



NATIONAL TRANSPORTATION SAFETY BOARD
Investigative Hearing

Washington Metropolitan Area Transit Authority Metrorail train 302 that encountered heavy smoke in the tunnel between the L'Enfant Plaza Station and the Potomac River Bridge on January 12, 2015

GROUP	
EXHIBIT	

Agency / Organization

Title

TRI-STATE OVERSIGHT COMMITTEE MONTHLY MEETING
at the Washington Metropolitan Area Transit Authority
Jackson Graham Building, 600 5th Street NW, Washington, DC 20001
Wednesday, August 20, 2014
External Meeting Minutes

Name	Agency	Phone	Email
Klara Baryshev	TOC/DDOT		
Sharmila Samarasinghe	TOC/DRPT		
Joe Tebo (via teleconference)	TOC/MDOT		
Joshu Shih	TRA/TOC		
Robert Kogan	TRA/TOC		
Jim Dougherty	SAFE		
Lou Brown	SAFE		
Christine Shaver	SAFE		
Monic Morgan	PPLE		
Hercules Ballard	RTRA		
Manuel Araujo	TIES/CMNT		
Tiffany Washington	MTPD		
L.M.D.D. Biggs	MTPD		
Leslie Campbell	MTPD		

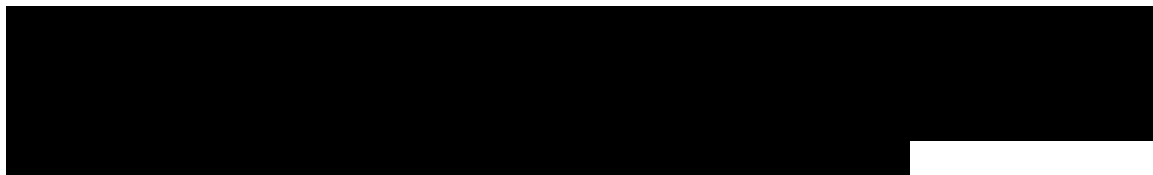
External Meeting - 14:00-15:30

The group reviewed action items from the July monthly meeting. **Remaining action items: MTPD to send after-action reports (AARs) from 6/29 drill at Spring Hill Station to TOC.** The TOC had inquired about whether a recent uptick of fire incidents in the Metrorail system are indicative of a more serious problem. SAFE reported that CENI is working on obtaining a different type of insulator, which is less conducive to collecting dust and grime. **Action item: SAFE to verify timeline for implementation from CENI.**

Action item: K. Baryshev, S. Samarasinghe to submit executed VPN authorization forms to D. McCoy.

Action item: SAFE to transmit RTRA Operations Personnel Notice instructing N-Line Train Operators on how to use the emergency evacuation ladder platform. (L. Brown transmitted to TOC on 8/20)

The group approved the July monthly meeting minutes.



TOC proposed Silver Line 1 Phase 1 lessons-learned meetings. First, the TOC will meet with WMATA, and then with both WMATA and MWAA. **Action item: TOC to schedule lessons-learned meetings with WMATA and WMATA and MWAA.**

L. Brown reported three West Falls Church Yard open items remained.

Next, the group discussed updates on the 7000-Series Railcar Procurement. L. Brown reported that the 7k Project Office is not yet ready to declare Conditional Acceptance, and the originally-projected Conditional Acceptance date of late August 2014 would is not likely to be met. Design safety and security certification is complete. The TOC will send a document request, checklist, and skeleton schedule (relative, but not specific dates) for the 7k Safety Readiness Review to WMATA. (TOC sent on 8/22)

The discussion then moved to accidents, incidents, and hazards. The TOC received the draft scope of work from WMATA on 8/14. The TOC also requested the RTRA mainline communications protocol. **Action item: RTRA to submit mainline communications protocol (received 8/21).**

For the CAPTURE meeting (8/21), the TOC requested that WMATA send representatives from the following departments/groups to discuss their respective Corrective Action Plans (CAPs): RTRA, CENI, PLNT, IT, and TTDC.

K. Baryshev then reviewed the status of TOC Three-Year Safety and Security Reviews. SAFE advised that the CAPs for the System Safety Elements are pending. MTPD advised that its response to the TOC Review of SEPP Element 1 is undergoing review at the executive level. The TOC sent notification for the Review of Maintenance Facility Safety and Equipment Inspection on 8/6. SAFE reported that it is in the process of gathering documents for this review. TOC advised that notification for the Review of Emergency Preparedness and SEPP Implementation is forthcoming.



K. Baryshev asked if QAAW is auditing train intercoms and public address (PA) systems. SAFE reported that QAAW is auditing only intercoms. **Action item: SAFE to ask QAAW to audit train PA systems as well.**

Next TOC External Meeting (Quarterly): Wednesday, September 17 at 14:00, at JGB