

## **ATTACHMENT # 5**

### **SCHOOL – GST BID CONTRACT**

**(41 Pages)**

**Northern Burlington County Regional School District  
BOARD OF EDUCATION**

**Burlington  
COUNTY**

**2011-2012  
SCHOOL YEAR**

**BID SPECIFICATIONS**

**FOR**

**STUDENT TRANSPORTATION SERVICES**

**TO AND FROM SCHOOL**

**BID NUMBER #11-007**

**LEGAL NOTICE  
SPECIFICATIONS  
PRESCRIBED QUESTIONNAIRE  
STOCKHOLDERS' DISCLOSURE STATEMENT  
AFFIRMATIVE ACTION QUESTIONNAIRE/STATEMENT  
NON-COLLUSION AFFIDAVIT  
BID SHEET**

**April 2011**

**SPECIFICATIONS FOR STUDENT TRANSPORTATION SERVICES  
TO AND FROM SCHOOL**

NORTHERN BURLINGTON COUNTY REGIONAL BOARD OF EDUCATION

2011-2012 School Year

**GENERAL PROVISIONS**

All contractors shall comply with current applicable New Jersey statutes, regulations and with the policies and procedures of the district board of education governing student transportation.

The term of the contract shall, in general, be from September 1 through June 30 according to the school calendar. Student transportation contracts are deemed to include all the rules and procedures pertaining to student transportation though not expressly stated.

It is the intent of the Board of Education to award a contract for transportation as soon as possible after the date set for the opening of bids and to require the successful contractor to provide transportation in accordance with the school calendar. The school calendar, copy attached, is part of these specifications and of the contract.

The successful bidder will be considered an independent contractor and shall not be deemed to be an agent, servant, employee, or representative of the board of education.

As authorized by the district board of education, only enrolled eligible public and private school students, adults serving as chaperones or school personnel shall be transported. The vehicle(s) assigned to the routes specified herein shall not be utilized for other purposes during the time periods designated by the route descriptions.

Vehicle(s) shall arrive and/or depart the assigned school(s) as indicated on the enclosed route descriptions. Bidders must provide a maintenance facility within 12 miles from Northern Burlington County Regional High School, this provision allows a short turnaround time for breakdowns or replacement vehicles in an emergency.

No transportation contract shall be subcontracted without the prior written approval of the board of education.

Bids are to be placed in a sealed envelope and plainly marked, "BID FOR STUDENT TRANSPORTATION SERVICES, NORTHERN BURLINGTON COUNTY REGIONAL SCHOOL DISTRICT" and presented to the board in session, authorized committee, designated official or employee of the board. The board or designated official shall unseal the bids in the presence of the parties bidding and publicly announce the contents.

Bids will be received at the Northern Burlington County Regional School District Board of Education Business Office, located at 160 Mansfield Road East, Columbus, NJ 08022 up to 10:00 a.m. prevailing time on Thursday, May 12, 2011.

If awarded a contract, your company/firm will ensure compliance with all applicable federal, state and local regulations and will certify such compliance to the board of education upon request.

The Board of Education reserves the right to transfer transportation contracts awarded under these specifications to another Board of Education.

If any litigation should arise between the Board of Education and the successful bidder pursuant to the award of this contract, the venue for any suit shall be laid in the Superior Court of New Jersey, Law Division, in the county where the Board of Education administering the contract is located.

### **VEHICLES**

Transportation equipment shall be properly registered by the Motor Vehicle Commission, meet all current specifications in accordance with Federal and State law, the rules of the State Board of Education, and any additional specifications of this district's board of education.

All vehicles shall be systematically inspected twice within the year and display a school bus certification inspection sticker to ensure that such vehicles and equipment are in safe and proper operating condition. Vehicles shall not be manufactured prior to 2005.

The contractor shall provide and maintain an adequate number of school buses, including spares, to safely transport any and all students assigned to the routes contained in this bid and to assure uninterrupted service in the event of mechanical breakdown. Vehicles shall also be equipped with video and audio monitoring system. Contractor shall make available, upon request from the district, any and all video and/or audio for review.

### **ACCIDENT REPORTING**

Contractors shall ensure that every school bus driver will: a) immediately inform the principal(s) of the receiving school(s) and the school business administrator or designee of the district board of education providing the transportation following an accident which involves an injury, death, or property damage, b) complete and file the accident report as prescribed by the Commissioner of Education and deliver it to the principal(s) of the receiving school(s) by the conclusion of the next working day, and c) deliver the report to the school business administrator or designee of the district board of education providing the transportation after it is signed by the principal(s) of the receiving school(s). In addition, the driver must also complete and file a motor vehicle accident report in accordance with *N.J.S.A. 39-4:130*.

### **DRIVERS/AIDES**

The driver shall be a reliable person of good character who shall possess the qualifications and communication skills necessary to perform the duties of the position, and comply with the rules set forth for drivers in all federal, state and local regulations including, but not limited to, the Omnibus Transportation Employee Testing Act, *N.J.S.A. 18A:39-17* through 20 (background check), and tuberculosis testing.

If a student assigned to a special education route is not present at the assigned bus stop for three consecutive days, the contractor shall report this absence to the district transportation supervisor.

The bus driver shall be in full charge of the school bus at all times and will be required to report unmanageable students to the district transportation supervisor and principal of the receiving school on the district prescribed incident/discipline form.

A bus aide assigned to a route awarded by this bid shall be a reliable person of good character who shall possess the qualifications and communication skills necessary to perform the duties of the position, and will be required to comply with the criminal background check and tuberculosis testing as prescribed by law.

Bus aides shall attend to the special needs of students, maintain order on the vehicle to ensure the safety of all students, assist students getting on and off the vehicle as needed, and other duties which may be specified by the board of education.

If, in the judgment of the Board of Education, any driver or aide assigned to a vehicle operating under a contract awarded by this bid shall be deemed to be an unsuitable person for their position because of lack of skills necessary to perform their duties, inability to control students, failure to comply with the rules and regulations, incapacity, unbecoming conduct, or other good cause, the contractor may be required to remove the driver and/or aide from the route or all district routes. If the contractor fails to comply with this provision, the contractor may be required to show cause why this failure to comply is not deemed to constitute a breach of contract and may set aside and annul the contract.

#### **COUNTY SUPERINTENDENT APPROVAL**

All transportation contracts require the approval of the County Superintendent of Schools.

#### **PAYMENT TERMS**

Payments to contractors shall be made on or about the 20th day of the month. Payments will be made in monthly installments, provided an appropriate invoice is submitted by the 8<sup>th</sup> day of the month.

The contractor shall execute the contract and submit it to the district board of education with all required related documents in order for the district board of education to comply with the timeline for submission of contracts to the county superintendent. Failure to do so may result in a delay in the scheduled payment of services. Contractors shall visit the Department of Education's Student Transportation web cite to become familiar with the contract to be executed.

Payment for the month of June will be made by June 30<sup>th</sup>.

Per Diem contracts will be calculated on the actual number of days transportation services were performed.

Payments are subject to approval by the board of education. Therefore, payments may be delayed depending on the Board's meeting schedule.

#### **EMERGENCY PROVISIONS**

In the event the school is closed due to inclement weather or other emergencies, the contractor shall be notified as soon as possible by the public school authorities providing transportation. Contractors are advised to listen to school closing announcements broadcast over the local networks.

In an emergency where the contractor cannot meet the schedule, or if the school has a change in schedule, the party responsible for any change shall immediately notify the other party.

### **BASIS OF BID AND ADJUSTMENTS**

The bidder shall submit the bid on the bid sheet contained in these bid specifications. Bids shall be submitted on a per diem basis as indicated on the enclosed bid sheet. Other bid sheets are not acceptable.

If any change in the described route results, the amount of the contract shall be adjusted as specified in the bid. Bids which do not include an adjustment amount will not be accepted.

The net result of any mileage adjustment to a nonpublic school transportation contract shall not exceed the maximum cost per student in accordance with N.J.S.A. 18A:39-1a. Calculations to determine the per student cost shall include all students on the route, public and nonpublic.

### **INSURANCE COVERAGE**

Unless otherwise specified by the board of education, the contractor shall provide automotive liability insurance in the minimum amount required by Motor Vehicle Commission and Department of Education regulations. If the board of education requires an insurance coverage greater than the minimum amount, the contractor shall provide automotive liability insurance in the amount of \$5,000,000.00 combined single limit per occurrence. The successful bidder must provide an uninsured motorist coverage of \$1,000,000.00. Bidders will be required to provide, with the bid, evidence of their ability to obtain the required insurance coverage. A certificate of insurance for the duration of the contract is to be presented by the successful bidder. The certificate of insurance shall state that the contracting board of education is an additional insured party to the policy. The successful bidder's insurance company shall forward notice, in the event of cancellation of the policy, ten (10) days prior to the date of termination of the coverage specified.

The contractor will protect, defend, and save harmless the Board of Education from any suits or actions of every nature and description brought against it for or on account of any injuries or damages received or sustained by any party or parties by or from any acts of the contractor, its servants or agents as a result of the performance of the contract.

### **BID GUARANTEE**

Each bid shall be accompanied by a bid bond, cashier's or certified check for a minimum of five percent (5%) of the amount of the annual contract cost, but in no case may the certified check, cashier's check or bid bond exceed \$50,000. No other form of guarantee is authorized. This guarantee shall be made payable to the Board of Education. Such deposit shall be forfeited upon refusal of a bidder to execute a contract; otherwise, checks shall be returned when the contract is executed and a surety (performance) bond is filed with the Board of Education. **The bid guarantee shall be**

identified by the bid number assigned to the bid for which it is submitted. The bid guarantee for all unsuccessful bidders, except for the three lowest bidders, will be returned within 10 days after the bid opening (Saturdays, Sundays and holidays excepted). The annual contract amount of per diem contracts shall be calculated by multiplying the total per diem cost by the number of actual calendar days.

Each bid shall be accompanied by a Consent of Surety.

### **PERFORMANCE GUARANTEE**

A corporate performance surety bond in an amount equal to the annual amount of the contract shall be required of the successful bidder. The performance guarantee shall be identified by the multi contract number or route number for which it is submitted. Each bid shall be accompanied by a signed Prescribed Form of Questionnaire, included in these specifications. The bond to be provided for per diem contracts shall be equal to the total per diem bid multiplied by actual number of calendar days.

If personal bonds are permitted by these specifications, a contractor who submits a personal bond will ensure that the bondspersons providing the performance guarantee provide a list of all school districts in which they are bonding contracts and the amount of the contracts bonded. Additionally, evidence of the value of the property listed as security shall be provided upon request.

### **BREACH OF CONTRACT/PENALTIES**

In the event the contractor fails to provide service in accordance with these specifications and stated requirements, the contractor shall be considered in breach of contract. Cancellation of the contract and/or enforcement of contractor's performance bond may result.

### **TRAINING PROGRAMS**

The contractor will ensure that drivers and aides are properly trained to perform their duties.

The contractor shall administer a safety education program for all permanent and substitute drivers and bus aides.

Drivers and aides are required to participate in scheduled school bus evacuation drills.

### **ROUTES**

Within 10 days of the start of the contract, the contractor shall submit to the district board of education a description of the actual streets traveled for routes for the transportation of special education students and nonpublic school students for which the streets to be traveled are not described by the board of education on the route description contained in the bid.

### **MODIFICATIONS**

Any modifications to these specifications after the public advertisement for bids and prior to the scheduled bid opening, will be made known by certified mail to all bidders who requested specifications.

The Board of Education reserves the right to make modifications of routes subject to the provisions of the bid and of the rules of the State Board of Education.

### **AFFIRMATIVE ACTION**

If awarded a contract, your company/firm will be required to comply with the requirements of N.J.S.A 10: 5-31 et seq. and NJAC 17:27.

During the performance of this contract, the contractor agrees as follows:

- (a) The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.
- (b) The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.
- (c) The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (d) The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.



- (e) The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.
- (f) The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- (g) The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.
- (h) In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.
- (i) The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302

- (j) The contractor and its subcontractors shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

## **STOCKHOLDER DISCLOSURE**

All bidders are hereby notified that every corporation and partnership, according to the provision of Chapter 33, Laws of 1977 of the State of New Jersey, must submit a statement prior to the receipt of the bid or accompanying the bid, setting forth the names and addresses of all stockholders in the corporation or partnership who own 10% or more of its stock, of any class or of all partners in the partnership, who own 10% or greater interest therein, as the case may be. If one or more such stockholder or partner is itself a corporation or partnership, the stockholders holding 10% or more of that corporation's stock, or the individual partner's 10% or greater interest in that partnership, as the case may be, shall also be listed. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, exceeding the 10% ownership criteria established in this act, has been listed.

## **BUSINESS REGISTRATION**

All bidders are hereby notified that every business organization must submit with their bid a copy of their Business Registration Certificate, in compliance with P.L. 2004, c 57 of the State of New Jersey.

## **DRUG AND ALCOHOL TESTING**

If awarded a contract, your company/firm will be required to certify to the board of education that you are in compliance with the drug and alcohol requirements of the Omnibus Transportation Employee Testing Act.

## **BACKGROUND CHECK**

The contractor shall ensure compliance with the requirements of *N.J.S.A.* 18A:39-17 through 20 governing criminal history background checks, and shall annually submit documents necessary to obtain the driver abstract records to the county superintendent of schools on or before August 31 or upon employment for newly hired drivers.

## **TUBERCULOSIS TESTING**

The contractor shall ensure that all bus drivers and bus aides are tested for tuberculosis infection in compliance with *N.J.A.C.* 6A:32-6.3.

## **DISCLOSURE OF POLITICAL CONTRIBUTIONS**

The contractor is advised of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to *N.J.S.A.* 19:44A-20.13 (P.L. 2005, c.271, s.3) if the contractor receives contracts in the aggregate in excess of \$50,000 from public entities in a calendar year. It is the contractor's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at [www.elec.state.nj.us](http://www.elec.state.nj.us).

**THE FOLLOWING DOCUMENTS MUST SUBMITTED IN  
ORDER FOR YOUR BID TO BE CONSIDERED:**

Bidder's Guarantee  
Business Registration Certificate  
Evidence of the Bidder's Ability to Obtain the Required Insurance Coverage  
Omnibus Transportation Employee Testing Act Compliance Assurance  
Prescribed Questionnaire  
Consent of Surety  
Stockholder's Disclosure Statement  
Coordinated Transportation Services Agency Membership Form (CTSA only)  
Affirmative Action Documentation or Questionnaire  
Non-Collusion Affidavit  
Bid Sheet

**NORTHERN BURLINGTON COUNTY REGIONAL BOARD OF EDUCATION  
BURLINGTON COUNTY  
NEW JERSEY**

**NOTICE TO BIDDERS**

Sealed proposals will be received by the Secretary of the Board of Education of the Northern Burlington County Regional School District at the School Board Office located at 160 Mansfield Road East, Columbus, New Jersey and will be opened and publicly read aloud on **Thursday, May 12, 2011 at 10:00 a.m.**, prevailing time for the following:

**Bid #11-007  
Regular Education Transportation Routes for 2011/2012  
Special Education Transportation Route(s) for 2011/2012**

Bid specifications and bid forms may be requested from the Business Administrator/Board Secretary between the hours of 9:00 a.m. and 2:30 p.m. Monday through Thursday by calling 609-298-3900 x2001.

Bids must be submitted on the standard proposal form provided and must be accompanied by a Disclosure Statement setting forth the names and addresses of all stockholders or partners who own 10% or more of their corporation or partnership.

Bidders are required to comply with the requirements at PL 1975, c 127 (NJAC 17:27). If awarded a contract your company/firm will be required to comply with the requirement of P.L. 1975 c 127 (NJAC 17:27).

The Board of Education reserves the right to reject any or all proposals.

Richard J. Kaz, Jr.  
Business Administrator/  
Board Secretary

BID SHEET

NORTHERN BURLINGTON COUNTY REGIONAL  
BOARD OF EDUCATION

Student Transportation Services

- Bids which do not include an adjustment amount will not be accepted.
- The following routes and aide (if applicable) are to be bid on a PER DIEM basis.
- Per diem cost of aide is to be included in bid whether or not an immediate need is applicable. Award of bid will be based on cost of route and aide.

I hereby submit the following bid(s) to transport students during the 11-12 school year in accordance with your advertisement, specifications and route description.

<u>Route Number</u>	<u>Route Cost</u>	<u>Increase/Decrease Adjustment Cost</u>	<u>Per Diem Per Aide Cost (if applicable)</u>
<u>GLIT</u>	\$ _	\$ _	\$ _
<u>BRANCKFT</u>	\$ _	\$ _	\$ _
<u>LMM</u>	\$ _	\$ _	\$ _
<u>LMP</u>	\$ _	\$ _	\$ _
<u>LMN</u>	\$ _	\$ _	\$ _
<u>MGC</u>	\$ _	\$ _	\$ _
<u>CH01</u>	\$ _	\$ _	\$ _
<u>CH05</u>	\$ _	\$ _	\$ _
<u>CH06</u>	\$ _	\$ _	\$ _
_____	\$ _____	\$ _____	\$ _____

<u>Route Number</u>	<u>Route Cost</u>	<u>Increase/Decrease Adjustment Cost</u>	<u>Per Diem Per Aide Cost</u> (if applicable)
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

**TOTAL**

**PER DIEM BID \$** \_\_\_\_\_ (include route and aide costs, where applicable.)

**Bulk Bid** – If I am awarded all routes as identified by the individual routes bid above, a \_\_\_\_\_ % deduction shall be applied to each route and aide cost, where applicable.

Contracts will be awarded on an individual or bulk basis whichever is least costly to the board.

Alternate bids will not be accepted.

Jonathan Brunt G.S.T. Transport Corp.  
Bidder's Name (Print or Type) Company Name

1897 Rt 38 Southampton N.J. 08088  
Company Address and Telephone Number

\_\_\_\_\_/\_\_\_\_\_  
Bidder's Signature Date

LW/t-document originals/contracts/contract forms/sample bid specs forms (revised 2/15/01)

**Bus Schedule Current**  
**Report Date: 4/29/2011**

Driver: Available  
 Mo-Tu-We-Th-Fr  
 Chesterfield Elementary

Height: 0 feet 0 inches  
 Weight: 0 pounds.  
 Aide(s): N/A

46

	Stop Description	Count	Time	Miles
1	Northern High School	0	7:48 AM	0.00
2	161 Chesterfield Crosswicks Rd	2	7:56 AM	4.87
3	157 Chesterfield Crosswicks Rd	2	7:57 AM	9.74
4	153 Chesterfield Crosswicks Rd	1	7:59 AM	14.60
5	27 Chesterfield Crosswicks Rd	1	8:03 AM	16.51
6	18 Chesterfield Crosswicks Rd	2	8:06 AM	18.41
7	7 New St	1	8:07 AM	18.71
8	469 Main St	1	8:07 AM	18.71
9	526 Ward Ave	1	8:07 AM	18.84
10	463 Ward Ave	2	8:10 AM	19.86
11	Shanahan Lane X Ward Ave	2	8:11 AM	20.00
12	105 Groveville Rd	1	8:15 AM	21.76
13	Hogback Rd X Hengeli Dr	1	8:22 AM	25.02
14	Daniel Ave X Bordentown Chesterfield Rd	1	8:23 AM	25.34
15	Bordentown Crosswicks Rd X Shanahan Ln	1	8:25 AM	25.95
16	Bordentown Crosswicks Rd X Colemantown Rd	7	8:26 AM	26.44
17	108 Bordentown Crosswicks Rd	8	8:27 AM	26.62
18	78 Bordentown Crosswicks Rd	3	8:29 AM	26.81
19	Bordentown Crosswicks X Meadowbrook	1	8:30 AM	26.89
20	74 Bordentown Crosswicks Rd	2	8:37 AM	30.38
21	45 Bordentown Crosswicks Rd	2	8:31 AM	30.73
22	41 Bordentown Crosswicks Rd	1	8:31 AM	30.88
23	31 Church Street	1	8:33 AM	31.43
24	32 Church St	1	8:35 AM	36.83
25	18 Church St	1	8:35 AM	36.84
26	Chesterfield Elementary	0	8:48 AM	42.76
Totals		46	60 min.	
Miles With Students		37.89		
Miles Without Students		4.87		

# Bus Schedule Current

## Report Date: 4/29/2011

Driver: Available  
Mo-Tu-We-Th-Fr  
Chesterfield Elementary

Height: 0 feet 0 inches  
Weight: 0 pounds.  
Aide(s): N/A

	Stop Description	Count	Time	Miles
1	Northern High School	0	7:55 AM	0.00
2	35 Bordentown Chesterfield Rd	1	8:06 AM	6.15
3	65 Bordentown Chesterfield Rd	1	8:07 AM	6.98
4	66 Bordentown Chesterfield Rd	1	8:08 AM	8.55
5	70 Bordentown Chesterfield Rd	1	8:09 AM	14.40
6	45 Wain Rd	1	8:14 AM	16.71
7	36 Wain Rd	1	8:14 AM	16.71
8	29 Wain Rd	1	8:14 AM	16.84
9	26 Wain Rd	3	8:14 AM	16.84
10	62 Margerum Rd	1	8:15 AM	16.96
11	11 Margerum Rd	1	8:16 AM	17.54
12	155 Davenport Dr	5	8:17 AM	18.11
13	141 Davenport Dr	3	8:19 AM	18.38
14	131 Davenport Dr	9	8:19 AM	18.38
15	Middleton X Davenport	6	8:21 AM	18.65
16	47 Chesterfield Crosswicks Rd	2	8:19 AM	19.08
17	1 Rosewood Dr	2	8:20 AM	19.51
18	6 Rosewood Dr	1	8:21 AM	19.51
19	19 Rosewood Dr	2	8:21 AM	19.73
20	31 Crosswicks Chesterfield Rd	3	8:23 AM	20.40
21	34 Chesterfield Crosswicks Rd	1	8:24 AM	20.57
22	Chesterfield Elementary	0	8:28 AM	22.78
23	Bus Garage	0	8:39 AM	28.86
Totals		46	44 min.	
Miles With Students		16.63		
Miles Without Students		12.23		



} SS.

**NORTHERN  
BURLINGTON COUNTY  
REGIONAL BOARD OF  
EDUCATION  
BURLINGTON COUNTY  
NEW JERSEY**

Sealed proposals will be received by the Secretary of the Board of Education of the Northern Burlington County Regional School District at the School Board Office located at 160 Mansfield Road East, Columbus, New Jersey and will be opened and publicly read aloud on Thursday, May 12, 2011 at 10:00 a.m., prevailing time for the following:

Bid specifications and bid forms may be requested from the Business Administrator/Board Secretary between the hours of 9:00 a.m. and 2:30 p.m. Monday through Thursday by calling 609-298-3900 x2001.

Bidders are required to comply with the requirements at PL 1975, c 127 (NJAC 17:27). If awarded a contract your company/firm will be required to comply with the requirement of P.L. 1975 c 127 (NJAC 17:27).

**Richard J. Kaz, Jr.**  
Business Administrator/  
Board Secretary

17



# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 12/3/2010

 PRODUCER (201) 661-2000 FAX: (201) 661-2499  
 Capacity Coverage Co.  
 International Blvd.  
 Floor  
 Mahwah NJ 07495

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

 INSURED  
 GST Transport, Corp.  
 1897 Route 38

Southampton NJ 08088

**INSURERS AFFORDING COVERAGE**
**NAIC #**

 INSURER A: Lancer Insurance Company  
 INSURER B: Admiral Insurance Company  
 INSURER C:  
 INSURER D:  
 INSURER E:

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

FORM (ADD'L LTR. REQ'D)	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		12/14/2010	12/14/2011	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ EXCLUDED
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		12/14/2010	12/14/2011	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	<b>B</b> <b>EXCESS / UMBRELLA LIABILITY</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000		12/14/2010	12/14/2011	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NJ) If yes, describe under SPECIAL PROVISIONS below OTHER				WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

THE CERTIFICATE HOLDER LISTED BELOW IS INCLUDED AS A ADDITIONAL INSURED WITH RESPECTS TO TRANSPORTATION SERVICES PROVIDED BY THE NAMED INSURED.

**CERTIFICATE HOLDER**

 NORTHERN BURLINGTON COUNTY  
 REGIONAL SCHOOL DIST.  
 160 MANSFIELD ROAD EAST  
 COLUMBUS, NJ 08022

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

 AUTHORIZED REPRESENTATIVE  
 Diane Marell/DIANEM

 ACORD 25 (2008/01)  
 INS025 (2008/01)

© 1988-2009 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

2011-2012

***STUDENT TRANSPORTATION CONTRACT - Multi-Contract***

**Board of Education of:**

**In the County of:**

**Contractor:**

**Terminal Location:**

**Contractor Code:**

**Multi-Contract or Route #:**

**Bid Number:**

**Contract Term - From:**

**To:**

**Prorated From:**

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION  
Office of Student Transportation  
2011-2012  
**STUDENT TRANSPORTATION CONTRACT - Multi-Contract**

Board of Education of: \_\_\_\_\_ NORTHERN BURLINGTON COUNTY  
In the County of: \_\_\_\_\_ BURLINGTON  
Contractor: \_\_\_\_\_ GARDEN STATE TRANSPORT, INC.  
Terminal Location: \_\_\_\_\_ SOUTHAMPTON, NEW JERSEY  
Contractor Code: \_\_\_\_\_ 2458  
Multi-Contract or Route #: \_\_\_\_\_ CHESTERFIELD  
Bid Number: \_\_\_\_\_ 11-007  
Total Contract Amount: \_\_\_\_\_  
Contract Term: \_\_\_\_\_ SEPTEMBER 1, 2011 to JUNE, 30, 2012

**THE NAMED BOARD OF EDUCATION AND CONTRACTOR HEREBY AGREE THAT:**

1. The transportation contractor shall transport students as set forth in the bid specifications along or adjacent to the route hereinafter described, to and from places hereinafter specified every school day in accordance with the school calendar
2. The local board may, with the approval of the County Superintendent, change the designated route(s), and/or increase or decrease the cost in accordance with the bid.
3. If the transportation contractor fully performs the services required by the specification and this contract, the local board shall pay the contractor the sum herein described in monthly payments. In the case of a per diem contract, payments shall be paid monthly based on the aggregate number of days in the month for which the local board requires transportation to be furnished and the same shall be furnished.
4. The transportation contractor shall transport students not to exceed in number the capacity of the vehicle designated by the local board as set forth in the bid specifications (and, where applicable, another local board with which the contracting local board is providing transportation jointly) and to comply with applicable New Jersey statutes, regulations and procedures and with the rules of the local board governing student transportation.
5. The transportation contractor shall ensure that the driver of each vehicle shall be a reliable person of good character who shall possess all State school bus driver qualifications and licenses and shall comply with all statutes, regulations and procedures of the State of New Jersey and rules and specifications of the local board. If, in the judgment of the local board, any driver of a vehicle operated under contract to transport school students shall be deemed unsuitable to drive a school vehicle because of lack of driving skills, inability to control students, failure to comply with the aforesaid rules, regulations and specifications, incapacity, unbecoming conduct, or other good cause; the local board may request the transportation contractor to replace said driver. If the transportation contractor shall fail to comply with the aforesaid request, the local board may require the transportation contractor to show cause why such failure to comply with the request shall be deemed to constitute a breach of contract, and may set aside and annul this contract.
6. The transportation contractor shall transport only designated student(s) and personnel over route(s) as set forth on fully detailed specifications. The commingling of students is prohibited unless authorized by the district board of education through the joint transportation agreement process. Vehicle(s) shall arrive and/or depart the assigned school(s) no earlier or later as so indicated.

**STUDENT TRANSPORTATION CONTRACT - Multi-Contract**

7. The transportation contractor shall furnish automobile liability insurance covering the operation of every vehicle transporting students and drivers thereof in the amount specified in the bid specifications but not less than \$1,000,000 combined single limit coverage per occurrence. The aforesaid insurance shall cover the local board as an additional insured. The insurance company is to be one admitted under the insurance laws of this State to write the line of insurance to be provided. The transportation contractor further agrees to file the policy or certificate of such insurance with the secretary of the local board. In lieu of the aforesaid policy or certificate of insurance, self-insuring transportation contractors shall file with the secretary of the local board the certificate prescribed in N.J.S.A. 48:4-12 and 13. The local board must be given 30 days notice if the insurance is to be cancelled for any reason.
8. The transportation contractor shall defend and indemnify the local board and any given agent, officer, or employee thereof and save harmless from and against any and all claims, actions, damages, liability and expense in connection with the loss of life, personal injury and/or damage to property arising from or out of actions of the transportation contractor occasioned wholly or in part by any act or omission to act of the transportation contractor, its agent, its subcontractor, or its employees in the performance of this contract.
9. The transportation contractor shall provide a suitable surety bond as prescribed in the bid specifications. If the transportation contractor fails to perform the services agreed upon herein, the local board may utilize such bonding to purchase equivalent services from an alternate provider.
10. The failure of one party to this contract to comply with the provisions hereof shall constitute good cause for its termination by the other party to it.
11. It is understood and agreed by the parties hereto that this agreement shall be without force or effect until it shall require the approval of the County Superintendent of Schools.
12. If awarded a contract, your company/firm will be required to comply with the requirements of N.J.S.A 10: 5-31 et seq. and N.J.A.C. 17:27.
13. During the performance of this contract, the contractor agrees as follows:
  - (a) The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, natural origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation, and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to all employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth the provisions of this nondiscrimination clause.
  - (b) The contractor or subcontractor, where applicable, will in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.
  - (c) The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractors commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
  - (d) The contractor or subcontractor, where applicable, agrees to comply with the regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the American with Disabilities Act.
  - (e) The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals prescribed by N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.
  - (f) The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION  
Office of Student Transportation  
2011-2012  
**STUDENT TRANSPORTATION CONTRACT - Multi-Contract**

- (g) The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the job principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.
- (h) In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.
- (i) The contractor shall submit to the public agency, after notification of award but prior to the execution of a goods and services contract, one of the following three documents: Letter of Federal Affirmative Action Plan Approval, Certificate of Employee Report, or an Employee Information Report Form AA302.
- (j) The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

IN WITNESS WHEREOF, the ~~Parties~~ hereto have duly signed this contract.

\_\_\_\_\_  
Signature - School Business Administrator/Board Secretary

\_\_\_\_\_  
Signature - President of Local Board

6/14/11  
\_\_\_\_\_  
Date

6/14/11  
\_\_\_\_\_  
Date

Notary to the Contractor

Subscribed and sworn to before me

Date

August 23, 2011

Notary Public Name

Kathleen Becker

GST Transport, Corp.  
\_\_\_\_\_  
Contractor or Trade Name

Notary Public Signature

Kathleen Becker  
Notary Public of New Jersey  
My Commission Expires July 28, 2012

My Commission Expires:

Expiration Date

Authorized Signature

/ Sec.

Title

Board of Education:	NORTHERN BURLINGTON COUNTY
Contractor:	GARDEN STATE TRANSPORT, INC.
Contractor Code:	2458
Multi-Contract #:	CHESTERFIELD
From:	SEPTEMBER 1, 2011
To:	JUNE, 30, 2012
Prorated From:	



## CONTRACT BOND

Bond No. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that

GST Transport

(hereinafter called the Principal), as Principal, and The Hanover Insurance Company a corporation organized and existing under the laws of the State of New Hampshire and having their principal offices in Worcester, Massachusetts (hereinafter called the Surety) as Surety are held and firmly bound unto Northern Burlington County Regional BOE

(hereinafter called the Obligee), in the just sum of

(\$ \_\_\_\_\_)

to the payment of which sum, well and truly to be made, the said Principal and Surety bind themselves, and their respective heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written contract with the Obligee, dated 9/1/11, to

PUPIL TRANSPORTATION - 9/1/11 - 6/30/12 - #CHESTERFIE

which the contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall fully indemnify the Obligee for any loss it may suffer through the failure of the Principal to faithfully perform each and every obligation of the Principal under said contract, then this obligation to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, it shall be a condition precedent to any right of recovery hereunder, that in the event of any default on the part of the Principal, a written statement of the particular facts showing the date and nature of such default shall be immediately delivered to the Surety by registered mail at its principal office in Worcester, Massachusetts.

AND PROVIDED FURTHER, that no action, suit or proceeding shall be had or maintained against the Surety on this instrument unless the same be brought or instituted and process served upon the Surety within twelve months after the Principal ceases work under said contract.

SIGNED, SEALED AND DATED THIS 9th day of September, 2011

GST Transport



\_\_\_\_\_  
The Hanover Insurance Company

By: \_\_\_\_\_

Debra J. Ezra, Attorney-in-Fact

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Seal)



3715 Northside Parkway, Building 400, 8<sup>th</sup> Floor, Atlanta, GA 30327 / 800-241-1172

Bond # B988010GST0512

## BID BOND

AIA Document No. A310 (February, 1970 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we GST TRANSPORT CORP.  
as Principal, and American Southern Insurance Company, a corporation duly organized under the laws of the State of Kansas as Surety,  
are held and firmly bound unto NORTHERN BURLINGTON COUNTY REGIONAL SCHOOL DISTRICT  
as Obligee, in the sum of FIVE PERCENT (5%) OF AMOUNT BID

Dollars (\$ )

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for STUDENT TRANSPORTATION SERVICES - BID #11-007

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee  
in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with  
good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in  
the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal  
shall pay to the Obligee the difference not to exceed the penalty thereof between the amount specified in said bid and such larger  
amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this  
obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 12TH day of MAY, 2011.

GST TRANSPORT CORP.

(Principal)

(SEAL)

(Title)

AMERICAN SOUTHERN INSURANCE COMPANY

(Surety)

(SEAL)

Debra J. Ezra, Attorney-In-Fact





3715 Northside Parkway, Building 400, 8<sup>th</sup> Floor, Atlanta, GA 30327 / 800-241-1172

No. B988010GST0512

## STATEMENT OF SURETY'S INTENT

American Southern Insurance Company, a corporation organized and existing under the Laws of the State of Kansas and licensed to do business in the State of NJ hereby consents and agrees that if the contract for **STUDENT TRANSPORTATION SERVICES - BID #11-007** the undersigned Corporation agrees with the said **NORTHERN BURLINGTON COUNTY REGIONAL SCHOOL DISTRICT** to exercise the final bond as required by the specifications and to become surety in the full amount of the contract price for the faithful performance of the contract.

BIDS FOR WHICH WILL BE RECEIVED ON **MAY 12, 2011**

IN WITNESS WHEREOF, the undersigned Corporation has caused this agreement to be signed by its duly authorized representative and its Corporate Seal to be hereto affixed this **12<sup>TH</sup>** day of **MAY, 2011**

THE CONTRACT PRICE SHALL NOT EXCEED \$ AMOUNT BID.

**AMERICAN SOUTHERN INSURANCE COMPANY**

By: DEBRA J. EZRA, Attorney-In-Fact

Attach Power of Attorney  
Affix Corporate Seal

# AMERICAN SOUTHERN INSURANCE COMPANY

Home Office: 3715 Northside Parkway, NW  
Building 400, Suite 800  
Atlanta, GA 30327

Mailing Address: P.O. Box 723030  
Atlanta, GA 31139

## GENERAL POWER OF ATTORNEY

Know all men by these Presents, that the American Southern Insurance Company had made, constituted and appointed, and by these presents does make, constitute and appoint Robert G. Lull, Bradley W. Post, Debra Ezra, Keith B. Adams, Michelle Parsells-Morgan, or Joseph V. Gangemi, Jr., all of Mahwah, New Jersey, and EACH as its true and lawful attorney for it and its name, place and stead to execute on behalf of the said company, as surety, bonds, undertakings and contracts of suretyship to be given to all obligees provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount of the sum of \$1,000,000 (One Million Dollars).

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted pursuant to due authorization by the Executive Committee of the Board of Directors of the American Southern Insurance Company on the 26th day of May, 1998:

RESOLVED, that the Chairman, President or any Vice President of the Company be, and that each or any of them hereby is, authorized to execute Powers of Attorney qualifying the attorney named in the given Power of Attorney to execute in behalf of the American Southern Insurance Company bonds, undertakings and all contracts of suretyship; and that any Secretary or any Assistant Secretary be, and that each or any of them hereby is, authorized to attest the execution of any such Power of Attorney, and to attach thereto the seal of the Company.

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company when so affixed and in the future, with respect to any bond undertaking or contract of suretyship to which it is attached.

In Witness Whereof, the American Southern Insurance Company has caused its official seal to be hereto affixed, and these presents to be signed by its President and attested by its Secretary this 10th day of November, 2009.

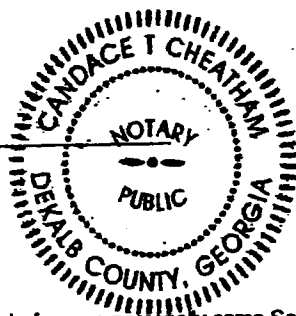
Attest:

American Southern Insurance Company

Gail A. Lee, Secretary

By: Scott G. Thompson, President

STATE OF GEORGIA  
COUNTY OF FULTON



On this 10th day of November, 2009, before me personally came Scott G. Thompson to me known, who being by me duly sworn, did depose and say that he resides in Atlanta, in the County of Fulton, State of Georgia, at 421 Hollydale Court; that he is the President of American Southern Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed and that he signed his name thereto pursuant to due authorization.

STATE OF GEORGIA

Candace T. Cheatham  
Notary Public, State of Georgia

I, the undersigned, a Vice President of American Southern Insurance Company, a Kansas Corporation, DO HEREBY CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and, furthermore, that the Resolution of the Executive Committee of the Board of Directors set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Atlanta, Dated the 10th day of MAY 2009

Number GST 0512

Jerry A. Underwood  
Vice President - Surety

## NEW JERSEY SURETY DISCLOSURE STATEMENT AND CERTIFICATE

AMERICAN SOUTHERN INSURANCE COMPANY, surety on the attached bond, hereby certifies the following:

- (1) The surety meets the applicable capital and surplus requirement of R.S. 17:17-6 or R.S. 17:17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.
- (2) The capital and surplus, as determined in accordance with the applicable laws of this State, of the surety participating in the issuance of the attached bond is in the following amount as of the calendar year ended December 31, 2010, which amounts have been certified as indicated by

American Southern Insurance Company

- (3) With respect to each surety participating in the issuance of the attached bond that has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. sec. 9305, the underwriting limitation established therein effective on July 1, 2010 is as follows:

American Southern Insurance Company

- (4) The amount of the bond to which this statement and certification is attached is \$ 5k
- (5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in item (3) above, or both, then for each such contract of reinsurance:

- (a) The name and address of the reinsurer under that contract and the amount of that reinsurer's participation in the contract is as follows: N/A
- (b) Each surety that is party to any such contract of reinsurance certifies that each reinsurer listed under item (5a) satisfies the credit for reinsurance requirement established under P.L. 1993, c.243 (c.17:518-1 et seq.) and any applicable regulations in effect as of the date on which the bond to which this statement and certification is attached shall have been filed with the appropriate public agency.

### Certificate

I DEBRA J. EZRA as Attorney-In-Fact for American Southern Insurance Company  
(Name of Agent)

a corporation admitted in New Jersey, DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me are true and ACKNOWLEDGE that if any of those statements are false, this bond is VOID.

J (Signature of Certifying Agent)  
DEBRA J. EZRA  
(Printed Name of Certifying Agent)  
Attorney-In-Fact

5/12/11  
(Date)

American Southern Insurance Company  
NAIC Company Code 10235  
NAIC Group Code 587

Statutory Financial Statement

As of December 31, 2010

ASSETS		LIABILITIES	
Bonds		Reserve for Losses and Loss Expense	
Stocks		Reserve for Unearned Premiums	
Cash and Short-Term Investments		Reserve for Expenses, Taxes, Licenses and Fees	
Agents Balances		Payable to Parents, Subsidiaries and Affiliates	
Other Assets		Other Liabilities	
Receivables for securities		Total Liabilities	—
		<b>POLICYHOLDERS' SURPLUS</b>	—
		Capital Stock	
		Surplus	
		Total Policyholders' Surplus	—
Total Assets	—	Total Liabilities and Policyholders' Surplus	—

Bonds and stocks are valued in accordance with the basis adopted by the National Association of Insurance Commissioners (NAIC).

**CERTIFICATE**

The officers of this reporting entity being duly sworn, each depose and say that they are the described officers of said reporting entity, and that on the reporting period stated above, all of the herein described assets were the absolute property of the said reporting entity, free and clear from any liens or claims thereon, except as herein stated, and that this statement, together with related exhibits, schedules and explanations therein contained, annexed or referred to, is a full and true statement of all the assets and liabilities and of the condition and affairs of the said reporting entity as of the reporting period stated above, and of its income and deductions therefrom for the period ended, and have been completed in accordance with the NAIC Annual Statement Instructions and Accounting Practices and Procedures manual except to the extent that: (1) state law may differ; or, (2) that state rules or regulations require differences in reporting not related to accounting practices and procedures, according to the best of their information, knowledge and belief, respectively.

*/s/ President*

*/s/ Chief Financial Officer*

State of Georgia  
County of Fulton

On the 28th day of February 2011, before me came the above named officers of the American Southern Insurance Company to me personally known to be the individuals and officers described herein, and acknowledge that they executed the foregoing instrument and affixed the seal of said company thereto by authority of their office.

Melonie Coppola, Notary Public  
My Commission Expires, May 17, 2014



**State of New Jersey**  
**DEPARTMENT OF BANKING AND INSURANCE**

**CERTIFICATE OF AUTHORITY**

DATE: APRIL 13, 2011

NAIC COMPANY CODE:

THIS IS TO CERTIFY THAT THE **AMERICAN SOUTHERN INSURANCE COMPANY OF TOPEKA, KANSAS**, HAVING COMPLIED WITH THE LAWS OF THE STATE OF NEW JERSEY, AND ANY SUPPLEMENTS OR AMENDMENTS THERETO WITH RESPECT TO THE TRANSACTION OF THE BUSINESS OF INSURANCE, IS LICENSED TO TRANSACT IN THIS STATE UNTIL THE FIRST DAY OF **MAY, 2012**, THE LINES OF INSURANCE SPECIFICALLY DESIGNATED BELOW:

**13 - FIDELITY AND SURETY**



**THOMAS B. CONSIDINE**

**COMMISSIONER**

**STUDENT TRANSPORTATION CONTRACT - Multi-Contract**

Multi-  
Contract or CHESTERFIELD  
Route #:

**Contract Period:** From SEPTEMBER 1, 2011 to JUNE, 30, 2012

**Terminal:** SOUTHAMPTON,  
**Location:** NEW JERSEY

Contractor Code: 2458

**Total Multi-Contract Amount:** \$ 58,860.00

(A)  
Route Number

2011-2012

**REQUEST FOR TRANSPORTATION CONTRACT APPROVAL**

**TO:** Executive County Superintendent of Schools

**FROM:** School Business Administrator/Board Secretary  
NORTHERN BURLINGTON COUNTY Board of Education

**DATE:** May 17, 2011

**SUBJECT:** 2011-2012 Student Transportation Contract - Multi-Contract

The following student transportation multi-contract and related documents are being submitted for your review and approval.

\_\_\_\_\_  
Signature - School Business Administrator/Board Secretary

**Contractor Name:** GARDEN STATE TRANSPORT, INC.

Multi- Contract or Route Number	Multi- Contract Amount	FOR COUNTY OFFICE USE ONLY:		
		Approved	Disapproved	Comments
CHESTERFIE		✓		

The above listed transportation multi-contract and related documents have been reviewed as to form and are approved/disapproved as noted. Please note that disapproved contracts may not be renewed.

**FOR COUNTY OFFICE USE ONLY:**

Additional Comments (if necessary):

Executive County Superintendent of Schools

11/2/11  
Date

**PRESCRIBED FORM OF QUESTIONNAIRE**

(To accompany bid)

**CORPORATE SURETY BOND**

Name of Company American Southern  
Address of Company Atlanta, GA

**FAMILIARITY WITH CONDITIONS OF CONTRACT**

Have you carefully read the applicable New Jersey Statutes, regulations, Procedures, the rules of the local board of education pertaining to student transportation, the specifications upon the basis of which the accompanying bid is submitted, and the contract which the successful bidder will be required to execute?

Yes ☒ No ☐

**EXPERIENCE OF BIDDER**

1. Have you had previous experience in school or other bus transportation? ☒ Yes ☐ No
2. If yes, how many years experience? 40
3. Briefly state the nature of this experience. Student transportation services, sales and service of school buses.

Contractor's Name GST Transport, Corp.  
(Print or Type)

Address 1897 Rt. 38, Southamptn, NJ 08088

Authorized Bidder's Name and Title Jonathan Brunt, Sec.  
(Type)

Authorized Signature \_\_\_\_\_



BID NO.: 127-11

### STATEMENT OF ASSURANCE

**OMNIBUS TRANSPORTATION EMPLOYEE TESTING ACT COMPLIANCE**  
(To accompany...)

(To accompany bid)

The following company/firm

✓ is currently under contract

                     will be contracted with

to provide a controlled substance testing program to our company as required by the Omnibus Transportation Employee Testing Act:

Name of Company: Virtua at Work

Address: 895 Rancocas Road, Westampton, NJ 08060

Contact Person: Janice Cover

Telephone:

Authorized Bidder's Name and Title Jonathan Brunt, Sec.  
(Print or Type)

Authorized Signature \_\_\_\_\_

Company Name GST Transport, Corp.

Address 1897 Rt. 38, Southampton, NJ 08088

**AFFIRMATIVE ACTION**  
**QUESTIONNAIRE**  
(To accompany bid)

1. Our company has a federal Affirmative Action Plan approval.

\_\_\_\_ Yes

☒ No

- A. If yes, a copy of said approval shall be submitted to the board of education within seven (7) working days of the notice of intent to award the contract or the signing of the contract.

2. Our company has a New Jersey State Certificate of Approval.

☒ Yes

\_\_\_\_ No

- A. If yes, a copy of the New Jersey State Certificate shall be submitted to the board of education within seven (7) working days of the notice of intent to award the contract or the signing of the contract.

3. If you answered NO to both questions above, an Affirmative Action Employee Information Report (AA-302) will be mailed to you. Complete the form and forward it to the Affirmative Action Office, Department of Treasury, CN 209, Trenton, NJ 08625. A copy shall be submitted to the board of education within seven (7) days of the notice of the intent to award the contract or the signing of the contract.

I certify that the above information is correct to the best of my knowledge.

NAME Jonathan Brunt

TITLE Sec. DATE 6-8-11

(PRINT OR TYPE)

SIGNATURE \_\_\_\_\_

**FORM OF NON-COLLUSION AFFIDAVIT**

(To accompany the bid)

STATE OF NEW JERSEY, COUNTY OF Burlington

I, Jonathan Brunt of the Columbus

(city, town, borough)

of Mansfield, in the County of Burlington

State of New Jersey, of full age, being duly sworn according to law on my oath depose and say that:

I am Jonathan Brunt of the company of GST Transport, Corp. the bidder making the Proposal for the Student transportation Contracts, and that I execute the said Proposal with full authority to do so, that, said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above bid and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the State of New Jersey relies upon the truth of the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

GST Transport, Corp.  
(Name of Contractor)

(N.J.S.A. 52:34-15)

Jonathan Brunt, Sec.

Bid #127-11

\_\_\_\_\_  
/Authorized Signature

Subscribe and sworn before me this 8<sup>th</sup> day of June, 2011

\_\_\_\_\_  
(seal) Notary Public of New Jersey

**Kathleen Becker**  
Notary Public of New Jersey  
My Commission Expires July 25, 2012

**STOCKHOLDER DISCLOSURE STATEMENT**

(To accompany bid)

ALL CORPORATE OR PARTNERSHIP BIDDERS SHALL COMPLETE THIS FORM WHICH IS IN ACCORDANCE WITH P.L. 1977 CH.33 (N.J.S.A. 52:25-24.2)

List of shareholders or partners with ten percent (10%) or more of the stock or interest in said corporation or partnership (all corporate partners or shareholders owning ten percent (10%) or more of the stock must disclose their shareholders as above provided).

<u>Shareholder or Partner</u>	<u>% Interest</u>	<u>Address</u>
Wendy Brunt	50%	
Peter Brunt	50%	

- ( ) No stockholder or partner of the corporation or partnership holds ten percent (10%) or more ownership.
- ( ) Bidder is not a corporation or partnership.

I hereby certify that the information given above is true and correct as of 6-8-11.  
(Date of Bid)

Jonathan Brunt, Sec.  
Name and Title of Authorized Representative (Print or Type)

\_\_\_\_\_  
Signature of Authorized Representative

If there are any questions concerning this form or its completion, refer to Statute (P.L. 1977, ch.33)

N.J.S.A. 52:25-24.2

STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY  
DIVISION OF REVENUE  
PO BOX 282  
TREASURY

TAXPAYER NAME:

GST TRANSPORT CORP.

TAXPAYER IDENTIFICATION#:

TRADE NAME:

SEQUENCE NUMBER:

ADDRESS:

1697 ROUTE 13  
SOUTHAMPTON NJ 08088

EFFECTIVE DATE:

01/26/98

ISSUANCE DATE:

08/24/04

FORM-BRG(08-01)

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

**STATEMENT OF ASSURANCE**

**SCHOOL BUS DRIVER ANNUAL CERTIFICATION TO THE EXECUTIVE COUNTY  
SUPERINTENDENT OF SCHOOLS**

(To accompany bid)

I certify compliance with the requirements of N.J.S.A. 18A:39-17 through 20 governing criminal history background checks, and shall annually submit documents necessary to obtain the driver abstract records to the Executive County Superintendent of Schools on or before August 31 or upon employment for newly hired drivers.

I also certify that prior to assigning a newly hired, currently approved school bus driver to a bus route, a school bus driver transmittal form is completed and submitted to the New Jersey Department of Education Criminal History Review Unit.

Authorized Bidder's Name and Title

Jonathan Brant Sec.

Authorized Signature

Company Name

G.S.T. Transport Corp.

Address

1897 Rt 38 Southampton NJ 08088

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.**

## Part I – Vendor Information

Vendor Name:	QST. Transport Corp.		
Address:	1897 Rt 38		
City:	Southampton	State:	N.J.
		Zip:	08084

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature

Wendy Baur  
Printed Name

President  
Title

## Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

[illegible]☐ Check here if the information is continued on subsequent page(s)

**DISCLOSURE STATEMENT**  
(To accompany bid)

ALL CORPORATE OR PARTNERSHIP BIDDERS SHALL COMPLETE THIS FORM WHICH IS IN ACCORDANCE WITH P.L. 1977 CH. 33 (N.J.S.A. 52:25-24.2)

List of shareholders or partners with 10% or more of the stock or interest in said corporation or partnership (all corporate partners or shareholders owning 10% or more of the stock must disclose their shareholders as above provided).

Shareholder or Partner

% Interest

Address

Wendy Brunt

50%

Peter Brunt

50%

- ( ) No stockholder or partner of the corporation or partnership holds 10% or more ownership.
- ( ) Bidder is not a corporation or partnership.

I hereby certify that the information given above is true and correct as of 5/12/11  
(Date of Bid)

Jonathan Brunt Sec. of G.S.T.  
Name and Title of Authorized Representative  
(Type)

\_\_\_\_\_  
Signature of Authorized Representative

If there are any questions concerning this form or its completion, refer to Statute (P.L. 1977, ch. 33) N.J.S.A. 52:25-24.2



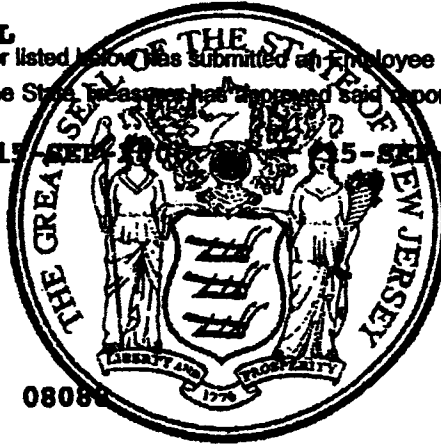
Certification 27061

## CERTIFICATE OF EMPLOYEE INFORMATION REPORT

### RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of

15-SEP-2012 to 15-SEP-2013



G S T TRANSPORT CORP.  
1897 ROUTE 38  
SOUTHAMPTON

NJ 08086

State Treasurer