



Vehicle Attachment 3 - Accident Bus Purchase Order Summary

Penwell, TX

HWY15MH004

(5 pages)

#4.NTSB

TEXAS DEPARTMENT OF CRIMINAL JUSTICE
PURCHASE ORDER SUMMARY

PURCHASE ORDER NO : ESA13287 BID NO: IT669764 001
BUYER: DTUC DONNA TUCKER

VENDOR ID: 1742786264 ORDER DATE : 01/15/14
RUSH TRUCK CENTERS OF TEXAS DBA RUSH BUS ORDER TOTAL : \$2,350,560.00
ATTN: RAQUEL PICKETT
[REDACTED] DELIVERY DATE : 06/27/14
POINT OF CONTACT: LEE BANKS FOB POINT : DP
PHONE NUMBER: [REDACTED]

ITEM	ITEM NO	QUANTITY	U/M	UNIT COST	TOTAL COST
001	071-17	20.0000	EA	117,528.000000	2,350,560.00

REQUISITION NO: R4086134 LINE NO: 001
AUTOMOBILE BUSES AND VANS PRISONER TRANSPORT INCL SPECIAL COMPONENTS

SPECS:

AUTOMOTIVE PRISONER TRANSPORT BUS
2014 BLUE BIRD BBCV 3507

DELIVER TO:

TDCJ
WYNNE UNIT MECHANICAL
810 FM 2821 WEST
HUNTSVILLE, TX 77340

ACCOUNTING INFORMATION FOR ABOVE DETAIL LINE

AGY	YR	INDEX	PCA	AOBJ	GRANT/PH	PROJ /PH	AMOUNT
696	14	13410	50250	8592			2,350,560.00

TERMS:

THIS PURCHASE ORDER SERVES AS THE ORDERING AND PAYMENT DOCUMENT ASSOCIATED WITH THE TEXAS COMPTROLLER OF PUBLIC ACCOUNTS (CPA) CONTRACT NUMBER 1266 (RFP NO. 696-4-13287), ALREADY IN YOUR POSSESSION. UNLESS OTHERWISE NOTED HEREIN, ALL PRICES, TERMS AND CONDITIONS OF SAID RFP REMAIN UNCHANGED.

TWENTY-FOUR (24) HOURS PRIOR TO DELIVERY, VENDOR MUST CONTACT:
WYNNE MECHANICAL DEPARTMENT - JOHN KROLL
[REDACTED]
TO SCHEDULE AN APPOINTMENT

PAYMENT:

PAYMENT SHALL BE MADE THIRTY CALENDAR DAYS AFTER THE LATTER OF (1) THE DATE AN UNCONTESTED INVOICE IS RECEIVED, (2) THE DATE GOODS ARE RECEIVED, AND (3) THE DATE SERVICES ARE COMPLETED.

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REFER TO TEXAS GOVERNMENT CODE, CHAPTER 2251.

RIGHT TO OFFSET:

IN THE EVENT TDCJ DETERMINES THAT VENDOR OWES MONEY TO TDCJ UNDER ANY CONTRACT OR PURCHASE ORDER, TDCJ UPON PROVIDING VENDOR WITH WRITTEN NOTICE OF ITS INTENT TO OFFSET, SHALL HAVE THE RIGHT TO WITHHOLD MONIES DUE VENDOR WITH RESPECT TO THIS PURCHASE ORDER OR WITH RESPECT TO ANY CONTRACT OR PURCHASE ORDER WITH TDCJ AND APPLY SUCH MONIES TO THE MONEY DUE TDCJ.

VENDOR MAINTENANCE DIRECT DEPOSIT AND SUBSTITUTE W-9 FORM
(ELECTRONIC FUNDS TRANSFER):

GOVERNMENT CODE 403.016 (C) (3) ENCOURAGES STATE AGENCIES TO TRANSMIT PAYMENTS TO VENDORS THROUGH ELECTRONIC FUNDS TRANSFER (DIRECT DEPOSIT). TO SET UP YOUR ACCOUNT, CONTACT AGENCY ACCOUNTS PAYABLE AT [REDACTED]

REGARDLESS AS TO WHETHER DIRECT DEPOSIT IS CHOSEN, THE AWARDED VENDOR SHALL SUBMIT A COMPLETED VENDOR MAINTENANCE DIRECT DEPOSIT AND SUBSTITUTE W-9 FORM TO TDCJ ACCOUNTS PAYABLE. VENDORS WHO HAVE ALREADY SUBMITTED A FORM FOR ANOTHER SEPARATE PURCHASE ORDER ARE NOT REQUIRED TO SUBMIT ANOTHER FORM. THE FORM AND INSTRUCTIONS ARE FOUND AT THE FOLLOWING LINK ON THE TDCJ WEBSITE: WWW.TDCJ.STATE.TX.US/DIVISIONS/FINANCE/FINANCE_ACCT_ACCTS_PAY.HTML#VENDOR_FORMS

TO ENROLL FOR ADVANCE NOTIFICATION OF ELECTRONIC FUNDS TRANSFER TO YOUR ACCOUNT, PLEASE CONTACT THE NUMBERS LISTED ABOVE. PAYMENT INFORMATION MAY BE OBTAINED BY CALLING THE COMPTROLLER OF PUBLIC ACCOUNTS TOLL FREE AT [REDACTED] OR IN AUSTIN, TEXAS CALL [REDACTED] OR VIA THE INTERNET AT: [HTTPS://FMX.CPA.STATE.TX.US/FM/PAYMENT/INDEX.PHP](https://FMX.CPA.STATE.TX.US/FM/PAYMENT/INDEX.PHP). VENDORS MAY SELECT OPTION 3 (PIN NOT REQUIRED) AND ENTER THEIR VENDOR IDENTIFICATION NUMBER AND 696 FOR THE AGENCY NUMBER.

SHIPPING AND INVOICE INSTRUCTIONS:

FAILURE TO FOLLOW THESE SHIPPING AND INVOICE INSTRUCTIONS(A-H)

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MAY RESULT IN MERCHANDISE BEING REJECTED AT THE RECEIVING DOCK AND RETURNED TO THE VENDOR WITHOUT NOTICE.

- A. SHIP INDIVIDUAL LINE ITEMS COMPLETE.
- B. EACH PART SHIPPED SHALL HAVE A PART NUMBER OR BE TAGGED WITH A PART NUMBER AS IT APPEARS ON THE PURCHASE ORDER. IF ITEMS ARE SHIPPED WITHOUT A PART NUMBER, THEY WILL BE RETURNED TO THE VENDOR.
- C. INCLUDE OR MARK P.O. NUMBERS ON ALL PACKING SLIPS, CARTONS, PACKAGES, BUNDLES, ETC.
- D. INVOICES MUST BE SENT TO [REDACTED]
- E. SUBMIT SEPARATE INVOICES FOR EACH SHIPMENT/PER LOCATION.
- F. ONLY ONE P.O. NUMBER ON AN INVOICE.
- G. THE INVOICE MUST BE ITEMIZED WITH THE DESCRIPTION, UNIT PRICE, AND EXTENSION LISTED.
- H. VENDOR MUST SUPPLY A VALID PAYEE IDENTIFICATION NUMBER (PIN) ON EACH INVOICE.

IN ACCORDANCE WITH SECTION 2252.907, GOVERNMENT CODE, THE VENDOR ACKNOWLEDGES THAT THIS CONTRACT AND INFORMATION CREATED OR MAINTAINED IN CONNECTION WITH THIS CONTRACT IS PUBLIC INFORMATION AND SUBJECT TO DISCLOSURE AS PROVIDED BY CHAPTER 552, GOVERNMENT CODE (TEXAS PUBLIC INFORMATION ACT). THE PUBLIC INFORMATION ACT MAY REQUIRE THE VENDOR TO MAKE INFORMATION RELATED TO THIS CONTRACT AVAILABLE TO THE PUBLIC PURSUANT TO A REQUEST FOR PUBLIC INFORMATION. THE VENDOR AGREES, UPON REQUEST, TO MAKE INFORMATION RELATED TO THIS CONTRACT THAT IS NOT OTHERWISE EXCEPTED FROM RELEASE BY THE PUBLIC INFORMATION ACT AVAILABLE TO THE PUBLIC IN HARD COPY, UNLESS THE

REQUESTOR OF THE INFORMATION CONSENTS TO RECEIVE THE INFORMATION IN

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ANOTHER MUTUALLY AGREEABLE FORMAT. THE VENDOR ACKNOWLEDGES THAT THE AGENCY SHALL NOT PROVIDE LEGAL COUNSEL RELATED TO THE VENDOR'S COMPLIANCE WITH THE PUBLIC INFORMATION ACT.

SECURITY:

WHEN MAKING DELIVERIES TO CORRECTIONAL FACILITIES, CONTRACTOR'S COMPLIANCE WITH TDCJ SECURITY PROCEDURES IS REQUIRED. THIS INCLUDES DELIVERIES TO ALL TDCJ UNITS AND WAREHOUSES, OR ANY OTHER TDCJ OWNED, LEASED, OR CONTRACTED PREMISES. SPECIFIC REQUIREMENTS INCLUDE, BUT ARE NOT LIMITED TO:

1. ALL CONTRACTOR STAFF OR CONTRACTED DELIVERY SERVICE MAKING DELIVERIES WITHIN A CORRECTIONAL FACILITY, AND THOSE AREAS WHERE OFFENDERS ARE ASSIGNED, WILL BE REQUIRED TO HAVE A SECURITY ESCORT THROUGHOUT THEIR DELIVERY. ALL DELIVERY STAFF SHALL BE REQUIRED TO FOLLOW THE DIRECTION OF SECURITY STAFF. DELIVERY STAFF SHALL NOT INTERACT WITH OFFENDERS. FURTHERMORE, CONTRACTOR STAFF SHALL ADHERE TO THE PROVISIONS FOUND IN PERSONNEL DIRECTIVE PD-29, "SEXUAL MISCONDUCT WITH OFFENDERS," WHICH IS LOCATED ON THE TDCJ WEBSITE AT [HTTP://WWW.TDCJ.STATE.TX.US/DIVISIONS/HR/HR-POLICY/PD-29.PDF](http://www.tdcj.state.tx.us/divisions/hr/hr-policy/pd-29.pdf).

THE CONTRACTOR SHALL NOTIFY EACH OF THE CONTRACTOR'S STAFF ACCESSING TDCJ'S PREMISES OF THE PROVISIONS WITHIN THIS DIRECTIVE, PRIOR TO ANY DELIVERY.
2. ALL DELIVERY STAFF AND VEHICLES ARE SUBJECT TO SEARCH AND INSPECTION WHILE ON TDCJ PROPERTY.
3. ALL VEHICLES WILL BE LOCKED AND SECURED WHEN NOT IN USE. DRIVERS ARE REQUIRED TO KEEP KEYS IN THEIR DIRECT POSSESSION AT ALL TIMES.
4. DELIVERY STAFF SHALL NOT INTRODUCE ANY TYPE OF CONTRABAND ONTO ANY TDCJ FACILITY. EXAMPLES OF CONTRABAND INCLUDE, BUT ARE NOT LIMITED TO FIREARMS, KNIVES, WEAPONS OF ANY TYPE, TOBACCO OF ANY TYPE, ALCOHOL, CONTROLLED SUBSTANCES (ILLEGAL DRUGS), PAGERS, AND CELL PHONES. DELIVERY STAFF MAY NOT CARRY MORE THAN TWENTY-FIVE

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