

## National Transportation Safety Board

## **BOARD ACTION REPORT**

initiated November 25, 2008

Notation: 8061 Action: Adopted 5-0 as presented on 11/25/2008 NOT to have a public hearing. To AS-1 on 11/25/2008 to administratively process/file on 11/25/2008.  Subject: Public Hearing Title: Recommendation to NOT Convene a Public Hearing on Runway Overrun Involving a Learjet 60, N999LJ, Columbia, South Carolina, September 19, 2008 (DCA08MA098)  Location: Columbia, South Carolina Date: 9/19/2008		
INSTRUCTIONS FOR ACTION OFFICE: AS-1 STAFF: Haueter		
Prepare the attached document(s) in final for signature/publication/distribution.		
☐ Include the attached revisions/statements of C-MVR, VC-RLS, M-DAPH, M-KOLH, M-SRC in final document.		
Use Safety Recommendation Nos through		
through		
Use Report No. NTSB// (from CIO or Web abstract)		
(NTIS PB number will be assigned during layout process)		
ADMINISTRATIVELY PROCESS	· · · · · · · · · · · · · · · · · · ·	Other Final
Authorization	Recommendation Letter(s)	Document
WRITER/EDITOR: I have reviewed the entire document for editorial accuracy;	Initials	Initials
confirmed that all revisions and statements directed by the Board and all graphics	Data	Data
have been incorporated; and verified proper document formatting.  [ For each recommendation letter, I have attached an addressed envelope (9 1/2" x 12") and e-mail	Date	Date
addresses for recipients.  For each recommendation letter, I have provided 2 copies for Chairman's signature and e-mailed an electronic version to "Notations".  If applicable, Member concurring or dissenting statement has been included - circle one	Yes No	Yes No
IIC/MODAL STAFF: I have checked the text of the document(s) for technical	Initials	Initials
accuracy and have confirmed that all revisions, statements, numbers and	Date	Date
recommendation letter recipient names, and e-mail addresses are correct.    For final Publication, docket is released, and ADMS record is updated to "final" (AS only)	Date	Date
For safety recommendation letters not adopted at a public Board meeting that are addressed to a Federal agency recipient, I have notified relevant staff at the Federal agency recipient and NTSB Public Affairs staff that the recommendation letter is forthcoming.		
PROOFREADER: I have proofread the final version of the document(s) and	Initials	Initials
verified that proofreader corrections have been properly made.	Date	Date
OFFICE DIRECTOR:  □ I approve the document(s) for release.	Initials	Initials
For safety recommendation letters not adopted at a public Board meeting that are addressed to a Federal agency recipient, notification has been provided to relevant staff at the Federal agency recipient and NTSB Public Affairs staff that the recommendation letter is forthcoming.	Date	Date
WRITER/EDITOR Action>	Send copy of this form to MD-5 with recommendation letters; retain original until final document is ready or until all requested actions have been completed.	Return original of this form to MD-5; provide a copy of this form with final document to CIO for print/web release.
LAYOUT SPECIALIST: By 3:00 pm I have provided notice of report readiness		Initials
to the following, and coordinated next-day release with TDA staff, as appropriate:  CIO, GA, PA, TDA, editor, IIC, ExecSec AS-20 and Tom Haueter (Aviation reports only)		Date