#### Attachment 12. Malmrose Heli Services, Inc. Vendor Questionnaire

DCA12MA020 Maintenance Factual Report



INSPI	ECTOR IF ED AND DATED				
VENDOR NAME: MALMROSE HELL SERVICES			ces, I,	se	DATE: 13 Oct 2011
VENDOR CONTACT N		MALMAC			
ADDRESS: 1178	1 Eureka	Way ,	South	JORDAN, 1	M 84095
PHONE: 801-49			FAX: 8	301-495-0	721
KEY COMPANY OF					
	NAME			7	TITLE
EARL MALV			PRE	SIDELT /C	HIEF INSPECTOR
BRYAN N	J 63 B			ENERAL /	
INDIVIDUAL RESPO	NSIBLE FOR Q	UALITY CON	NTROL P	ROGRAM:	
NAME			TITLE		PHONE
EARL MA		PRESIDE	- - -		801-495.0714
TYPE OF BUSINESS	<u>S:</u>				
AIRLINE	☐ MANUFACTU	RER [	FAA RE	EPAIR STATION	
DISTRIBUTOR/SU	PPLIER	OTHER	REF	PAIR STATION #_	B80 R800 N
YEARS IN BUSINESS:			NUMBER	OF EMPLOYEES	S:
14			2		
FAA PRINCIPLE MA	AINTENANCE IN	ISPECTOR:			
NAME: VAHL F. BUCHANAN			PHONE: 801-257-5115		
MAJOR CUSTOME					
COMPANY NAME SERVICE PROVIDED				PROVIDED	
SUNDANCE HELICOPERAS HUARALLIA CARTARI					
Tems co Helicopters Overhaul / Repair					
CANADIAN A	ELLCONTORS	<i>υ</i> 143		•	
PERSONNEL NUME	•				
PRODUCTION	QUALITY	ENGINE	ERING	CERTIFIED REPAIRMAN	
2	1	2		1	

	NEDAL CAOULTY OADADULTVA GOLUBARIA DE DE COLUMNIA			
GE	ENERAL FACILITY, CAPABILITY & EQUIPMENT DESCRIPTION: Hydraulic Component Repair /Overhaul			
_1)	CERTIFICATION	YES	NO	N/A
a)	Does the ROV have a current FAA repair station certificate? (Obtain a copy of repair station certificate and operations specifications).	K		
b)	Does specialized service section meet requirements for contracted work?			
c)	Does the ROV have an FAA approved anti-drug plan and alcohol prevention program letter? (Obtain copies of drug/alcohol program FAA acceptance/exemption letters.)	X		
2)	QUALITY CONTROL / INSPECTION	SAT	UNSAT	N/A
a)	Established Quality Control Program.	X		
b)	Published Quality Control Manual.	X		
c)	Separation of Quality Control and Production.	X		
d)	Quality Control Standards and Procedures enforced.	X		
a)	All inspections and tests performed in accordance with FAA approved technical data.	\ \( \chi \)		
3)	TECHNICAL DATA	<u> </u>		
a)	Required technical data on-hand to perform work contracted.	X		
b)	There is a system to ensure technical data remains current.	X		
c)	Controlled manuals are maintained, current and in good condition.	X		
d)	Uncontrolled manuals are marked and segregated.	K		
4)	TOOLING & TEST EQUIPMENT	ا لحکتا ا		
a)	Adequate to perform work contracted.	X		
b)	There is a system to ensure tools and test equipment	X		
c)	All are properly maintained and currently calibrated.	X		
5)	TRAINING	<u> </u>		
a)	Supervisors, inspectors and technicians adequately trained to perform work contracted.	X		
<b>)</b> .	All formal and on-the-job training is documented.	X		

6)	FACILITIES	SAT	UNSAT	N/A
a)	Adequate size to handle work contracted.	X		
b)	Adequate layout, ventilation, work areas and storage space.	X		
c)	Parts, materials, and customer property protected from damage, theft and contamination.	X		
d)	Clean and organized.	X		
e)	Non-aircraft related activities are segregated from aircraft related activities.	x		
_7)_	SAFETY PRACTICES			
a)	Fire equipment serviceable and properly marked.	[A]		
b)	Fire lanes clear and properly marked.	8		
c)	Personnel safety equipment serviceable and properly marked.	X		
d)	Safety shields / devices installed and used.	$ \mathcal{X} $		
e)	No Smoking areas clearly identified.			
8)	WORK PROCESSING			
a)	Customer parts are properly identified throughout all maintenance actions and while in storage.	X		
b)	Adequate tools and current technical data are available at technician work stations.			
c)	Serviceable and unserviceable components are segregated.			
d)	Fluid dispensing cans and servicing units are properly identified.	X		
e)	Work records are legible and contain:			
	<ul> <li>Description of work performed and reference to data acceptable to the FAA.</li> </ul>	A)		
	ii) Date of completion on the work performed.	X		
	iii) Name of the certified technician or repairman who performed or supervised the work.	X		
	iv) Name of person inspecting the work.	X		
	v) Signature, certificate number, type of certificate of person returning the article to service.	A		
f)	All test and inspection records are in work packages.	A		
3)	Return to service documents meet customer and FAA requirements.	X		
1)	Traceability of parts and materials used in repair.	$\boxtimes$		
)	Scrap parts are tagged and removed from work area.	Image: Control of the		

_9)_	STORES	SAT	UNSAT	N/A
a)	Area is clean and well organized.	4		
b)	Parts and materials are environmentally protected.	K		
c)	Parts are properly tagged and identified.	X		
d)	All incoming materials and parts are subject to a documented receiving inspection.	X		
e)	Aircraft parts are segregated from non-aircraft parts.	R		
f)	There is a quarantine area for rejected parts and materials awaiting determination of disposition.	K	[-	
g)	Life limited scrap parts are returned to the customer or mutilated to prevent return to service.	X		
h)	Hazardous materials are properly stored, marked and disposed of.	X		
i)	Serviceable components are properly packaged for shipment.	Ŕ		
j)	Shelf-life limited parts / supplies are monitored.			

# DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

# Air Agency Certificate

Number BBORBOON

This certificate is issued to malmrose held services, inc. whose business address is 11781 Eureka way south Jordan, utah 84095

upon finding that its organization complies in all respects with the requirements of the Federal Aviation Regulations relating to the establishment of an Air Agency, and is empowered to operate an approved Repair Station.

with the following ratings:

LIMITED ACCESSORY

This cartificate, unless canceled, suspended, or revoked, shall continue in effect indexinitely.

Date issued :

JULY 14, 1997

My fifetisfi fol the Administrator

RICHARD S. LUND

Manager, NM-SLC-FSDC

This Certificate is not Amagerable, and any major change in the basic facilities, or in the location thereof, shall be immediately reported to the appropriate regional office of the federal aviation administration

U.S. Department of Transportation Federal Aviation Administration

#### Operations Specifications

#### A449, Antidrug and Alcohol Misuse Prevention Program

**HO Control: HQ** Revision: 01/22/04 000

- The Part 145 repair station certificate holder has elected to implement an Antidrug and Alcohol Misuse Prevention Program, because the certificate holder performs safety-sensitive functions for a 14 CFR Part 121, and 135 certificate holder and/or for a 14 CFR Part 91 sightseeing operation as defined by 14 CFR §135.1(e),
- The certificate holder certifies that it will comply with the requirements of 14 CFR Part 121 appendices I and J and 49 CFR Part 40 for its Antidrug and Alcohol Misuse Prevention Program.
- Antidrug and Alcohol Misuse Prevention Program records are maintained and available for inspection by the FAA's Drug Abatement Compliance and Enforcement Inspectors at the location listed in Table 1 below:

Table 1

	Location & Telephone of Antidrug and Alcohol Misuse Prevention Program Records:		
Telephone Number:	801-495-0714		
Address:	11781 Eureka Way		
Address:	N/A		
City:	South Jordan		
State:	UT		
Zip code:	84095		

#### d. Limitations and Provisions.

- (1) Antidrug and Alcohol Misuse Prevention Program inspections and enforcement activity will be conducted by the Drug Abatement Division. Questions regarding these programs should be directed to the Drug Abatement Division.
- (2) The certificate holder is responsible for updating this operations specification when any of the following changes occur:
  - (a) Location or phone number where the Antidrug and Alcohol Misuse Prevention Program Records are kept,
  - (b) If the certificate holder's number of safety-sensitive employees goes to 50 and above, or falls below 50 safety-sensitive employees.
- (3) The certificate holder with 50 or more employees performing a safety-sensitive function on January 1 of the calendar year must submit an annual report to the Drug Abatement Division of the
- (4) The certificate holder with fewer than 50 employees performing a safety-sensitive function on January 1 of any calendar year must submit an annual report upon request of the Administrator, as specified in the regulations.

The certificate holder has fewer than 50 safety-sensitive employees.