

Attachment 12. Malmrose Heli Services, Inc. Vendor Questionnaire

DCA12MA020 Maintenance Factual Report

Sundance Helicopters, Inc.

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10/27/2011

VENDOR QUESTIONNAIRE

FOR SUNDANCE/ USE ONLY	ACCEPTED BY CHIEF INSPECTOR IF SIGNED AND DATED
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VENDOR NAME: <u>MALMROSE HELI SERVICES, INC</u>	DATE: <u>13 Oct 2011</u>
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VENDOR CONTACT NAME: <u>EARL MALMROSE</u>

ADDRESS: <u>11781 EUREKA Way, South Jordan, UT 84095</u>
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PHONE: <u>801-495-0714</u>	FAX: <u>801-495-0721</u>
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KEY COMPANY OFFICIALS:

NAME	TITLE
<u>EARL MALMROSE</u>	<u>PRESIDENT / CHIEF INSPECTOR</u>
<u>BRYAN WEBB</u>	<u>GENERAL MANAGER</u>

INDIVIDUAL RESPONSIBLE FOR QUALITY CONTROL PROGRAM:

NAME	TITLE	PHONE
<u>EARL MALMROSE</u>	<u>PRESIDENT</u>	<u>801-495-0714</u>

TYPE OF BUSINESS:

<input type="checkbox"/> AIRLINE	<input type="checkbox"/> MANUFACTURER	<input checked="" type="checkbox"/> FAA REPAIR STATION
<input type="checkbox"/> DISTRIBUTOR/SUPPLIER	<input type="checkbox"/> OTHER	REPAIR STATION # <u>B80R800N</u>

YEARS IN BUSINESS: <u>14</u>	NUMBER OF EMPLOYEES: <u>2</u>
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FAA PRINCIPLE MAINTENANCE INSPECTOR:

NAME: <u>VAYL F. BUCHANAN</u>	PHONE: <u>801-257-5115</u>
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MAJOR CUSTOMERS:

COMPANY NAME	SERVICE PROVIDED
<u>SUNDANCE HELICOPTERS</u> <u>TEMSCO HELICOPTERS</u> <u>BLUE HAWAIIAN HELICOPTERS</u> <u>CANADIAN HELICOPTERS</u>	<u>HYDRAULIC SERVO CONTROL</u> <u>OVERHAUL / REPAIR</u>

PERSONNEL NUMBERS:

PRODUCTION	QUALITY	ENGINEERING	CERTIFIED REPAIRMAN
<u>2</u>	<u>1</u>	<u>2</u>	<u>1</u>

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VENDOR QUESTIONNAIRE

GENERAL FACILITY, CAPABILITY & EQUIPMENT DESCRIPTION:

Hydraulic Component Repair / Overhaul

1) CERTIFICATION

	YES	NO	N/A
a) Does the ROV have a current FAA repair station certificate? (Obtain a copy of repair station certificate and operations specifications).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Does specialized service section meet requirements for contracted work?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Does the ROV have an FAA approved anti-drug plan and alcohol prevention program letter? (Obtain copies of drug/alcohol program FAA acceptance/exemption letters.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2) QUALITY CONTROL / INSPECTION

	SAT	UNSAT	N/A
a) Established Quality Control Program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Published Quality Control Manual.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Separation of Quality Control and Production.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Quality Control Standards and Procedures enforced.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a) All inspections and tests performed in accordance with FAA approved technical data.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3) TECHNICAL DATA

a) Required technical data on-hand to perform work contracted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) There is a system to ensure technical data remains current.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Controlled manuals are maintained, current and in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Uncontrolled manuals are marked and segregated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4) TOOLING & TEST EQUIPMENT

a) Adequate to perform work contracted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) There is a system to ensure tools and test equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) All are properly maintained and currently calibrated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5) TRAINING

a) Supervisors, inspectors and technicians adequately trained to perform work contracted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) All formal and on-the-job training is documented.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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6) FACILITIES

	SAT	UNSAT	N/A
a) Adequate size to handle work contracted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Adequate layout, ventilation, work areas and storage space.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Parts, materials, and customer property protected from damage, theft and contamination.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Clean and organized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Non-aircraft related activities are segregated from aircraft related activities.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7) SAFETY PRACTICES

a) Fire equipment serviceable and properly marked.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Fire lanes clear and properly marked.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Personnel safety equipment serviceable and properly marked.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Safety shields / devices installed and used.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) No Smoking areas clearly identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8) WORK PROCESSING

a) Customer parts are properly identified throughout all maintenance actions and while in storage.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Adequate tools and current technical data are available at technician work stations.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Serviceable and unserviceable components are segregated.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) Fluid dispensing cans and servicing units are properly identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Work records are legible and contain:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) Description of work performed and reference to data acceptable to the FAA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ii) Date of completion on the work performed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iii) Name of the certified technician or repairman who performed or supervised the work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iv) Name of person inspecting the work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
v) Signature, certificate number, type of certificate of person returning the article to service.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) All test and inspection records are in work packages.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Return to service documents meet customer and FAA requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Traceability of parts and materials used in repair.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) Scrap parts are tagged and removed from work area.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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9) STORES

	SAT	UNSAT	N/A
a) Area is clean and well organized.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Parts and materials are environmentally protected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) Parts are properly tagged and identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) All incoming materials and parts are subject to a documented receiving inspection.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e) Aircraft parts are segregated from non-aircraft parts.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f) There is a quarantine area for rejected parts and materials awaiting determination of disposition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g) Life limited scrap parts are returned to the customer or mutilated to prevent return to service.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h) Hazardous materials are properly stored, marked and disposed of.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i) Serviceable components are properly packaged for shipment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j) Shelf-life limited parts / supplies are monitored.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

Air Agency Certificate

Number B80R800N

This certificate is issued to

MALMROSE HELI SERVICES, INC.

whose business address is

11781 EUREKA WAY
SOUTH JORDAN, UTAH 84095

*upon finding that its organization complies in all respects
with the requirements of the Federal Aviation Regulations
relating to the establishment of an Air Agency, and is
empowered to operate an approved* Repair Station.

with the following ratings:

LIMITED ACCESSORY

*This certificate, unless canceled, suspended, or revoked,
shall continue in effect* INDEFINITELY.

Date issued:

JULY 14, 1997

By signature of the Administrator

RICHARD S. LUND

Manager, NM-SLC-FSDO

This Certificate is not Transferable, and ANY MAJOR CHANGE IN THE BASIC FACILITIES, OR IN THE LOCATION THEREOF,
SHALL BE IMMEDIATELY REPORTED TO THE APPROPRIATE REGIONAL OFFICE OF THE FEDERAL AVIATION ADMINISTRATION

Any alteration of this certificate is punishable by a fine of not exceeding \$1,000, or imprisonment not exceeding 3 years, or both

