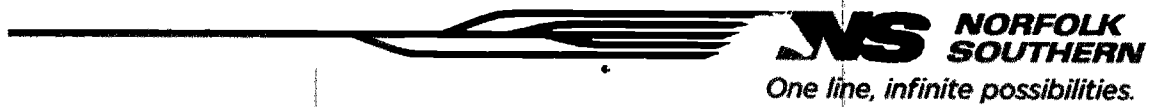
TRAINING CENTER CONDUCTOR COMPETENCY CHECK LIST Form 12200

16. Define and comply with Blue Signal Protection	Date 8/9/2018	Supervisor Focht/Hatchett		
17. Identify Stop Signal and how affected with number plate and without number plate	Date 8/22/2018	Supervisor Focht/Hatchett		
18. Identify a Restricting Signal	Date 8/22/2018	Supervisor Focht/Hatchett		
19. Identify a Approach Signal	Date 8/22/2018	Supervisor Focht/Hatchett		
20. Demonstrate where to ride on a tank car	Date 8/14/2018	Supervisor Focht/Hatchett	Date 8/22/2018	Supervisor King
21. Demonstrate procedure for crossing over between coupled cars	Date 8/14/2018	Supervisor Focht/Hatchett	Date 8/23/2018	Supervisor King
22. Demonstrate walking around equipment with 10' clearance	Date 8/14/2018	Supervisor Focht/Hatchett	Date 8/23/2018	Supervisor King
23. Demonstrate how to wear, operate and test portable radio	Date 8/14/2018	Supervisor Bartges	Date 8/23/2018	Supervisor King
24. Demonstrate how to initiate an emergency transmission	Date 8/6/2018	Supervisor Focht/Hatchett	Date 8/17/2018	Supervisor Tinsley
25. Demonstrate proper procedure when closing or ending a radio transmission	Date 8/14/2018	Supervisor Bartges	Date 8/23/2018	Supervisor King
26. Demonstrate use of radio controlling a shoving movement	Date 8/14/2018	Supervisor Bartges	Date 8/23/2018	Supervisor King



TRAINING CENTER CONDUCTOR COMPETENCY CHECK LIST Form
12200

27. Demonstrate proper procedure for mounting and dismounting locomotive with luggage	Date 8/14/2018	Supervisor Tinsley		
28. Demonstrate proper procedure for mounting and dismounting freight cars.	Date 8/10/2018	Supervisor King		
29. Demonstrate proper procedure for riding equipment	Date 8/10/2018	Supervisor King		
30. Demonstrate how to apply and release a side mounted hand brake	Date 8/14/2018	Supervisor Focht/Hatchett	Date 8/15/2018	Supervisor King
31. Demonstrate how to apply and release a vertical wheel hand brake.	Date 8/14/2018	Supervisor Focht/Hatchett	Date 8/15/2018	Supervisor King
32. Demonstrate the ability to determine when a hand brake is applied or released	Date 8/14/2018	Supervisor Bartges	Date 8/15/2018	Supervisor King
33. Demonstrate proper use of Norfolk Southern Brake Stick	Date 8/14/2018	Supervisor Focht/Hatchett	Date 8/15/2018	Supervisor King
34. Demonstrate procedure for securing equipment left unattended	Date 8/16/2018	Supervisor Bartges	Date 8/14/2018	Supervisor Bartges
35. Demonstrate proper procedure for cutting out Air Brakes on a car	Date 8/17/2018	Supervisor Caldwell		
36. Describe and Demonstrate A6 Brake Test	Date 8/15/2018	Supervisor Focht/Hatchett	Date 8/20/2018	Supervisor Bartges
37. Demonstrate proper method for hanging an End of Train Device	Date 8/14/2018	Supervisor Focht/Hatchett	Date 8/20/2018	Supervisor Caldwell



TRAINING CENTER CONDUCTOR COMPETENCY CHECK LIST Form
12200

38. Demonstrate understanding of proper positioning of hazardous material cars in train.	Date 8/16/2018	Supervisor Focht/Hatchett	Date 8/17/2018	Supervisor Focht/Hatchett
39. Demonstrate proper use of Emergency Response Guide Book	Date 8/16/2018	Supervisor Focht/Hatchett	Date 8/17/2018	Supervisor Focht/Hatchett
40. Demonstrate understanding of required documentation for movement of Hazmat cars.	Date 8/16/2018	Supervisor Focht/Hatchett	Date 8/17/2018	Supervisor Focht/Hatchett