

Factual Report – Attachment 6
Liberty Helicopters Passenger Briefing

OPERATIONAL FACTORS

ERA18MA099

3.4.1 Mechanical irregularities: Before, During, and After a Flight.

1. Mechanical irregularities that are found by the pilot before, during or after a flight will be recorded by the pilot on the Aircraft Daily Maintenance Record (ADMR). The pilot will describe the discrepancy in detail on the section of the form specifically identified for Discrepancies upon discovery. He will then sign in the area provided including his appropriate certificate number. Anytime a discrepancy is noted, regardless of the aircrafts location, the Director of Maintenance (DOM) or his authorized designee will be contacted within one hour of landing. The continuation of flight can only be authorized by the DOM, The Director of Operations (DOO) or the Chief Pilot but in no case will the aircraft be flown with open discrepancies unless properly deferred and acknowledged by the DOM or his authorized designee.

3.5 Passenger Briefing

- A. *Before each takeoff the Pilot-In-Command shall insure that all passengers are orally briefed on, and familiar with the following information:***
1. **Smoking:** Pipe and cigar smoking are not permitted. Cigarette smoking is permitted when ashtrays are provided. There will be no smoking during takeoff and landing, while on the ground or within fifty (50) feet of the aircraft, or at any other time directed by the pilot.
 2. **Seat Belts:** Seat belts will be fastened prior to takeoff and remain fastened until the aircraft is on the ground.
 3. **Doors and Emergency Exits:** Location of passenger doors, emergency exits, and means for opening passenger doors, and emergency jettison handles.
 4. **Location of Survival Equipment:** Location of life vests and their use.
 5. **Location and Use of Fire Extinguishers.**

STANDARD OPERATING PROCEDURES

3.5 Passenger Briefing (Continued)

6. **Ditching Procedures:** In the event of a forced landing on water, the helicopter is equipped with emergency flotation capable of supporting the helicopter. However, life vests are provided for each passenger. In the event it becomes necessary to use the vest, insure that the passenger is aware of the inflation procedure and caution the passenger not to inflate the vest until he is outside the aircraft.
7. **Portable Electrical Devices** are not permitted to be turned on during any portion of the flight. This is to include but not limited to CB radios and any remote control device. **Exceptions to the rule include:** portable voice recorders, hearing aids, pacemakers and electric shavers. Liberty Helicopters, under the provisions of F.A.R. Part 135.144 (b) (5) has determined that cellular phones and cameras do not cause interference with the navigational systems or communication systems in any of the Aircraft listed in paragraph D085 (Operations Specifications) and will allow their use at the Pilot in Commands discretion.

- B. Before each takeoff, any passenger who is incapable of exiting the aircraft on his own shall be briefed along with the attendant, on proper procedures to follow to exit the aircraft expeditiously during an emergency.
- C. Supplementing the oral briefing will be printed cards visible to all passengers, containing as a minimum a diagram of and method of operating the emergency exits, and other instructions for the use of emergency equipment on board the aircraft.
- D. When operating under F.A.R. Part 135 (Charter) Life Vests will be stowed in the cabin. When complying with F.A.R. Part 136 (Sightseeing) life vests will be placed around each passengers waist. All Passengers will be briefed on the proper use of the life vests regardless of the F.A.R.

Note: No passenger that appears intoxicated will be allowed entry into the helicopter.

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