



Virginia Operating

Authority Letter

Williamsburg, VA

HWY23MH004

(4 pages)



COMMONWEALTH of VIRGINIA

Department of Motor Vehicles

2300 West Broad Street

Linda B. Ford
Acting Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

November 15, 2022

Attn: [REDACTED]
Futrells Party Adventures LLC
2973 South Military Highway
Chesapeake, VA 23323

RE: Case Number MC2200467SK – Certificate 2410

Dear [REDACTED]

An Administrative Decision was rendered in Case Number MC2200467SK granting Futrells Party Adventures LLC a certificate authorizing transportation within Virginia as a Contract Passenger carrier. Make sure that you read and understand all requirements and restrictions listed in the certificate. Violations of these requirements and/or restrictions may result in the expiration, suspension, or revocation of the certificate and/or civil penalties.

The issuance of this Certificate allows you to now obtain "For-Hire" vehicle registration(s) and license plates. The registration card must include the "contract passenger" authority designation granted by the certificate.

- If the motor vehicle(s) are titled to Futrells Party Adventures LLC, you need to complete a vehicle registration application (form VSA 14) for each vehicle. You may visit any DMV Customer Service Center to complete this requirement.
- If the motor vehicles are not titled Futrells Party Adventures LLC, you will need to mail or fax to DMV Headquarters a For Hire Vehicles Registration Request (form MCS 115), a Motor Carrier Motor Vehicle Lease Agreement (form MCS 116), and a copy of the insurance card (for each vehicle). Once the forms are processed, you will be contacted to arrange payment. The vehicle license plates will be mailed to you.
- The VSA 14, MCS 115, and MCS 116 can all be found on the DMV website:
<http://www.dmv.virginia.gov/webdoc/forms/index.asp>

If you have any questions related to the registration of your vehicles they should be directed to a motor carrier operations team member at 1-804-249-5140 (option 2) or MSCOnline@dmv.virginia.gov.

Sincerely,

[REDACTED]

[REDACTED]

Motor Carrier Case Manager

c: Case Management File

Commonwealth of Virginia



DEPARTMENT OF MOTOR VEHICLES CONTRACT PASSENGER CARRIER CERTIFICATE OF FITNESS

FUTRELLS PARTY ADVENTURES LLC
2973 S MILITARY HWY
CHESAPEAKE VA 23323

The above-named carrier is hereby issued a certificate to operate as a contract passenger carrier within the Commonwealth of Virginia provided such operation is in compliance with Chapter 20, Title 46.2 of the Code of Virginia, and the requirements and restrictions listed on the back of this certificate.

This certificate is effective November 15, 2022.

Number: 2410

DEPARTMENT OF MOTOR VEHICLES

BY:

A handwritten signature in black ink, which appears to be "Linda B. Ford", written over a thick black horizontal bar.

Linda B. Ford
Acting Commissioner

CERTIFICATE RENEWAL This certificate must be renewed annually unless you have an active U.S. DOT number issued by the Federal Motor Carrier Safety Administration and are registered under the Unified Carrier Registration Agreement. A renewal notice will be sent from DMV to the most recent mailing address you have reported to DMV's Motor Carrier Services. If you do not receive a renewal application by your renewal month, contact DMV to obtain an application or download an OA144M application at dmvnow.com under forms. If you do not renew your certificate, you may be required to repeat the certificate application process. An expired certificate may lead to the cancellation of vehicle registrations and license plates issued to the motor vehicle(s) used to conduct the operations authorized by this certificate.

ADDRESS CHANGE You must report in writing any new address to DMV's Motor Carrier Services within 30 days.

DISCONTINUING SERVICE If you go out of business or stop providing the service authorized by this certificate, you must notify DMV in writing within 30 days.

INSURANCE You were required to file proof of liability insurance with DMV's Motor Carrier Services before this certificate was issued. You are required to maintain liability insurance in the amount listed below. This certificate may be revoked if you fail to keep proof of your insurance on file with DMV's Motor Carrier Services.

Required minimum liability insurance amount:

\$350,000	Bodily Injury and Property Damage	1 to 6 passengers (including the driver)
\$1,500,000	Bodily Injury and Property Damage	7 to 15 passengers (including the driver)
\$5,000,000	Bodily Injury and Property Damage	16 or more passengers (including the driver)

SURETY BOND/IRREVOCABLE LETTER OF CREDIT You were required to file a surety bond or an irrevocable letter of credit in the amount of \$25,000 before this certificate was issued. The bond/letter of credit is to protect the public from any potential loss or damage associated with the services you provide under the certificate. You are required to maintain the bond or letter of credit until November 15, 2025. Failure to do so may result in the revocation of this certificate.

ADVERTISEMENT The number of this certificate must appear in any advertisement for transportation service. Advertisements for your services may not contain untrue, misleading, or deceptive information.

OPERATIONAL REQUIREMENTS Trips must be PREARRANGED under a contract made with a group through a representative of the group.

The contract cannot be for less than a one-hour period, and no other group(s) may be transported during the time frame of the contract.

You must carry in each motor vehicle a trip sheet, contract order, or wireless text dispatching device during all trips in which a passenger is transported for compensation which contains:

the names of the passengers who have arranged for use of the motor vehicle,
the date and approximate time of pickup, and the origin and destination.

Trip sheets, contract orders, or documentation produced by wireless text dispatching devices shall be retained and available for inspection at the carrier's place of business for a period of at least three years, and made immediately available to any of the following upon request: DMV, law enforcement, or airport authority.

You may not station a motor vehicle at an airport, in front of or across the street from a hotel or motel, or within 100 feet of a recognized taxicab stand unless the carrier has (i) a completed trip sheet, contract order, or wireless text dispatching device displaying the information required by this section in the vehicle or (ii) a written agreement with an airport authority or hotel or motel owner providing office space devoted to the carrier's business in the airport, hotel, or motel.

LEASING VEHICLES Motor carriers are allowed to lease vehicles for their company's use in providing transportation services. A lease agreement must be executed between the lessor (vehicle owner) and lessee (motor carrier/holder of the operating authority certificate) for the vehicle to be used in the operation of the lessee's business.

For a lease agreement to be valid for for-hire operations, all of the following requirements must be met:

The leased vehicle must be insured by the licensed carrier's fleet coverage policy.

The licensed carrier must maintain operational control of the leased vehicle. This means all advertising and contracting must be completed in the name of the licensed carrier.

The for-hire vehicle registration card for the leased vehicle must reflect the certificate number

of the licensed carrier leasing the vehicle for use in that carrier's business.

A copy of the lease agreement must be carried in the vehicle at all times.

A motor carrier is not allowed to enter into arrangements authorizing others to operate a separate for-hire transportation business or service under their certificate. This practice is commonly referred to as "leasing authority" and is not legal in Virginia.