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**RE: N121JM, SK TRAVEL LLC, KBED MAY 31, 2014**

**SK TRAVEL LLC, FOM EXCERPTS**

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**COLLECTED BY:  
FAA AEA FSDO 17 INSPECTOR RICHARD T. ROHRIG  
COLLECTED ON:  
JUNE 4, 2014**

# SK Travel LLC

## Flight Operations Manual

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Developed in accordance with IS-BAO 2014.

SK Travel LLC  
9 DRBA Way  
New Castle, DE 19720

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## Preamble

This Flight Operations Manual has been compiled for the use and guidance of SK Travel LLC Flight Department personnel. It contains information and instructions on the manner in which company flight operations shall be conducted.

SK Travel LLC recognizes that passengers have Freedom of Choice when selecting their mode of transportation, including company aircraft or commercial airlines. To that end, SK Travel LLC is dedicated to highly professional flight operations. Safety will always be our first priority and we will be persistent in continuously demonstrating high safety consciousness in our daily flight operations.

The mission of the SK Travel LLC Aviation Department is to provide safe and efficient air transportation service to owners, employees and guests who work directly in assisting the company to meet its business objectives.

You, as the operational and technical staff, will always have my full support as long as you operate professionally in accordance with this Flight Operations Manual. I also wish to make it understood that all staff have a duty to openly and honestly report events and hazards. You can be assured that such reports will be thoroughly investigated in a non-punitive manner. However, willful disregard of the regulations and established SOPs will not be tolerated and may result in termination.

SK Travel LLC recognizes the value of operating to a well-recognized international standard. This Flight Operations Manual has been developed to satisfy the International Standards for Business Aircraft Operations (IS-BAO). It also incorporates certain specific requirements of FAA regulations and ICAO requirements for international operations.

These standards were developed using best practices used widely in the business aviation community and, as such, reflect the highest standards of operational safety that we wish to achieve in this company. It is my goal as CEO of this company to achieve these high standards and to continuously strive to exceed them.

All personnel should read and comply with the policy and procedures of this manual. Changes to the manual will be promptly issued to all Flight Department personnel.

I am appointing the Chief Pilot / Director of Maintenance with the authority and responsibility for the safe and efficient conduct of flight operations and for keeping this manual current.

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Emil Solimine, CEO  
Lewis Katz, CEO  
SK Travel LLC

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Date