



NATIONAL TRANSPORTATION SAFETY BOARD
Investigative Hearing

Washington Metropolitan Area Transit Authority Metrorail train 302 that encountered heavy smoke in the tunnel between the L'Enfant Plaza Station and the Potomac River Bridge on January 12, 2015

GROUP	F
EXHIBIT	
15	

Agency / Organization

Tri-State Oversight Committee

Title

TOC to Metro Safety Commission
Transition Action Item List, March 2015

TOC - MSC Transition Action Item List								
Due Date	Action Item	Relation to Deliverable	CWP Section	Sub-Section	Resp. Party	Approval	Status	Comments/Notes
Annual Report to Executives								
3/15/2015	Make contact with the office of each jurisdiction's Chief Executive to inform the administration of a new annual reporting mechanism and determine the best format	Annual Report to Executives	3	3	Executives		NS	10/16/14: Due date adjusted.
6/30/2015	Coordinate with Metrorail staff regarding additional briefing elements or information to be provided to the Governors and Mayor in advance of the annual report	Annual Report to Executives	3	3	TOC Members, WMATA		NS	Held meeting with WMATA GM in July 2014
6/30/2015	Beginning in 2015, for CY 2014, provide an annual report to each Chief Executive's Office	Annual Report to Executives	3	3	TOC Members, Executives		NS	10/16/14: Due date adjusted.
Conflict of Interest Policy								
7/16/2014	TOC policy staff will develop a procedure specifying prohibitions on the intermingling of funds or other financial conflicts of interest between TOC and the Metrorail system	Conflict of Interest Policy	1	3	Policy		Complete	10/16/14: This will now be encompassed within the existing COI policy, pending TOC Executive review..
10/31/2014	TOC policy staff will jointly develop a memorandum setting forth a conflict of interest policy compliant with the FTA's technical guidance	Conflict of Interest Policy	1	2	Policy, TRA		Complete	2/11/15: Complete; policy awaiting review and feedback by TOC Executives.
10/31/2014	TOC policy staff will jointly develop a memorandum setting forth a financial conflict of interest policy compliant with the FTA's technical guidance	Conflict of Interest Policy	1	3	Policy		Complete	10/16/14: This will now be encompassed within the existing COI policy, pending TOC Executive review..
11/30/2014	TOC policy staff will develop a conflict of interest procedure specifying reorganization of its personnel and recusals for any of its Executives who may have a real or perceived conflict of interest with WMATA, such as the Board of Directors.	Conflict of Interest Policy	1	2	Policy, TRA		Complete	10/6/14: Due date changed to reflect a 11/30/14 submittal to FTA. The draft Conflicts of Interest policy, pending TOC Executive review..
7/30/2015	The financial independence policy will be revised and submitted to FTA for review and approval.	Conflict of Interest Policy	1	3	FTA		IP	2/11/15: Policy is pending TOC Executive review.
7/31/2015	TOC Executives will review the draft COI policy and provide feedback, then review a final version and approve it.	Conflict of Interest Policy	1	2	Executives		IP	2/11/15: TOC Executives were unable to review the policy in November; The next meeting is planned for April 2015. The draft policy is currently under review by counsel.
Within 6 months after Final Rule	Ensure draft legislative provisions referenced in Section 1(1) submitted for FTA review incorporates all relevant FTA guidance on financial independence, including with respect to distinct funding streams between the MSC and Metrorail	Conflict of Interest Policy	1	3	Policy		NS	2/11/15: Due date changed based upon promulgation of the FTA Final rule.
Enabling Legislation								
11/6/2014	TOC Executives meet to select from provided alternatives for MSC structure	Enabling legislation	1	1	Executives		Complete	2/11/15: TOC Executives elected to implement a fully independent MSC pursuant to the TOC Executive Meeting 11-6-14
11/6/2014	Also review SSO program responsibilities and statutory requirements within the existing 49 CFR Part 659 program that will meet MAP-21 requirements	Enabling legislation; Program Standard and Procedures	4	1	Policy, MSC Staff		IP	2/23/15: Analysis of Interim Enhancements complete and approved by TOC.
7/31/2015	Submit legal independence provisions to FTA along with formal request to approve TOC's approach to managing MAP-21 legal independence provisions	Enabling legislation	1	2	FTA		IP	2/11/15: Legal Independence for the TOC will be covered by a Conflicts of Interest Policy, under TOC Executive review.

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On-Going	TOC staff and policy personnel meet to define initial MSC objectives and considerations of each jurisdiction, and develop alternatives for TOC Executives	Enabling legislation	1	1	Policy, Counsel		IP	2/11/15: TOC is currently updating the MSC/MAP-21 White Paper to outline goals and objectives for the MSC.
Within 12 months after Final Rule	Based on the objectives above, the three jurisdictions will develop legislation and will work to secure state/District legislative and congressional approval. Ensure draft legislative provisions referenced in Section 1(1) submitted for FTA review incorporate all relevant FTA guidance on legal independence, including with respect to reporting relationships, shared board members, etc.	Enabling legislation	1	1	Policy, Executives		NS	Release of Final Rule + 1 Year
Within 12 months after Final Rule	When the Final Rule is promulgated, ensure provisions described above become part of draft legislation through process specified in Section 1(1) above	Enabling legislation	2	1	Policy		NS	Final Rule + 1 Year
Within 12 months after Final Rule	Provide draft legislation to FTA for review and approval as described in Section 1(1) above	Enabling legislation	2	1	FTA		NS	Final Rule + 1 Year and 60 days
Within 3 months after Final Rule	TOC counsel and policy staff work to produce relevant provisions for future enabling legislation	Enabling legislation	1	1	Policy, Counsel		NS	2/11/15: The Final Rule is expected to be released in 2016. Work on enabling legislation will commence upon release of the Final Rule
Within 6 months after Final Rule	Provisions for the enabling legislation are vetted and approved by FTA Office of Safety and Security	Enabling legislation	1	1	FTA		NS	Work on enabling legislation will commence upon release of the Final Rule
Within 6 months after Final Rule	Review sample legislation included in the Technical Assistance Tabs developed by FTA and in relevant FTA circulars and guidance documents and ensure relevant material is included in Section 1(1) draft legislative provisions	Enabling legislation	2	1	Policy		NS	10/16/14: Due date to be adjusted in light of FTA Final Rule.
Within 6 months after Final Rule	New requirement for annual reporting to be included in the enabling legislation referenced in Section 1(1) above as well as the new Program Standard	Enabling legislation	3	3	TOC Members		NS	10/16/14: Due date to be adjusted in light of draft FTA rule.
Within 6 months after Final Rule	Continue meeting with legal counsel and other policy personnel to determine logistics, specific enforcement tools desired, and to review the provisions of FTA's Final Rule.	Enabling legislation, Program Standard	2	1	Policy, Counsel		NS	10/16/14: Draft FTA rule still outstanding. Waiting on FTA.
Within 6 months after Final Rule	Ensure draft provisions referenced in Section 1(1) above submitted for FTA review clearly specifies that MSC retains the authority to oversee all aspects of RFGPTS safety, including engineering, construction and revenue operations	Enabling legislation, Program Standard	2	1	Policy		NS	10/16/14: Due date to be adjusted in light of FTA Final Rule.
Funding for TOC and Future MSC								
6/16/2014	Review Federal Register notice for final SSO grant program apportionment amount for FY 13 and FY 14	Funding for MSC	4	1	Policy, MSC Staff		Complete	6/5/14: Process is underway
6/16/2014	Determination by FTA whether grant can go to all three jurisdictions	Funding for MSC	5	1	FTA		Complete	7/15/14: Jurisdictions to contact MWCOG to confirm their concurrence with FTA's plan. 6/5/14: Klara to contact Annabelle Boyd to follow up on earlier letter
4/30/2015	Finalize MOU and subgrantee agreement with MWCOG.	Funding for MSC	5	1	Policy, TOC Members, TRA		IP	2/11/15: Under review by jurisdictions and MWCOG. Due date revised
4/30/2015	Obtain letter from the three Chief Executives to the appropriate FTA Regional Administrator that identifies the designated recipient for the SSO Formula Grant Program funds.	Funding for MSC	5	1	Executives		IP	2/11/15: Due date revised due to change in jurisdiction leadership. VA has submitted letter to FTA; MD and DC letters pending.

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4/30/2015	Three jurisdictions jointly prepare a letter for FTA Regional Administrator and FTA Associate Administrator of Office of Safety and Security committing to an independent funding match at a specified amount	Funding for MSC	5	2	Policy, Executives		IP	2/11/15: MWCOG is the grantee. Jurisdictions have committed to providing the matching funds and are preparing designation letters.
4/30/2015	Review FTA's Technical Assistance Tabs and State's Pre-Certification Submittal Results, and the State's response to Section 3 above, to establish list of activities that will be performed in the program using FTA FY 13 and FY 14 funding	Funding for MSC, Staffed MSC	4	1	Policy, MSC Staff		NS	10/16/14: This will be addressed through the resource/needs assessment FTA is requiring each SSO to perform. The results will be used as part of the grant application process. A staffing plan will also be developed in light of the results to ensure all activities can be carried out.
9/30/2015	Establish final budget for each jurisdiction's SSO grant program (including State match for MAP-21 funds)	Funding for MSC	4	1	Policy, MSC Staff		IP	2/11/15: TOC is working with MWCOG on an MOU. Due date revised.
9/30/2015	Coordinate with MWCOG to complete the grant application process.	Funding for MSC	5	1	Policy, TOC Members, TRA		IP	2/11/15: Due date revised. Must be done by September 2015.
9/30/2015	Establish requirements for personal identification numbers and authorization codes for using FTA's electronic grants system	Funding for MSC	5	1	FTA		NS	Work with MWCOG to manage grant in the interim
9/30/2015	Deadline for submitting grant application to FTA	Funding for MSC	5	1	Policy		NS	10/16/14: Due date adjusted to 9/30/2015 per FTA guidance
9/30/2015	State certifies independence of funding source	Funding for MSC	5	2	Policy, Executives		NS	10/16/14: Due date adjusted.
Within 6 months after Final Rule	Work closely with FTA to ensure new MSC will be able to meet FTA grantee requirements, including with respect to issues such as contracting and procurement rules.	Funding for MSC	5	1	Policy, Executives, FTA		NS	10/16/14: Waiting for promulgation of FTA Final Rule and MSC set-up. Due date will be adjusted based on these items.
Within 6 months after incorporation of MSC	Work with its FTA Regional Office to determine what additional activities or information are required for MSC to become established as an FTA recipient for this program.	Funding for MSC	5	1	Policy, FTA		NS	Pending the creation of the MSC.
MAP-21 Transition Completion / Verification for FTA								
6/30/2015	Submit a copy of the report along with a cover letter to the FTA for verification	MAP-21 Transition Completion	3	3	FTA		NS	10/16/14: Due date adjusted.
Within 8 months after incorporation of MSC	MSC submits final adopted HM procedure and a sample report to FTA	MAP-21 Transition Completion	3	1	FTA		NS	Inc. of MSC + 8 months
Within 8 months after incorporation of MSC	MSC submits the final adopted procedure and a sample report to FTA	MAP-21 Transition Completion	3	2	MSC Staff		NS	Inc. of MSC + 8 months
Within 18 months after incorporation of MSC	Submit letter requesting close-out to FTA	MAP-21 Transition Completion	2	1	MSC Staff		NS	Inc. of MSC + 18 months
Program Standard and Procedures								

Due Date	Action Item	Relation to Deliverable	CWP Section	Sub-Section	Resp. Party	Approval	Status	Comments/Notes
11/6/2014	Analyze existing TOC SSO program -- specifically with regard to corrective action plans, hazard management oversight, and audit procedures -- to identify areas of current or achievable compliance with MAP-21 standards and provide results to policy staff and Executives for review and approval. Implementation will await the receipt of FTA grant funds.	Program Standard and Procedures	3	1, 2	TOC Members, TRA, Policy, Executives		IP	2/23/15: Analysis complete and accepted by TOC
4/30/2015	TOC staff will develop the Interim enhanced A/I procedure, and submit to Policy and Executive personnel for review and approval	Program Standard	3	1	Policy, Executives		NS	10/16/14: Due date adjusted. Implementation will await the receipt of FTA grant funds.
4/30/2015	TOC will take interim steps to enhance its existing SSO program activities to ensure compliance with MAP-21: These will include reviewing current TOC CAP tracking and verification practices to determine areas of possible improvement or expanded effort and reviewing Technical Assistance Tabs 5-7 and coordinating with Metrorail to enhance CAP management processes	Program Standard and Procedures	3	1	TOC Members, TRA		IP	2/11/15: TOC created an analysis of interim enhancements to TOC procedures. TOC is currently in progress with updating its Program Standard and Procedures and Internal TOC Operations Manual to reflect the enhancements.
4/30/2015	TOC members review current practices with respect to oversight of WMATA hazard management activities and establishes new policies and procedures for the monitoring of safety performance and the identification, reporting and management of hazards	Program Standard and Procedures	3	1	TOC Members, TRA		IP	2/11/15: TOC created an analysis of interim enhancements to TOC procedures. TOC is currently in progress with updating its Program Standard and Procedures and Internal TOC Operations Manual to reflect the enhancements.
4/30/2015	TOC staff will analyze current practices and FTA technical guidance to develop new audit procedures encompassing both the triennial audits and other audits of Metrorail safety and security plan, as circumstances may require.	Program Standard and Procedures	3	2	TOC Members		IP	2/11/15: TOC created an analysis of interim enhancements to TOC procedures. TOC is currently in progress with updating its Program Standard and Procedures and Internal TOC Operations Manual to reflect the enhancements.
4/30/2015	TOC will modify its Program Standards and Procedures to perform additional enhanced activities in compliance with MAP-21: These will include investigative and enforcement authorities in a revised, stand-alone TOC Accident/Incident Investigation procedure	Program Standard and Procedures	3	1	TOC Members		IP	2/11/15: TOC completed an analysis of interim enhancements and is updating its Program Standard and Procedures as well as its Internal TOC Operations Manual
4/30/2015	Develop an interim enhanced CAP reviewing, tracking, and monitoring procedure, and submit to Policy and Executive personnel for review and approval	Program Standard and Procedures	3	1	TOC Members, TRA		NS	10/16/14: Due date adjusted. Implementation will await the receipt of FTA grant funds.
4/30/2015	TOC members draft Interim enhanced HM procedure and submit it to Policy Staff/Executives for review and approval	Program Standard and Procedures	3	1	TOC Members, TRA		NS	10/16/14: Due date to be adjusted. Implementation will await the receipt of FTA grant funds.
4/30/2015	New interim enhanced audit procedures will be submitted to TOC policy staff for review and approval. New TOC audit procedures will explicitly include the ability to conduct additional audits in response to accidents, etc., as well as to compel the completion of corrective actions. The procedures will explicitly reference TOC review and approval of the WMATA Safety Plan and supporting and referenced procedures, and include appropriate checklists and sampling plans for the conduct of supporting tests and inspections	Program Standard and Procedures	3	2	Policy		NS	10/16/14: Due date adjusted. Implementation will await the receipt of FTA grant funds.
4/30/2015	TOC will implement these enhanced audit procedures during its ongoing triennial audit process, as well as other audits that the TOC may perform.	Program Standard and Procedures	3	2	TOC Members		NS	10/16/14: Due date to be adjusted. Implementation will await the receipt of FTA grant funds.

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4/30/2015	TOC will update annual reporting procedure to include the timeframes and content of reports to be delivered to the Chief Executives of the three jurisdictions, FTA, and the WMATA Board of Directors	Program Standard and Procedures and Internal MSC Operations Manual	3	3	TOC Members, Executives, WMATA		NS	10/16/14: Due date adjusted.
4/30/2015	Based upon the results of the internal analysis of the current TOC SSO program, TOC will adjust its Program Standard and Procedures, as well as other relevant program documents to reflect any changes.	Program Standard and Procedures, Internal MSC Operations Manual	3	1,2	TOC Members, TRA, Policy, Executives		NS	10/16/14: New Item added to the checklist. TRA personnel have begun the underlying analysis.
5/31/2015	Provide this updated interim enhanced annual reporting procedure to FTA for review and approval	Program Standard and Procedures and Internal MSC Operations Manual	3	3	FTA		NS	10/16/14: Due date adjusted.
5/31/2015	Interim enhanced A/I procedure will be submitted to FTA for review and approval	Program Standard and Procedures	3	1	FTA		NS	10/16/14: Due date to be adjusted. Implementation will await the receipt of FTA grant funds.
5/31/2015	Submit Interim enhanced CAP tracking procedure to FTA for review and approval	Program Standard and Procedures	3	1	TOC Members, TRA		NS	10/16/14: Due date to be adjusted. Implementation will await the receipt of FTA grant funds.
5/31/2015	Interim enhanced TOC HM procedure is submitted to WMATA for review and FTA for review and approval	Program Standard and Procedures	3	1	WMATA, FTA		NS	2/23/15: Due date adjusted
5/31/2015	Provide approved, interim enhanced audit procedure to FTA for further review and approval	Program Standard and Procedures	3	2	FTA		NS	10/16/14: Due date adjusted. Implementation will await the receipt of FTA grant funds.
6/30/2015	TOC conducts workshop with WMATA safety, operations and maintenance leadership regarding hazard management program and proposed new approach	Program Standard and Procedures	3	1	TOC Members, TRA		NS	10/16/14: Due date to be adjusted. Implementation will await the receipt of FTA grant funds.
6/30/2015	TOC works with WMATA to implement the new HM procedure to enhance the collection and analysis of safety, operations and maintenance data and information to identify hazards and monitor safety performance in keeping with new procedure	Program Standard and Procedures	3	1	TOC Members, WMATA		NS	
Within 6 months after Incorporation of MSC	MSC will develop new Accident/Incident investigation procedures, forms and processes to gradually facilitate its independent investigation of accidents, incidents and hazards on the Metrorail system	Program Standard and Procedures	3	1	MSC Staff		NS	Inc. of MSC + 6 months
Within 8 months after Incorporation of MSC	The MSC coordinates this new/revised A/I process with WMATA, and briefs the WMATA Board of Directors and GM on the new process	Program Standard and Procedures	3	1	MSC Staff		NS	Inc. of MSC + 8 months
Within 8 months after Incorporation of MSC	MSC submits final adopted CAP procedure and sample close-out report to FTA	Program Standard and Procedures	3	1	MSC Staff		NS	Inc. of MSC + 8 months
Within 10 months after Incorporation of MSC	The MSC submits its new/revised A/I procedures to FTA	Program Standard and Procedures	3	1	MSC Staff		NS	Inc. of MSC + 10 months
Within 12 months after Incorporation of MSC	MSC personnel will develop policies and procedures governing both its pre-revenue and revenue service activities, and specifying notification and documentation requirements for Metrorail system extensions or improvements	Program Standard and Procedures	2	1	MSC Staff		NS	Inc. of MSC + 1 Year

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Within 12 months after incorporation of MSC	Establish State requirements for overseeing and enforcing WMATA safety through a new MSC Program Standard	Program Standard and Procedures	2	1	MSC Staff		NS	Inc. of MSC + 1 Year
Within 12 months after incorporation of MSC	Develop new MSC procedures, policies, organization charts, proposed recusal forms or annual affidavits for legal independence and submit to FTA for review and approval	Program Standard and Internal MSC Operations Manual	1	2	MSC Staff, FTA		NS	Inc. of MSC + 1 Year
Within 14 months after incorporation of MSC	Establish State requirements for safety certification for RFGPTS in engineering and construction: See FTA's Guidance Circular 5800.1, Safety and Security Management Guidance for Major Capital Projects	Program Standard and Procedures	2	1	MSC Staff		NS	Inc. of MSC + 14 months
Within 16 months after incorporation of MSC	Submit to FTA for review and approval	Program Standard and Procedures	2	1	FTA		NS	Inc. of MSC + 1 Year and 120 days
Within 22 months after incorporation of MSC	Conduct a workshop with WMATA to outline proposed approach	Program Standard and Procedures	2	1	MSC Staff, WMATA		NS	Inc. of MSC + 1 Year and 300 days
Within 24 months after incorporation of MSC	Modify proposals as warranted based on feedback from WMATA; resubmit the package of policies and procedures to FTA	Program Standard and Procedures	2	1	MSC Staff		NS	Inc. of MSC + 2 Years
Staffing and Training								
5/30/2015	Establish a work breakdown structure (a detailed task-by-task evaluation and analysis) of actual full-time equivalent (FTE) position requirements for the MSC to operate the SSO program, and for the TOC to continue to operate in the interim period.	Staffed MSC	4	1	Policy, MSC Staff		NS	2/11/15: Due date updated.
5/30/2015	Complete the work breakdown structure and recommend appropriate staffing levels	Staffed MSC	4	1	Policy, MSC Staff		NS	2/11/15: Due date updated.
6/30/2015	Submit work breakdown structure to FTA for review and approval	Staffed MSC	4	1	Policy, MSC Staff		NS	2/11/15: Due date updated.
Within 6 months after incorporation of MSC	Processes required to stand up MSC are implemented and personnel are hired and/or retained in accordance with statutory provisions and the Staffing Plan	Staffed MSC	1	1	Policy, Counsel, Executives		NS	Passage of Legislation + 180 days
Within 6 months after incorporation of MSC	Using results of the work breakdown structure, develop a staffing plan for the MSC to document identified positions, required qualifications, and roles and responsibilities of State employees and contractors	Staffed MSC	4	1	Policy, MSC Staff		NS	Assumes availability of grant funds to use toward staffing levels established by recommended FTEs from work breakdown structure/resource needs assessment
Within 6 months after incorporation of MSC	Develop formal job descriptions for MSC staff	Staffed MSC	4	1	Policy, MSC Staff		NS	Assumes availability of grant funds to use toward staffing levels established by recommended FTEs from work breakdown structure/resource needs assessment
Within 6 months after incorporation of MSC	Develop MSC staffing budget	Staffed MSC; Funding for MSC	4	1	Policy, MSC Staff		NS	Assumes availability of grant funds to use toward staffing levels established by recommended FTEs from work breakdown structure/resource needs assessment

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Within 6 months after incorporation of MSC	Submit MSC staffing plan and budget to FTA	Staffed MSC; Funding for MSC	4	1	Policy, MSC Staff		NS	Assumes availability of grant funds to use toward staffing levels established by recommended FTEs from work breakdown structure/resource needs assessment
Within 9 months after incorporation of MSC	Start process of acquiring personnel resources, either in-house or contract support, commensurate with newly established staffing levels	Staffed MSC	4	1	Policy, MSC Staff		NS	Passage of enabling legislation + 9 months
Within 9 months after incorporation of MSC	Establish technical qualifications as part of future advertised MSC job positions (see Item 1 in Section 4 above)	Staffed MSC	4	2	MSC Staff		NS	Passage of enabling legislation + 9 months
Within 9 months after incorporation of MSC	Establish technical qualifications for contractors as part of future solicitations for service	Staffed MSC	4	2	MSC Staff		NS	Passage of enabling legislation + 9 months
Within 9 months after incorporation of MSC	Establish technical training and/or certification or mentoring opportunities for MSC operations personnel in specific rail transit disciplines with the RFGPTS, another SSO agency, or through the State's FRA Participation Program	Staffed MSC; Internal MSC Operations Manual	4	2	MSC Staff		NS	Passage of enabling legislation + 9 months
Within 9 months after incorporation of MSC	Identify long-term strategy for ensuring access to technical expertise in areas of rail transit vehicles, track, signals and train control, traction power, rail grade crossings, and operations/maintenance practices	Staffed MSC; Internal MSC Operations Manual	4	2	MSC Staff		NS	Passage of enabling legislation + 9 months
Within 9 months after incorporation of MSC	Specify participation in and successful completion of FTA's training program as a term and condition of employment	Staffed MSC; Internal MSC Operations Manual	4	3	MSC Staff		NS	Passage of enabling legislation + 9 months
Within 9 months after incorporation of MSC	Specify participation in and successful completion of FTA's training program as a requirement in any solicitation for contract services	Staffed MSC; Internal MSC Operations Manual	4	3	MSC Staff		NS	Passage of enabling legislation + 9 months
Within 9 months after incorporation of MSC	Establish individual training plans for each SSO program employee	Staffed MSC; Internal MSC Operations Manual	4	3	MSC Staff		NS	Passage of enabling legislation + 9 months
Within 9 months after incorporation of MSC	Submit sample employee training plans to FTA	Staffed MSC; Internal MSC Operations Manual	4	3	FTA		NS	Passage of enabling legislation + 9 months
Within 12 months after incorporation of MSC	Train up existing TOC staff to meet these qualifications	Staffed MSC	4	2	MSC Staff		NS	Passage of enabling legislation + 12 months
Miscellaneous Tasks								
6/30/2014	Meeting with WMATA GM to discuss actions required by FTA to transition to the MSC and the new SSO program		N/A	N/A	Policy, Executives, FTA, WMATA		Complete	6/5/14: Meeting scheduled for June 20 @ 2:30 p.m.

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On-Going	TOC to continue Quarterly Briefings with the WMATA Board of Directors during Board Meetings	Quarterly Report to WMATA Board	3	3	TOC Members, WMATA Board		IP	Ongoing