

F-08  
Familiarization Training Workbook

Employee Name: BRIAN COSTELLO Title: MATE New Hire:  Promotion:

**Instructions:** This form establishes the record of familiarization training for all newly hired and/or promoted personnel. Trainees are required by Ferry Safety Management System (FSMS) Section 2.1 – *Personnel Familiarization* to complete relevant sections prior to being assigned to related duties. The DPA will facilitate completion of Sections A and B of this form for all newly hired personnel prior to proceeding with any additional familiarization training. **Print name and title clearly on each page.**

- A Introduction to Seastreak
- B Safety & Security
- C Emergency Preparedness
- D-1 Basic Operations
- D-2 Captain/Mate/Senior Deckhand
- E Engineer

Additional Notes:

COMPLETE ALL SECTIONS UP TO D-2  
SECTIONS OF D-2 SHALL BE CHECKED & INITIATED BY CAPTAIN  
AS EACH COMPETENCY IS  
COMPLETED FOR THE TYPE VESSEL.  
TRAINEE SHALL RETAIN BOOKLET WHILE TRAINING &  
RETURN UPON COMPLETION.

**F-08**  
**Familiarization Training Workbook**

Employee Name: BRIAN COSTELLO Title: MATE New Hire:  Promotion:

**Section A: Introduction to Seastreak** (All newly assigned personnel must complete.)

No.	Item	Trainee/Trainer Initials	
1	Review company administrative policies and procedures	DPB	BC
2	Review Drug & Alcohol Policy	DPB	BC
3	Review organization chart and reporting structure within area of responsibility	DPB	BC
4	Review Working Hours Policy (only personnel in safety sensitive positions)	DPB	BC
5*	Verification of Merchant Mariner Credential (MMC) (if applicable)		
6*	Review of training expectations related to this form		
7*	Introduction to VP Operations		
8*	Introduction to Designated Person Ashore (DPA)		
9	Other:		
10	Other:		

\*Not required for promotions

Employee Name: BRW COSTELLO Title: MATE New Hire:  Promotion

Section B: Safety & Security (All newly assigned personnel must complete.)

No.	Item	Trainee/Trainer initials	
1	Introduction to Ferry Safety Management System (FSMS)	DRD	BC
2	Safety & Environmental Policy (SEP) reviewed	PPB	BC
3	FSMS Job Description reviewed	PPB	BC
4	Safe Working Practices reviewed	PPB	BC
5	Pollution prevention requirements including waste disposal and reporting	PPB	BC
6	Safety and Security awareness reviewed*	PPB	BC
7	Participation in emergency drills, safety meetings, and FSMS training reviewed	PPB	BC
8	Passenger safety and passenger relations	PPB	BC
9	Event Reporting and F-01	PPB	BC
10	Role of DPA reviewed	PPB	BC

\*For promotion to Captain, responsibilities as Vessel Security Officer (VSO) will be reviewed

**F-08  
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Employee Name: BRIAN COSTELLO

Title: MATE

New Hire:  Promotion:

**Section C: Emergency Preparedness** (All newly assigned vessel personnel must complete.)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
1*	Station Bill duties reviewed, including: <ul style="list-style-type: none"> <li>- Emergency signals</li> <li>- Emergency duties (Fire &amp; Emergency/Man Overboard/Abandon Ship)</li> <li>- Muster stations</li> <li>- Emergency escape routes</li> </ul>			BC [Signature]
2*	Action to take in response to emergency situations, including: <ul style="list-style-type: none"> <li>- Fire</li> <li>- Collision &amp; Allision</li> <li>- Grounding</li> <li>- Flooding</li> <li>- Loss of Propulsion or Steering</li> <li>- Crash Stop</li> <li>- First Aid</li> <li>- Pollution Incident</li> <li>- Crowd Control</li> </ul>			BC [Signature]
3*	Location and use of firefighting equipment, including hoses and extinguishers			BC [Signature]
4*	Location and use of lifesaving equipment, including life rafts, life rings, and lifejackets			BC [Signature]
5	Review of emergency communications and emergency reporting			BC [Signature]
6	Location of first aid and medical emergency equipment			BC [Signature]
7	Vessel particulars, including general layout, crew size, passenger capacity, machinery			BC [Signature]
8	Passenger safety and passenger relations			BC [Signature]

\*Must be completed upon initial reporting aboard vessel

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State

Employee Name: BRIAN COSTELLO Title: MATE New Hire:  Promotion:

Section D-1: Basic Operations (All newly assigned vessel personnel must complete.)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer Initials		
1	Familiarity with and knowledge of basic seamanship: - Safely board and exit the vessel; - Line handling; - Line heaving; - Vessel tie-up; - Underway safety precautions; - Safely utilize gangways and ramps; - Safely embarking and disembarking passengers			BC [Signature]
2	Vessel standing orders reviewed and understood			BC [Signature]
3	Startup and shutdown duties and responsibilities			BC [Signature]
4	Wheelhouse responsibilities, including maintaining a proper lookout when assigned			BC [Signature]
5	Precautions for severe weather (rough seas, ice, fog, etc.)			BC [Signature]
6	Sanitary routines and waste removal			BC [Signature]
7	Familiarization with propulsion and control systems			BC [Signature]
8	Security duties and responsibilities			BC [Signature]
10	Knowledge/location of watertight doors, hatches; understanding of watertight integrity			BC [Signature]
11	Safe vessel fueling procedures and pollution prevention			BC [Signature]

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State

Employee Name: BRIAN COSTELLO

Title: MATE

New Hire:  Promotion

Section D-2: Captain/Mate/Senior Deckhand (To be completed by all new hire or promoted Captains/Mates/Senior Deckhands)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
<b>Unit 1 – Safe Operation of the Vessel</b>				
1	Understand vessel construction and stability characteristics			BC [Signature]
2	Understand and operate propulsion and drive systems			BC [Signature]
3	Understand safe/efficient operation of fuel systems			BC [Signature]
4	Understand and operate interceptor			BC [Signature]
5	Understand and operate internal and external communications			BC [Signature]
6	Understand and operate radar, ARPA, GPS, AIS			BC [Signature]
7	Understand and operate navigation equipment including navigation lights			BC [Signature]
8	Understand and operate hydraulic and pneumatic systems, including bow ramp, anchor winches, steering & associated equipment			BC [Signature]
10	Understand and operate fire pumps			BC [Signature]
11	Understand and operate bilge pumping arrangements			BC [Signature]
12	Familiarized with FSMS operational checklists, memos, and recordkeeping requirements			BC [Signature]
13	Understand FSMS Event Reporting and Seastreak Maintenance & Repair System			BC [Signature]
14	Complete Unit 1 for Seastreak Wall Street			
<b>Unit 2 -- FMEA</b>				
1	Utilize Failure Mode & Effect Analysis (FMEA) manual for the vessel			

F-08  
Familiarization Training Workbook

Employee Name: BRIAN COSTELLO

Title: MATE

New Hire:  Promotion:

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
2	Implement and operate the failure mode of: <ul style="list-style-type: none"> <li>- control;</li> <li>- steering (including emergency steering);</li> <li>- propulsion systems.</li> </ul>			BC [Signature]
3	Understand how to respond to complete electrical failure and blackout			BC [Signature]
4	Complete Unit 2 for <i>Seastreak Wall Street</i>			
<b>Unit 3 – Maneuvering</b>				
1	Operate and maneuver vessel safely, demonstrating an awareness of handling characteristics, awareness of limiting operational conditions, awareness of areas of operation and their unique circumstances such as tidal conditions, vessel traffic, etc.			BC [Signature]
2	Complete Unit 3 for <i>Seastreak Wall Street</i>			
<b>Unit 4 – Navigation &amp; Control</b>				
1	Understand and follow prescribed routes and relevant navigational information, including alternate routes and emergency docking locations			BC [Signature]
2	Understand and demonstrate principles of minimizing wake wash			BC [Signature]
3	Understand and interpret weather forecasts and weather routing			BC [Signature]
4	Understand and demonstrate an instinctive and practical ability to avoid collision and pilot the vessel in adverse conditions			BC [Signature]
5	Understand and operate control panel and demonstrate control transfer to wing stations and vice versa			BC [Signature]
6	Complete Unit 4 for <i>Seastreak Wall Street</i>			

**F-08**  
**Familiarization Training Workbook**

Employee Name: *BRIAN COSTELLO*

Title: *MATE*

New Hire:  Promotion

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
<b>Unit 5 – Emergency Actions</b>				
1	Understand internal and external emergency notification requirements			<i>BC</i>
2	Able to take charge and organize emergency response to: - Fire - Collision & Allision - Grounding - Flooding - Loss of Propulsion or Steering - First Aid - Pollution Incident			<i>BC</i>
3	Participate in fire drill in assigned role			<i>BC</i>
4	Participate in man overboard drill in assigned role			<i>BC</i>
5	Participate in abandon ship drill in assigned role			<i>BC</i>
6	Understand and able to implement Fire Control Plan			<i>BC</i>
7	Understand and able to implement a crash stop			<i>BC</i>
8	Understand and able to implement towing and anchoring arrangements			<i>BC</i>
9	Understand and able to implement vessel Non-Tank Vessel Response Plan (NTVRP)			<i>BC</i>
10	Safe vessel fueling procedures and pollution prevention			<i>BC</i>
11	Complete Unit 5 for <i>Seastreak Wall Street</i>			

1 – *Martha's Vineyard Express or Whaling City Express*

2 – *Seastreak Ocean State*



**Employee Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **New Hire:**  **Promotion:**

**Section E: Engineer** (To be completed by all new hire or promoted Engineers)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
1	Duties and responsibilities as vessel engineer reviewed and understood			
2	Duties and responsibilities during fueling operation reviewed			
3	Duties and responsibilities for waste oil, bilge water, and slops removal			
4	Startup and shutdown checklists reviewed			
5	Engine room recordkeeping requirements reviewed			
6	Vessel machinery understood and demonstration of operation, including: <ul style="list-style-type: none"> <li>- main propulsion;</li> <li>- generators;</li> <li>- steering;</li> <li>- electrical;</li> <li>- potable water;</li> <li>- sanitary;</li> <li>- HVAC;</li> </ul>			
7	Emergency shutdowns understood and demonstrated			
8	Fuel oil system and storage reviewed and understood			
9	Safe vessel fueling procedures and pollution prevention			
10	Location of firefighting equipment, including pump, extinguishers, ventilation shutdowns			
11	Emergency escapes, watertight integrity,			

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State

**F-08  
Familiarization Training Workbook**

Employee Name:

Title:

New Hire:  Promotion

Verification of completion:

DPA Signature:



Date:

4-29-2016

B - Costello

Seastreak, LLC

Crew Training Program

Hull / 342 / 43 Meter Vessel

SSWB

Revision: Original

**Annex 1 – Qualified Captain, Mate, Senior Deckhand Training Progress Matrix**

*Duty Captain.: Please use the matrix below to indicate when the candidate has completed a competence and is ready for checkout by Senior Captain or Director of Operations, or, requires additional instruction on a particular competence.*

	<b>Subject</b>	<b>Completed?</b>	<b>Requires Specific Attention?</b>
	<b>Contribute to the safe operation of the vessel by having a working knowledge, of all on-board propulsion and control systems, including communication and navigational equipment, steering, electrical, hydraulic and pneumatic systems and bilge and fire pump</b>		
1.1	Maintain vessel construction and stability;	√ 2/26/15 MM	
1.2	Operate the propulsion systems (main engines through to water jets);	√ 2/26/15 MM	
1.3	Operate generating systems;	√ 2/26/15 MM	
1.4	Contribute to the safe/ efficient operation of fuel systems;	√ 2/26/15 MM	
1.5	Operate Interceptor	√ 2/26/15 MM	
1.6	Operate internal communication arrangements and emergency communication arrangements;	√ 2/26/15 MM	
1.7	Operate Radar – additional systems;	√ 2/26/15 MM	
1.8	Operate pilotage and navigational equipment including electronic navigation systems and navigation lights;	√ 2/26/15 MM	
1.9	Operate external communication arrangements VHF / UHF radios and route frequencies;	√ 2/26/15 MM	
1.10	Operate hydraulic & pneumatic systems including bow ramp, anchor winches, steering & associated equipment.	√ 2/26/15 MM	
1.11	Operate fire pumps;	√ 2/26/15 MM	
1.12	Operate bilge pumping systems.	√ 2/26/15 MM	
	<b>Contribute to the safe operation of the vessel by having a thorough practical knowledge of the failure mode of the control, steering and propulsion systems.</b>		
2.1	Use the Failure Mode and Effect Analysis (FMEA) manual for the vessel;	√ 2/26/15 MM	
2.2	Implement and operate the failure mode of: control, steering (including emergency steering) and propulsion systems;	√ 2/26/15 MM	
2.3	Control, from a command perspective, a total electrical failure.	√ 2/26/15 MM	
	<b>Operate and maneuver the vessel safely.</b>		
3.1	Operate and maneuver the vessel safely, displaying an appreciation of the handling characteristics of the vessel and an awareness of the limiting operational conditions.	√ 2/26/15 MM	

Subject		Completed?	Requires Specific Attention?
<b>Operate bridge communications; navigate safely on the prescribed route.</b>			
4.1	Follow prescribed Route highlighting navigational information and procedures, alternative routes and Ports of Refuge;	√ 2/26/15 MM	
4.2	Understand and apply the principles of minimising wake wash;	√ 2/26/15 MM	
4.3	Find and interpret Weather forecasts and implement weather routing;	√ 2/26/15 MM	
4.4	Maneuver vessel to demonstrate an instinctive and thorough ability to avoid collision; navigate/pilot the vessel in reduced visibility;	√ 2/26/15 MM	
4.5	Operate control panel and handover to wing stations and vice versa;	√ 2/26/15 MM	
4.6	Conduct a manoverboard recovery drill and emergency stop.	√ 2/26/15 MM	
4.7	Operate checks lists, records and log keeping;	√ 2/26/15 MM	
4.8	Review current operational bulletins;	√ 2/26/15 MM	
4.9	Respond to a major emergency which requires implementation of company EMPROC	√ 2/26/15 MM	
<b>Take charge of organization of intact and damage stability and survivability of the vessel in a damaged condition.</b>			
5.1	Take charge of onboard organization of intact and damage stability, collision, stranding and grounding.	√ 2/26/15 MM	
<b>Explain the location and use of the vessel's lifesaving appliances, including survival vessel equipment.</b>			
6.1	Explain the location and use of IBA's, lifejackets.	√ 2/26/15 MM	
<b>Coordinate the evacuation of passengers by use of the fitted escapes.</b>			
7.1	Describe the coordinated evacuation procedure;	√ 2/26/15 MM	
7.2	Describe the preparations for and control of helicopter transfers.	√ 2/26/15 MM	
<b>Effectively extinguish a fire onboard using all available apparatus.</b>			
8.1	Describe the fitted onboard structural fire protection and fire detection systems;	√ 2/26/15 MM	
8.2	Coordinate the extinguishing of an onboard fire whether in the cabin, car deck, or machinery spaces;	√ 2/26/15 MM	
8.3	Operate fixed and portable fire fighting equipment, fire doors & dampers.	√ 2/26/15 MM	
<b>Coordinate the use of damage control appliances and systems, including the operation of watertight doors and bilge pumps.</b>			
9.1	Coordinate the use of Watertight doors, explain void watertight integrity.	√ 2/26/15 MM	
<b>Use effective internal communications with passengers in an emergency.</b>			
10.1	Communicate effectively with passengers in an emergency through proper crisis management, and if required, crowd control.	√ 2/26/15 MM	
<b>Coordinate safe and pollution free refuelling, towing and anchoring. Enforce security precautions.</b>			

	<b>Subject</b>	<b>Completed?</b>	<b>Requires Specific Attention?</b>
11.1	Coordinate safe and pollution-free refuelling;	✓ 2/26/11 MM	
11.2	Coordinate towing and anchoring of the vessel;	✓ 2/26/11 MM	
11.3	Enforce prescribed security precautions according to the set security level.	✓ 2/26/11 MM	
<b>Contribute to the safe running of the vessel through a working knowledge of the Company's Safety Management System.</b>			
12.1	Contribute to the Company's Safety Management System through a working knowledge of the company's Safety Management Manual and the processes the system requires.	✓ 2/26/11 MM	



2/28

DPA

B. Costello

**Annex 1 – Qualified Captain, Mate, Senior Deckhand Training Progress Matrix**

*Duty Captain.: Please use the matrix below to indicate when the candidate has completed a competence and is ready for checkout by Senior Captain or Director of Operations, or, requires additional instruction on a particular competence.*

Subject		Completed?	Requires Specific Attention?
<b>Contribute to the safe operation of the vessel by having a working knowledge, of all on-board propulsion and control systems, including communication and navigational equipment, steering, electrical, hydraulic and pneumatic systems and bilge and fire pump</b>			
1.1	Maintain vessel construction and stability;	MM ✓ 2/26/15	
1.2	Operate the propulsion systems (main engines through to water jets);	MM ✓ 2/26/15	
1.3	Operate generating systems;	MM ✓ 2/26/15	
1.4	Contribute to the safe/ efficient operation of fuel systems;	MM ✓ 2/26/15	
1.5	Operate Interceptor	MM ✓ 2/26/15	
1.6	Operate internal communication arrangements and emergency communication arrangements;	MM ✓ 2/26/15	
1.7	Operate Radar ARPA; Radar – additional systems;	MM ✓ 2/26/15	
1.8	Operate pilotage and navigational equipment including electronic navigation systems and navigation lights;	MM ✓ 2/26/15	
1.9	Operate external communication arrangements VHF / UHF radios and route frequencies;	MM ✓ 2/26/15	
1.10	Operate hydraulic & pneumatic systems including bow ramp, anchor winches, steering & associated equipment.	MM ✓ 2/26/15	
1.11	Operate fire pumps;	MM ✓ 2/26/15	
1.12	Operate bilge pumping systems.	MM ✓ 2/26/15	
<b>Contribute to the safe operation of the vessel by having a thorough practical knowledge of the failure mode of the control, steering and propulsion systems.</b>			
2.1	Use the Failure Mode and Effect Analysis (FMEA) manual for the vessel;	MM ✓ 2/26/15	
2.2	Implement and operate the failure mode of: control, steering (including emergency steering) and propulsion systems;	MM ✓ 2/26/15	
2.3	Control, from a command perspective, a total electrical failure.	MM ✓ 2/26/15	
<b>Operate and maneuver the vessel safely.</b>			
3.1	Operate and maneuver the vessel safely, displaying an appreciation of the handling characteristics of the vessel and an awareness of the limiting operational conditions.	MM ✓ 2/26/15	

## Crew Training Program

43 Meter Water Jet Vessels

Revision: Original

<b>Subject</b>		<b>Completed?</b>	<b>Requires Specific Attention?</b>
<b>Operate bridge communications; navigate safely on the prescribed route.</b>			
4.1	Follow prescribed Route highlighting navigational information and procedures, alternative routes and Ports of Refuge;	MM ✓ 2/26/15	
4.2	Understand and apply the principles of minimising wake wash;	MM ✓ 2/26/15	
4.3	Find and interpret Weather forecasts and implement weather routing;	MM ✓ 2/26/15	
4.4	Maneuver vessel to demonstrate an instinctive and thorough ability to avoid collision; navigate/pilot the vessel in reduced visibility;	MM ✓ 2/26/15	
4.5	Operate control panel and handover to wing stations and vice versa;	MM ✓ 2/26/15	
4.6	Conduct a manoverboard recovery drill and emergency stop.	MM ✓ 2/26/15	
4.7	Operate checks lists, records and log keeping;	MM ✓ 2/26/15	
4.8	Review current operational bulletins;	MM ✓ 2/26/15	
4.9	Respond to a major emergency which requires implementation of company CONTINGENCY PLAN	MM ✓ 2/26/15	
<b>Take charge of organization of intact and damage stability and survivability of the vessel in a damaged condition.</b>			
5.1	Take charge of onboard organization of intact and damage stability, collision, stranding and grounding.	MM ✓ 2/26/15	
<b>Explain the location and use of the vessel's lifesaving appliances, including survival vessel equipment.</b>			
6.1	Explain the location and use of MES, IBA's, lifejackets and rescue boats.	MM ✓ 2/26/15	
<b>Coordinate the evacuation of passengers by use of the fitted escapes.</b>			
7.1	Describe the coordinated evacuation procedure;	MM ✓ 2/26/15	
7.2	Describe the preparations for and control of helicopter transfers.	MM ✓ 2/26/15	
<b>Effectively extinguish a fire onboard using all available apparatus.</b>			
8.1	Describe the fitted onboard structural fire protection and fire detection systems;	MM ✓ 2/26/15	
8.2	Coordinate the extinguishing of an onboard fire whether in the cabin, car deck, or machinery spaces;	MM ✓ 2/26/15	
8.3	Operate fixed and portable fire fighting equipment, fire doors & dampers.	MM ✓ 2/26/15	
<b>Coordinate the use of damage control appliances and systems, including the operation of watertight doors and bilge pumps.</b>			
9.1	Coordinate the use of Watertight doors, explain void watertight integrity.	MM ✓ 2/26/15	
<b>Use effective internal communications with passengers in an emergency.</b>			
10.1	Communicate effectively with passengers in an emergency through proper crisis management, and if required, crowd control.	MM ✓ 2/26/15	
<b>Coordinate safe and pollution free refuelling, towing and anchoring. Enforce security precautions.</b>			

<i>Subject</i>	<i>Completed?</i>	<i>Requires Specific Attention?</i>
11.1 Coordinate safe and pollution-free refuelling;	WA ✓ 2/20/15	
11.2 Coordinate towing and anchoring of the vessel;	WA ✓ 2/20/15	
11.3 Enforce prescribed security precautions according to the set security level.	WA ✓ 2/20/15	
<b>Contribute to the safe running of the vessel through a working knowledge of the Company's Safety Management System.</b>		
12.1 Contribute to the Company's Safety Management System through a working knowledge of ISM; the company's Safety Management Manual and the processes the system requires.	WA ✓ 2/20/15	
<b>Contribute to the safe running of the vessel through a outline knowledge of the High Speed Vessel Code of Safety.</b>		

X   
DPA



Employee Name: BRIAN COSTELLO

Title: MATE

New Hire:  Promotion:

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- A Introduction to Seastreak
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Additional Notes:

COMPLETE ALL SECTIONS UP TO D-2

SECTIONS OF D-2 SHALL BE CHECKED & INITIALED BY CAPTAIN

AS EACH COMPETENCY IS  
COMPLETED FOR THE TYPE VESSEL.

TRAINEE SHALL RETAIN BOOKLET WHILE TRAINING &  
RETURN UPON COMPLETION.

# Ferry Safety Management System

F-08

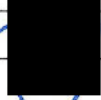

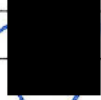

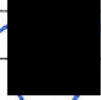

## Familiarization Training Workbook

Employee Name: BRIAN COSTELLO

Title: MATE

New Hire:  Promotion:

**Section A: Introduction to Seastreak** (All newly assigned personnel must complete.)

No.	Item	Trainee/Trainer initials	
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6*	Review of training expectations related to this form		
7*	Introduction to VP Operations		
8*	Introduction to Designated Person Ashore (DPA)		
9	Other:		
10	Other:		

\*Not required for promotions

Ferry Safety Management System

F-08

Familiarization Training Workbook

Employee Name: BRW COSTELLO

Title: MATE

New Hire:

Promotion

Section B: Safety & Security (All newly assigned personnel must complete.)

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\*For promotion to Captain, responsibilities as Vessel Security Officer (VSO) will be reviewed

Employee Name: BRIAN COSTELLO

Title: MATE

New Hire:  Promotion:

Section C: Emergency Preparedness (All newly assigned vessel personnel must complete.)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
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2*	Action to take in response to emergency situations, including: <ul style="list-style-type: none"> <li>- Fire</li> <li>- Collision &amp; Allision</li> <li>- Grounding</li> <li>- Flooding</li> <li>- Loss of Propulsion or Steering</li> <li>- Crash Stop</li> <li>- First Aid</li> <li>- Pollution Incident</li> <li>- Crowd Control</li> </ul>			BC GDL [Signature]
3*	Location and use of firefighting equipment, including hoses and extinguishers		BC GDL	BC [Signature]
4*	Location and use of lifesaving equipment, including life rafts, life rings, and lifejackets		BC GDL	BC [Signature]
5	Review of emergency communications and emergency reporting		BC GDL	BC [Signature]
6	Location of first aid and medical emergency equipment		BC GDL	BC [Signature]
7	Vessel particulars, including general layout, crew size, passenger capacity, machinery		BC GDL	BC [Signature]
8	Passenger safety and passenger relations		BC GDL	BC [Signature]

\*Must be completed upon initial reporting aboard vessel

1 - Martha's Vineyard Express or Whaling City Express

2 - Seastreak Ocean State

Employee Name: BRIAN COSTELLO

Title: MATE

New Hire:  Promotion

Section D-1: Basic Operations (All newly assigned vessel personnel must complete.)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer Initials		
1	Familiarity with and knowledge of basic seamanship: - Safely board and exit the vessel; - Line handling; - Line heaving; - Vessel tie-up; - Underway safety precautions; - Safely utilize gangways and ramps; - Safely embarking and disembarking passengers		BC GNL	BC [Signature]
2	Vessel standing orders reviewed and understood		BC GNL	BC [Signature]
3	Startup and shutdown duties and responsibilities		BC GNL	BC [Signature]
4	Wheelhouse responsibilities, including maintaining a proper lookout when assigned		BC GNL	BC [Signature]
5	Precautions for severe weather (rough seas, ice, fog, etc.)		BC GNL	BC [Signature]
6	Sanitary routines and waste removal		BC GNL	BC [Signature]
7	Familiarization with propulsion and control systems		BC GNL	BC [Signature]
8	Security duties and responsibilities		BC GNL	BC [Signature]
10	Knowledge/location of watertight doors, hatches; understanding of watertight integrity		BC GNL	BC [Signature]
11	Safe vessel fueling procedures and pollution prevention		BC GNL	BC [Signature]

1 - Martha's Vineyard Express or Whaling City Express

2 - Seastreak Ocean State

**F-08**  
**Familiarization Training Workbook**

Employee Name: BRIAN COSTELLO Title: MATE New Hire:  Promotion:

**Section D-2: Captain/Mate/Senior Deckhand** (To be completed by all new hire or promoted Captains/Mates/Senior Deckhands)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
<b>Unit 1 – Safe Operation of the Vessel</b>				
1	Understand vessel construction and stability characteristics		BC GAL	BC <i>[Signature]</i>
2	Understand and operate propulsion and drive systems		BC GAL	BC <i>[Signature]</i>
3	Understand safe/efficient operation of fuel systems		BC GAL	BC <i>[Signature]</i>
4	Understand and operate interceptor		BC N/A	BC <i>[Signature]</i>
5	Understand and operate internal and external communications		BC GAL	BC <i>[Signature]</i>
6	Understand and operate radar, ARPA, GPS, AIS		BC GAL	BC <i>[Signature]</i>
7	Understand and operate navigation equipment including navigation lights		BC GAL	BC <i>[Signature]</i>
8	Understand and operate hydraulic and pneumatic systems, including bow ramp, anchor winches, steering & associated equipment		BC GAL	BC <i>[Signature]</i>
10	Understand and operate fire pumps		BC GAL	BC <i>[Signature]</i>
11	Understand and operate bilge pumping arrangements		BC GAL	BC <i>[Signature]</i>
12	Familiarized with FSMS operational checklists, memos, and recordkeeping requirements		BC GAL	BC <i>[Signature]</i>
13	Understand FSMS Event Reporting and Seastreak Maintenance & Repair System		BC GAL	BC <i>[Signature]</i>
14	Complete Unit 1 for Seastreak Wall Street			
<b>Unit 2 -- FMEA</b>				
1	Utilize Failure Mode & Effect Analysis (FMEA) manual for the vessel		BC GA	

# Ferry Safety Management System

**F-08**  
**Familiarization Training Workbook**

Employee Name: BRIAN COSTELLO Title: MATE New Hire:  Promotion:

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
2	Implement and operate the failure mode of: - control; - steering (including emergency steering); - propulsion systems.		BC GK	BC [Signature]
3	Understand how to respond to complete electrical failure and blackout		BC GK	BC [Signature]
4	Complete Unit 2 for Seastreak Wall Street			
<b>Unit 3 - Maneuvering</b>				
1	Operate and maneuver vessel safely, demonstrating an awareness of handling characteristics, awareness of limiting operational conditions, awareness of areas of operation and their unique circumstances such as tidal conditions, vessel traffic, etc.		BC GK	BC L
2	Complete Unit 3 for Seastreak Wall Street			
<b>Unit 4 - Navigation &amp; Control</b>				
1	Understand and follow prescribed routes and relevant navigational information, including alternate routes and emergency docking locations		BC GK	BC L
2	Understand and demonstrate principles of minimizing wake wash		BC GK	BC [Signature]
3	Understand and interpret weather forecasts and weather routing		BC GK	BC [Signature]
4	Understand and demonstrate an instinctive and practical ability to avoid collision and pilot the vessel in adverse conditions		BC GK	BC [Signature]
5	Understand and operate control panel and demonstrate control transfer to wing stations and vice versa		BC GK	BC [Signature]
6	Complete Unit 4 for Seastreak Wall Street			

# Ferry Safety Management System

**F-08**  
**Familiarization Training Workbook**

Employee Name: BRIAN COSTELLO

Title: MATE

New Hire:  Promotion:

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
Unit 5 – Emergency Actions				
1	Understand internal and external emergency notification requirements		BC GA	BC ✓
2	Able to take charge and organize emergency response to: <ul style="list-style-type: none"> <li>- Fire</li> <li>- Collision &amp; Allision</li> <li>- Grounding</li> <li>- Flooding</li> <li>- Loss of Propulsion or Steering</li> <li>- First Aid</li> <li>- Pollution Incident</li> </ul>		BC GA	BC ✓
3	Participate in fire drill in assigned role		BC GA	BC ✓
4	Participate in man overboard drill in assigned role		BC GA	BC ✓
5	Participate in abandon ship drill in assigned role		BC GA	BC ✓
6	Understand and able to implement Fire Control Plan		BC GA	BC ✓
7	Understand and able to implement a crash stop		BC GA	BC ✓
8	Understand and able to implement towing and anchoring arrangements		BC GA	BC ✓
9	Understand and able to implement vessel Non-Tank Vessel Response Plan (NTRVP)		BC GA	BC ✓
10	Safe vessel fueling procedures and pollution prevention		BC GA	BC ✓
11	Complete Unit 5 for Seastreak Wall Street			

1 – Martha's Vineyard Express or Whaling City Express

2 – Seastreak Ocean State



**Employee Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **New Hire:**  **Promotion:**

**Section E: Engineer** (To be completed by all new hire or promoted Engineers)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
1	Duties and responsibilities as vessel engineer reviewed and understood			
2	Duties and responsibilities during fueling operation reviewed			
3	Duties and responsibilities for waste oil, bilge water, and slops removal			
4	Startup and shutdown checklists reviewed			
5	Engine room recordkeeping requirements reviewed			
6	Vessel machinery understood and demonstration of operation, including: <ul style="list-style-type: none"> <li>- main propulsion;</li> <li>- generators;</li> <li>- steering;</li> <li>- electrical;</li> <li>- potable water;</li> <li>- sanitary;</li> <li>- HVAC;</li> </ul>			
7	Emergency shutdowns understood and demonstrated			
8	Fuel oil system and storage reviewed and understood			
9	Safe vessel fueling procedures and pollution prevention			
10	Location of firefighting equipment, including pump, extinguishers, ventilation shutdowns			
11	Emergency escapes, watertight integrity,			

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State

**F-08**  
**Familiarization Training Workbook**

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ New Hire:  Promotion

Verification of completion:

DPA Signature: 

Date: 4-29-2016

Employee Name: Brian Costello Title: Captain Date: 8/13/17

New Hire:  Promotion  Refresher

**Instructions:** This form establishes the record of familiarization training for all newly hired and/or promoted personnel. Trainees are required by Ferry Safety Management System (FSMS) Section 2.1 – *Personnel Familiarization* to complete relevant sections prior to being assigned to related duties. The DPA will facilitate completion of Sections A and B of this form for all newly hired personnel prior to proceeding with any additional familiarization training. **Print name and title clearly on each page.**

- A Introduction to Seastreak
- B Safety & Security
- C Emergency Preparedness
- D-1 Basic Operations
- D-2 Captain/Mate/Senior Deckhand
- E Engineer

Additional Notes:

2017 SSNY RE POWERED

CHECK OFF ALL COMPONENTS OF SECTION D-2 W/ TRAINEE & TRAINER INITIALS.

F-08  
Familiarization Training Workbook

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ New Hire:  Promotion  Refresher

**Section A: Introduction to Seastreak** (All newly assigned personnel must complete.)

No.	Item	Trainee/Trainer initials	
1	Review company administrative policies and procedures		
2	Review Drug & Alcohol Policy		
3	Review organization chart and reporting structure within area of responsibility		
4	Review Working Hours Policy (only personnel in safety sensitive positions)		
5*	Verification of Merchant Mariner Credential (MMC) (if applicable)		
6*	Review of training expectations related to this form		
7*	Introduction to VP Operations		
8*	Introduction to Designated Person Ashore (DPA)		
9	Other:		
10	Other:		

\*Not required for promotions

**F-08**  
**Familiarization Training Workbook**

**Employee Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **New Hire:**  **Promotion**  **Refresher**

**Section B: Safety & Security** (All newly assigned personnel must complete.)

No.	Item	Trainee/Trainer initials	
1	Introduction to Ferry Safety Management System (FSMS)		
2	Safety & Environmental Policy (SEP) reviewed		
3	FSMS Job Description reviewed		
4	Safe Working Practices reviewed		
5	Pollution prevention requirements including waste disposal and reporting		
6	Safety and Security awareness reviewed*		
7	Participation in emergency drills, safety meetings, and FSMS training reviewed		
8	Passenger safety and passenger relations		
9	Event Reporting and F-01		
10	Role of DPA reviewed		

\*For promotion to Captain, responsibilities as Vessel Security Officer (VSO) will be reviewed

**F-08**  
**Familiarization Training Workbook**

**Employee Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **New Hire:**  **Promotion**  **Refresher**

**Section C: Emergency Preparedness** (All newly assigned vessel personnel must complete.)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
1*	Station Bill duties reviewed, including: <ul style="list-style-type: none"> <li>- Emergency signals</li> <li>- Emergency duties (Fire &amp; Emergency/Man Overboard/Abandon Ship)</li> <li>- Muster stations</li> <li>- Emergency escape routes</li> </ul>			
2*	Action to take in response to emergency situations, including those identified in the FSMS:			
3*	Location and use of firefighting equipment, including hoses and extinguishers			
4*	Location and use of lifesaving equipment, including life rafts, life rings, and lifejackets			
5	Review of emergency communications and emergency reporting			
6	Location of first aid and medical emergency equipment			
7	Vessel particulars, including general layout, crew size, passenger capacity, machinery			
8	Passenger safety and passenger relations			

\*Must be completed upon initial reporting aboard vessel

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State

Employee Name:

Title:

Date:

New Hire:  Promotion  Refresher

**Section D-1: Basic Operations** (All newly assigned vessel personnel must complete.)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
1	Familiarity with and knowledge of basic seamanship: - Safely board and exit the vessel; - Line handling; - Line heaving; - Vessel tie-up; - Underway safety precautions; - Safely utilize gangways and ramps; - Safely embarking and disembarking passengers			
2	Vessel standing orders reviewed and understood			
3	Startup and shutdown duties and responsibilities			
4	Wheelhouse responsibilities, including maintaining a proper lookout when assigned			
5	Precautions for severe weather (rough seas, ice, fog, etc.)			
6	Sanitary routines and waste removal			
7	Familiarization with propulsion and control systems			
8	Security duties and responsibilities			
10	Knowledge/location of watertight doors, hatches; understanding of watertight integrity			
11	Safe vessel fueling procedures and pollution prevention			

1 – Martha's Vineyard Express or Whaling City Express

2 – Seastreak Ocean State

Employee Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

New Hire:  Promotion  Refresher

**Section D-2: Captain/Mate/Senior Deckhand** (To be completed by all new hire or promoted Captains/Mates/Senior Deckhands)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
<b>Unit 1 – Safe Operation of the Vessel</b>				
1	Understand vessel construction and stability characteristics	BC / AL		
2	Understand and operate propulsion and drive systems	BC / AL		
3	Understand safe/efficient operation of fuel systems	BC / AL		
4	Understand and operate interceptor	BC / AL		
5	Understand and operate internal and external communications	BC / AL		
6	Understand and operate radar, ARPA, GPS, AIS	BC / AL		
7	Understand and operate navigation equipment including navigation lights	BC / AL		
8	Understand and operate hydraulic and pneumatic systems, including bow ramp, anchor winches, steering & associated equipment	BC / AL		
10	Understand and operate fire pumps	BC / AL		
11	Understand and operate bilge pumping arrangements	BC / AL		
12	Familiarized with FSMS operational checklists, memos, and recordkeeping requirements	BC / AL		
13	Understand FSMS Event Reporting and Seastreak Maintenance & Repair System	BC / AL		
14	Complete Unit 1 for Seastreak Wall Street	BC / AL		
<b>Unit 2 -- FMEA</b>				
1	Utilize Failure Mode & Effect Analysis (FMEA) manual for the vessel			



# Ferry Safety Management System



F-08

## Familiarization Training Workbook

Employee Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

New Hire:  Promotion  Refresher

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
2	Implement and operate the failure mode of: <ul style="list-style-type: none"> <li>- control;</li> <li>- steering (including emergency steering);</li> <li>- propulsion systems.</li> </ul>			
3	Understand how to respond to complete electrical failure and blackout	BC / AL		
4	Complete Unit 2 for <i>Seastreak Wall Street</i>	BC / AL		
Unit 3 – Maneuvering				
1	Operate and maneuver vessel safely, demonstrating an awareness of handling characteristics, awareness of limiting operational conditions, awareness of areas of operation and their unique circumstances such as tidal conditions, vessel traffic, etc.	BC / AL		
2	Complete Unit 3 for <i>Seastreak Wall Street</i>			
Unit 4 – Navigation & Control				
1	Understand and follow prescribed routes and relevant navigational information, including alternate routes and emergency docking locations	BC / AL		
2	Understand and demonstrate principles of minimizing wake wash	BC / AL		
3	Understand and interpret weather forecasts and weather routing	BC / AL		
4	Understand and demonstrate an instinctive and practical ability to avoid collision and pilot the vessel in adverse conditions	BC / AL		
5	Understand and operate control panel and demonstrate control transfer to wing stations and vice versa	BC / AL		
6	Complete Unit 4 for <i>Seastreak Wall Street</i>	BC / AL		

# Ferry Safety Management System



F-08

## Familiarization Training Workbook

Employee Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

New Hire:  Promotion  Refresher

No.	Item	Trainee/Trainer initials		
		K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
<b>Unit 5 – Emergency Actions</b>				
1	Understand internal and external emergency notification requirements			
2	Able to take charge and organize emergency response to: <ul style="list-style-type: none"> <li>- Fire</li> <li>- Collision &amp; Allision</li> <li>- Grounding</li> <li>- Flooding</li> <li>- Loss of Propulsion or Steering</li> <li>- First Aid</li> <li>- Pollution Incident</li> </ul>	BC / AL		
3	Participate in fire drill in assigned role	BC / AL		
4	Participate in man overboard drill in assigned role	BC / AL		
5	Participate in abandon ship drill in assigned role	BC / AL		
6	Understand and able to implement Fire Control Plan	BC / AL		
7	Understand and able to implement a crash stop	BC / AL		
8	Understand and able to implement towing and anchoring arrangements	BC / AL		
9	Understand and able to implement vessel Non-Tank Vessel Response Plan (NTVRP)	BC / AL		
10	Safe vessel fueling procedures and pollution prevention	BC / AL		
11	Complete Unit 5 for Seastreak Wall Street	BC / AL		

1 – Martha's Vineyard Express or Whaling City Express

2 – Seastreak Ocean State

Ferry Safety Management System



F-08

Familiarization Training Workbook

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 New Hire:  Promotion  Refresher

Section E: Engineer (To be completed by all new hire or promoted Engineers)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
1	Duties and responsibilities as vessel engineer reviewed and understood			
2	Duties and responsibilities during fueling operation reviewed			
3	Duties and responsibilities for waste oil, bilge water, and slops removal			
4	Startup and shutdown checklists reviewed			
5	Engine room recordkeeping requirements reviewed			
6	Vessel machinery understood and demonstration of operation, including: <ul style="list-style-type: none"> <li>- main propulsion;</li> <li>- generators;</li> <li>- steering;</li> <li>- electrical;</li> <li>- potable water;</li> <li>- sanitary;</li> <li>- HVAC;</li> </ul>			
7	Emergency shutdowns understood and demonstrated			
8	Fuel oil system and storage reviewed and understood			
9	Safe vessel fueling procedures and pollution prevention			
10	Location of firefighting equipment, including pump, extinguishers, ventilation shutdowns			
11	Emergency escapes, watertight integrity,			

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State

Employee Name: Brian Castello

Title:

Date:

New Hire:  Promotion  Refresher

Date	Vessel	Trainer Signature	Trinee Signature
8/13/17	SSNY 10 hrs	[Redacted]	[Redacted]
8/27/17	SSNY 8 hrs	[Redacted]	[Redacted]
9/17/17	SSNY 8 hrs	[Redacted]	[Redacted]
9/23/17	SSNY 8 hrs	[Redacted]	[Redacted]
10/6/17	SSNY 4 hrs	[Redacted]	[Redacted]
10/18/17	SSNY 7 hrs	[Redacted]	[Redacted]
11/2/17	SSNY 16 hrs	[Redacted]	[Redacted]

Verification of completion:

DPA Signature:

[Redacted Signature]

Date:

NOV 8, 2017

Employee Name: Sofian Costello Title: Captain Date: \_\_\_\_\_

New Hire:  Promotion  Refresher

**Instructions:** This form establishes the record of familiarization training for all newly hired and/or promoted personnel. Trainees are required by Ferry Safety Management System (FSMS) Section 2.1 – Personnel Familiarization to complete relevant sections prior to being assigned to related duties. The DPA will facilitate completion of Sections A and B of this form for all newly hired personnel prior to proceeding with any additional familiarization training. **Print name and title clearly on each page.**

- A Introduction to Seastreak
- B Safety & Security
- C Emergency Preparedness
- D-1 Basic Operations
- D-2 Captain/Mate/Senior Deckhand
- E Engineer

Additional Notes:

NEW VESSEL SS COMMODORE

COMPLETE ALL SECTIONS AS APPROPRIATE

DECKHANDS - A B C D-1

MATES - C D-1, D-2

CAPTS. - C D-1, D-2

ENG. - C D-1, E

Familiarization Training Workbook

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ New Hire:  Promotion  Refresher

Section A: Introduction to Seastreak (All newly assigned personnel must complete.)

No.	Item	Trainee/Trainer initials	
1	Review company administrative policies and procedures		
2	Review Drug & Alcohol Policy		
3	Review organization chart and reporting structure within area of responsibility		
4	Review Working Hours Policy (only personnel in safety sensitive positions)		
5*	Verification of Merchant Mariner Credential (MMC) (if applicable)		
6*	Review of training expectations related to this form		
7*	Introduction to VP Operations		
8*	Introduction to Designated Person Ashore (DPA)		
9	Other:		
10	Other:		

\*Not required for promotions

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 New Hire:  Promotion  Refresher

**Section B: Safety & Security** (All newly assigned personnel must complete.)

No.	Item	Trainee/Trainer initials	
1	Introduction to Ferry Safety Management System (FSMS)		
2	Safety & Environmental Policy (SEP) reviewed		
3	FSMS Job Description reviewed		
4	Safe Working Practices reviewed		
5	Pollution prevention requirements including waste disposal and reporting		
6	Safety and Security awareness reviewed*		
7	Participation in emergency drills, safety meetings, and FSMS training reviewed		
8	Passenger safety and passenger relations		
9	Event Reporting and F-01		
10	Role of DPA reviewed		

\*For promotion to Captain, responsibilities as Vessel Security Officer (VSO) will be reviewed

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 New Hire:  Promotion  Refresher

Section C: Emergency Preparedness (All newly assigned vessel personnel must complete.)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
1*	Station Bill duties reviewed, including: - Emergency signals - Emergency duties (Fire & Emergency/Man Overboard/Abandon Ship) - Muster stations - Emergency escape routes			
2*	Action to take in response to emergency situations, including those identified in the FSMS:	BC	CP	
3*	Location and use of firefighting equipment, including hoses and extinguishers	BC	CP	
4*	Location and use of lifesaving equipment, including life rafts, life rings, and lifejackets	BC	CP	
5	Review of emergency communications and emergency reporting	BC	CP	
6	Location of first aid and medical emergency equipment	BC	CP	
7	Vessel particulars, including general layout, crew size, passenger capacity, machinery	BC	CP	
8	Passenger safety and passenger relations	BC	CP	

\*Must be completed upon initial reporting aboard vessel

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State



Familiarization Training Workbook

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 New Hire:  Promotion  Refresher

Section D-1: Basic Operations (All newly assigned vessel personnel must complete.)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
		Trainee/Trainer initials		
1	Familiarity with and knowledge of basic seamanship: - Safely board and exit the vessel; - Line handling; - Line heaving; - Vessel tie-up; - Underway safety precautions; - Safely utilize gangways and ramps; - Safely embarking and disembarking passengers			
2	Vessel standing orders reviewed and understood	BC	CP	
3	Startup and shutdown duties and responsibilities	BC	CP	
4	Wheelhouse responsibilities, including maintaining a proper lookout when assigned	BC	CP	
5	Precautions for severe weather (rough seas, ice, fog, etc.)	BC	CP	
6	Sanitary routines and waste removal	BC	CP	
7	Familiarization with propulsion and control systems	BC	CP	
8	Security duties and responsibilities	BC	CP	
10	Knowledge/location of watertight doors, hatches; understanding of watertight integrity	BC	CP	
11	Safe vessel fueling procedures and pollution prevention	BC	CP	

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State

Familiarization Training Workbook

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_ New Hire:  Promotion  Refresher

Section D-2: Captain/Mate/Senior Deckhand (To be completed by all new hire or promoted Captains/Mates/Senior Deckhands)

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
<b>Unit 1 – Safe Operation of the Vessel</b>		<b>Trainee/Trainer initials</b>		
1	Understand vessel construction and stability characteristics	BC	CP	
2	Understand and operate propulsion and drive systems	BC	CP	
3	Understand safe/efficient operation of fuel systems	BC	CP	
4	Understand and operate interceptor	BC	CP	
5	Understand and operate internal and external communications	BC	CP	
6	Understand and operate radar, ARPA, GPS, AIS	BC	CP	
7	Understand and operate navigation equipment including navigation lights	BC	CP	
8	Understand and operate hydraulic and pneumatic systems, including bow ramp, anchor winches, steering & associated equipment	BC	CP	
10	Understand and operate fire pumps	BC	CP	
11	Understand and operate bilge pumping arrangements	BC	CP	
12	Familiarized with FSMS operational checklists, memos, and recordkeeping requirements	BC	CP	
13	Understand FSMS Event Reporting and Seastreak Maintenance & Repair System	BC	CP	
14	Complete Unit 1 for Seastreak Wall Street	BC	CP	
<b>Unit 2 – FMEA</b>				
1	Utilize Failure Mode & Effect Analysis (FMEA) manual for the vessel	BC	CP	

F-08  
Familiarization Training Workbook

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 New Hire:  Promotion  Refresher

No.	Item	K-boat	I-boat <sup>1</sup>	I-boat <sup>2</sup>
		Trainee/Trainer initials		
2	Implement and operate the failure mode of: - control; - steering (including emergency steering); - propulsion systems.			
3	Understand how to respond to complete electrical failure and blackout	BC P		
4	Complete Unit 2 for <i>Seastreak Wall Street</i>	BC P		
<b>Unit 3 – Maneuvering</b>				
1	Operate and maneuver vessel safely, demonstrating an awareness of handling characteristics, awareness of limiting operational conditions, awareness of areas of operation and their unique circumstances such as tidal conditions, vessel traffic, etc.	BC P		
2	Complete Unit 3 for <i>Seastreak Wall Street</i>			
<b>Unit 4 – Navigation &amp; Control</b>				
1	Understand and follow prescribed routes and relevant navigational information, including alternate routes and emergency docking locations	BC P		
2	Understand and demonstrate principles of minimizing wake wash	BC P		
3	Understand and interpret weather forecasts and weather routing	BC P		
4	Understand and demonstrate an instinctive and practical ability to avoid collision and pilot the vessel in adverse conditions	BC P		
5	Understand and operate control panel and demonstrate control transfer to wing stations and vice versa	BC P		
6	Complete Unit 4 for <i>Seastreak Wall Street</i>	BC P		

Familiarization Training Workbook

Employee Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 New Hire:  Promotion  Refresher

No.	Item	K-boat	T-boat <sup>1</sup>	T-boat <sup>2</sup>
<b>Unit 5 – Emergency Actions</b>				
1	Understand internal and external emergency notification requirements			
2	Able to take charge and organize emergency response to: <ul style="list-style-type: none"> <li>- Fire</li> <li>- Collision &amp; Allision</li> <li>- Grounding</li> <li>- Flooding</li> <li>- Loss of Propulsion or Steering</li> <li>- First Aid</li> <li>- Pollution Incident</li> </ul>			
3	Participate in fire drill in assigned role	BC CP		
4	Participate in man overboard drill in assigned role	BC CP		
5	Participate in abandon ship drill in assigned role	BC CP		
6	Understand and able to implement Fire Control Plan	BC CP		
7	Understand and able to implement a crash stop	BC CP		
8	Understand and able to implement towing and anchoring arrangements	BC CP		
9	Understand and able to implement vessel Non-Tank Vessel Response Plan (NTVRP)	BC CP		
10	Safe vessel fueling procedures and pollution prevention	BC CP		
11	Complete Unit 5 for Seastreak Wall Street	BC CP		

1 – Martha's Vineyard Express or Whaling City Express      2 – Seastreak Ocean State

Employee Name:

Title:

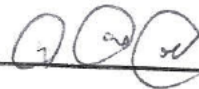
Date:

New Hire:  Promotion  Refresher

Date	Vessel	Trainer Signature	Trainee Signature
6/16/18	Commodore		
6/17/18	Commodore		
9/14/18	SSC	[Redacted]	
9/28/18	Commodore	[Redacted]	
11/30/18	Commodore	[Redacted]	
1/11/19	Commodore	[Redacted]	
3/12/19	Commodore	[Redacted]	
3/26/19	SSC	[Redacted]	

Verification of completion:

DPA Signature:



Date:

3-30-19

RECORD OF HELM TIME

Brian Costello

Date	Vessel	WX	Route	Daytime Hours	Nighttime Hours	Training Captain Initials	Supervising Captain Initials
2/24/16	SSOS	MS 15-20 rain/Fog	AH → JC/HB	3	3	BC	DPB
2/28/16	MMX	clear SW 10-15	HG → NY	3	3	BC	AL
3/3/16	SSOS	NW 5-10	AH → JC/HB	4	2	BC	DPB
3/6/16	WCEX	clear, calm	HG → NY	2	2	BC	AL
3/8/16	SSOS	clear, calm	AH → JC/HB	5	1	BC	DPB
3/9/16	SSOS	clear, calm	AH → JC/HB	5	1	BC	DPB
3/17/16	SSOS	clear, calm	AH → JC/HB	6	0	BC	DPB
3/18/16	SSOS	snow NW 15-20	AH → JC/HB	6	0	BC	DPB
3/21/16	SSOS	clear NW 20-25	AH → JC/HB	6	0	BC	DPB
3/22/16	SSOS	clear SW 10-15	AH → JC/HB	6	1	BC	DPB
3/23/16	SSOS	clear W 10-15	AH → JC/HB	6	0	BC	DPB
3/31/16	SSOS	S-10-15	AH → JC/HB	7	2	BC	DPB
4/1/16	SSOS	SW 10-15	AH → JC/HB	7	2	BC	DPB
4/4/16	SSOS	SW 5-10 rain	AH → JC/HB	7	2	BC	DPB
4/5/16	SSOS	N 20-25	AH → JC/HB	7	2	BC	DPB
4/6/16	SSOS	S 15-20 clear	AH → JC/HB	7	2	BC	DPB
4/15/16	SSOS	clear calm	AH → JC/HB	8	1	BC	DPB
4/18/16	SSOS	clear S 5-10	AH → JC/HB	8	1	BC	DPB
4/19/16	SSOS	clear NW 10-15	AH → JC/HB	8	1	BC	DPB
4/20/16	SSOS	clear N 15-10	AH → JC/HB	8	1	BC	DPB
4/23/16	SSOS	overcast S 5-10	AH → JC/HB	9	0	BC	DPB

Brian Costello

RECORD OF HELM TIME

Date	Vessel	WX	Route	Daytime Hours	Nighttime Hours	Training Captain Initials	Supervising Captain Initials
12/21/15	MVX	Clear SW 10-15	AH → JC/HB	0	4.5	BC	AL
12/22/15	SSOS	SW 5-10 Rain	NJ → NY	1	1	BC	MM
12/23/15	SSOS	SW 10-15 Rain/Fog vs. L3	NJ - NY	1	1	BC	MM
12/24/15	MVX	Clear NE 15-20	AH → JC/HB	2	1	BC	DPB
12/27/15	MVX	NE 10-15 Patchy Fog	AH → JC/HB	0	5	BC	DPB
1/7/16	MVX	NW 5-10 Clear	AH → JC/HB	4	5	BC	DPB
1/11/16	MVX	Clear W 20-25	AH → JC/HB	4	5	BC	DPB
1/12/16	MVX	Clear W 15-20	AH → JC/HB	4	5	BC	DPB
1/13/16	MVX	Clear W 15-20	AH → JC/HB	4	4	BC	DPB
1/21/16	WCX	Clear NW 10-15	AH → JC/HB	4	4	BC	DPB
1/22/16	MVX	N-NW 10-15	AH → JC/HB	4	5	BC	DPB
1/25/16	MVX	Clear light wind	AH → JC/HB	4	4	BC	DPB
1/26/16	MVX	Clear SW 5-10	AH → JC/HB	4	5	BC	DPB
1/31/16	WCX	Clear SW 5-10	HG → NY	1	3	BC	AL
2/4/16	O State	NW 5-10 Fog	AH → JC/HB	4	4	BC	DPB
2/5/16	O State	NW 20-25 snow	AH → JC/HB	2	2	BC	DPB
2/9/16	SSOS	NE 5-10	AH → JC/HB	1	2	BC	MM
2/10/16	SSOS	W 10-15	AH → JC/HB	3	3	BC	MM
2/19/16	SSOS	NW 10-15 Clear	AH → JC/HB	2	2	BC	DPB
2/19/16	SSOS	NW 10-15 Clear	AH → JC/HB	2	2	BC	DPB
2/23/16	SSOS	Rain E 20-25	AH → JC/HB	2	1	BC	DPB











Military Sealift Command  
*Certificate of Training*



This is to certify that  
*Brian Costello*

has satisfactorily completed the course for

*Basic Fire Fighting (MSCATL-53)*

This course is United States Coast Guard Approved and meets the requirements set forth in 46 CFR 10.205(L)(2), 46 CFR 10.205(g), and 46 CFR 10.401(g)(1). This course meets the requirements set forth in 46 CFR 13.113(d)(2)(i)(A), 13.113(e)(1)(i)(A) or (B), 13.201(e), 13.401(e) or 13.501 (e) for any Tankerman Endorsement. This course also meets the requirements of Section A-VI/1 and Table A-VI/1-2 of the STCW code.



INSTRUCTOR

03 APRIL 2015  
DATE

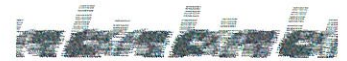


DIRECTOR

CLASS # BFF-010-15



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TRAINING SOLUTIONS



**BRIAN COSTELLO**

has completed the interactive training module

# The Drug-Free Workplace: Setting the Standard

November 07, 2016

[www.kantola.com](http://www.kantola.com)



February 20, 2019  
M-PACT - 573

Certificate:  
VSO - 02/001/2019

M  P. A. C. T.

## Vessel Security Officer

*This is to certify that*

# Brian P. Costello

Successfully completed a U.S Coast Guard Approved  
Vessel Security Officer (VSO) Course

*Participant received eighteen (18) hours of instruction in accordance with the requirements of an approved training course necessary to satisfy maritime security training under the provisions of the Maritime Transportation Security Act of 2002, 33 CFR Chapter 1, Subchapter H—Parts 104.210, and 104.215, Chapter XI-2 of SOLAS 74 as amended, the IMO International Ship and Port Facility Security (ISPS) Code, and relevant U.S. Coast Guard regulations.*

Forest Herndon Jr.  
Trainer  
MERE M-P.A.C.T. Solutions LLC

Forest Herndon Jr.  
Forest Herndon Jr. CEO  
MERE M-P.A.C.T. Solutions LLC

