



NATIONAL TRANSPORTATION SAFETY BOARD
Investigative Hearing

Washington Metropolitan Area Transit Authority Metrorail train 302 that encountered heavy smoke in the tunnel between the L'Enfant Plaza Station and the Potomac River Bridge on January 12, 2015

GROUP	H
EXHIBIT	
12	

Agency / Organization

District of Columbia

Title

**Metro Fire/Life Safety Line Inspections:
January 1, 2013**



Washington Metropolitan Area Transit Authority
Office of Emergency Management



Fire/Life Safety Line

F/LSL #2013-01

January 1, 2013

Metro Rail Facility Inspections

This purpose of this bulletin is to clarify the proper procedure for conducting a Metro Rail facility inspection. This bulletin is for your protection. FLSL 2012-01 is rescinded in its entirety.

For the purposes of this document a Metro Rail facility includes stations, vent/fan/egress shafts, roadway (track bed/right of way), remote buildings (traction power facilities, etc.) and rail yards.

Metro Rail Facility Inspections by the Fire Department are an important function and need to be conducted on a regular basis to familiarize responders with Knox box locations, keys, standpipe connections, hydrants, ancillary rooms, station layout and the fire map location. WMATA encourages Fire Department personnel to become familiar with stations and other facilities.

Metro Stations

The proper procedure for conducting a station familiarization:

- Give advance notice by calling the Office of Emergency Management at 202-591-6485.
- Choose an Off Peak hour (not during rush hours)
- Check-in with the Station Manager and explain that you are conducting a station familiarization and will be checking your keys, ancillary rooms, standpipes, radio communication, etc.
- Understand that the Knox box keys do not open all rooms such as; Police, Automatic train Control, Communication, High voltage power and revenue rooms.
- Do Not charge the standpipe system as part of your familiarization.
- Do Not stand on the granite platform edge, trains enter stations at 30 mph.
- **Do Not go beyond the platform end gate without a Metro escort. Access is prohibited without an escort.**
- Do not interrupt passenger flow
- Do not leave any elevator pit/manhole unguarded in the open position
- Check out with the Station Manager when finished. **Notify WMATA's Office of Emergency Management about any issues or concerns found in the station. WMATA OEM can be contacted at 202-591-6485.**

Vent/Fan/Egress Shafts, Roadway (track bed/right of way), Remote Buildings (traction power facilities, etc.), Rail Yards and Rooms Past Station Platform End Gates

To visit any of these areas/facilities, an escort is required. **Do not access any of these areas/facilities without an escort.** Contact the Office of Emergency Management to arrange for an escort.

For additional information, clarification or to schedule an escort, please contact one of the Office of Emergency Management Fire/Life Safety Officers:

Denton Rourke
Robert Joy
Scott Dunn
Charlie Biro
Walt Lanier

