



November 12, 2004  
7-27

Mr. J. R. Thornton

[REDACTED]  
Lexington, NC 29073

Dear Mr. Thornton:

This letter will confirm our conversation on October 10, 2004 concerning your noncompliance with Norfolk Southern Operating Rule 104(b), while you were serving as Conductor on Train 191 at Andrews Yard, Columbia, SC on October 10, 2004.

Operating Rule 104(b) states, "Employees operating switches by hand must see that they are properly lined for the movement to be made, that switch points fit up properly and that each switch is secured by placing lock or hook in hasp, If switch is so equipped."

Your commitment to focusing more on the rules and taking the necessary time to do things right is greatly appreciated. You are an intricate part of a Safe Operation of this Railroad and are directly responsible for the well being of your coworkers and yourself. It takes people with the proper Attitude toward Safety to keep Norfolk Southern where it is today. You and your coworkers are complimented for a job well done.

Always stay focused!

Sincerely,

[REDACTED]

J.L. Marcum  
Division Road Foreman of Engines