

**Maintenance Group Chairman Factual Report**

**Attachment 25 - Turbomeca Work Away From Home Excerpt**

**WPR10FA371**

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### ***1.3.3 Directly in charge***

**Directly in charge** — having the responsibility for the work of a certificated repair station that performs maintenance, preventive maintenance, alterations, or other functions affecting aircraft airworthiness. A person directly in charge does not need to physically observe and direct each worker constantly but must be available for consultation on matters requiring instruction or decision from higher authority.

### ***1.3.4 Line maintenance***

**Line maintenance** — any unscheduled maintenance resulting from unforeseen events or scheduled checks that contain servicing, and/or inspections that do not require specialized training, equipment, or facilities.

## **1.4 General Requirements**

To operate as a certificated repair station, this repair station must have a valid Repair Station Certificate issued in accordance with Part 145. The repair station certification includes the Air Agency Certificate, ratings and operations specifications. No operations will be conducted in violation of that certificate. The certificate will be made available for review upon request. In addition to having an appropriate certificate and ratings, prior to performing maintenance, preventive maintenance or alteration on a civil aviation article, this repair station must have available any required special technical data, equipment, personnel and facilities.

## **1.5 Performance Standards**

Unless otherwise prescribed by the FAA directly or through an air carrier/commercial operator's approved program, the maintenance, preventive maintenance, and alteration work performed under this repair station certificate shall conform to the standards found in 14 CFR Part 43. More specific information as to the impact of that requirement on housing, facilities, personnel, equipment, material, and technical data can be found in this manual.

## **1.6 Work Performed At a Location Other Than Fixed Location**

Turbomeca USA, Inc. - dba Microturbo, Inc., will provide maintenance service for their customers on an emergency on-call basis at a place away from its fixed location.

The Support Network Director and the MTI Vice President and General Manager or their designee is empowered to authorize such work at a location other than the repair station.

It should be noted, however, that the Work Order Package may be initiated and completed after the maintenance has been accomplished and will include only those forms applicable to the job work scope.

The work scope is limited to those maintenance or inspection actions that can be accomplished with personnel, equipment, material, tooling, and technical data that can be transported to or are available where the maintenance will be performed. Therefore, upon initiation of a request for off-location work, the Executive Director of Customer Support or the MTI Vice President - General Manager or their designee shall request that the customer provide as detailed a description as possible of the

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discrepancy (ies), as well as the location of the article. This information shall be recorded along with a list of the required personnel, equipment, tooling, and data needed to accomplish the anticipated work scope.

Only technicians specifically familiar with and capable of performing the work scope anticipated shall be assigned to perform the maintenance requested. The Executive Director of Customer Support or the MTI Manager of Field Services or their designee will assign the technicians. These individuals shall ensure that the personnel, equipment, tooling, and data necessary to accomplish the requested work scope (including the pertinent sections of this manual) are made available to the technicians. The Chief Operating Officer or the MTI Manager of Field Service or their designee shall ensure that there is adequate and continual communication between the technicians in the field and the repair station.

Upon arrival, the technicians shall determine that the location where the work is to be performed is safe and protected from the elements as required by the applicable maintenance data.

Upon completion of the work, field personnel will make appropriate entries in engine logbooks and on component log cards in accordance with 14 C.F.R. § 43.9. Any entry made by Field Service personnel will reference the work order/field service report number as a means of tracking for that specific job.

Any article or part thereof removed from the outside location and transported to the repair station for a more complete work scope, shall be routed through the repair station in accordance with the procedures set forth in this manual.

### **1.7 Inspection by the FAA**

This repair station will allow the FAA to inspect its inspection system, records, and procedures to determine compliance with FAR's at any reasonable time. The repair station will ensure, through the wording in its contracts/purchase orders with any individual or organization to which it contracts maintenance functions which does not hold an FAA certificate, that the FAA is permitted to inspect that contractor while work is being performed on the repair station's behalf. Any required coordination during FAA inspections will be the responsibility of the Manager of Quality Assurance. This function may be delegated as appropriate.

### **1.8 Maintenance of Personnel, Housing, Facilities, Equipment, Materials, and Technical Data**

This repair station shall maintain personnel, housing, facilities, equipment, materials, and technical data at least equal in terms of quality and quantity as when they were found by the FAA to meet applicable requirements for the issuance of our certificate and ratings. Additional and more detailed information concerning personnel, housing, facilities, equipment, materials, and technical data can be found in this manual.

### **1.9 Availability of Certificate**

The repair station certificate for this facility is displayed in the front lobby of 2709 Forum Dr. in Grand Prairie, Texas. It shall be made available to the public and the FAA for inspection. The Manager of Quality Assurance is responsible for responding to such requests.