

Docket No. SA-540

Exhibit No. 6-E

NATIONAL TRANSPORTATION SAFETY BOARD

Washington, D.C.

April 2016 FAA Audit of Medallion Foundation

(2 Pages)



U.S. Department
of Transportation
**Federal Aviation
Administration**

Office of the Flight Standards Division
Alaskan Region

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December 27, 2016

Jerry Rock
Executive Director
Medallion Foundation
1520 Post Road
Anchorage, AK 99501

Dear Mr. Rock:

The purpose of this letter is to share the results of the Medallion Foundation Inc. audit conducted on April 11 and 12, 2016. This audit was conducted by Kenneth Clarke and Deborah Sweeley at the Medallion Foundation Inc. training center located at 1520 Post Road, Anchorage, Alaska. The purpose of the audit was to determine if the Medallion Foundation Inc. was in compliance with DTFAWA-15-A-80020 Award/Contract. There were thirteen questions derived from DTFAWA-15-A-80020 Award/Contract. The questions focused on Article 3, Medallion Foundation Roles and Responsibilities.

The following is a summary of the results:

- The Medallion Foundation employees were prepared for the audit when the auditors arrived.
- All 13 questions were answered in accordance with the contract.
- The following documents were provided:
 - The Medallion Foundation, Inc., Quarterly Report for April thru June 2016 was provided to the auditors which contained answers to many of the audit questions.
 - Spreadsheets were provided as validation for questions requiring data.
 - Paper media was provided as proof of advertising requirements.
 - Lists were provided for tracking usage of ATD's and Simulators.
 - Financial statements were provided for OMB Annual Financial Audit, year ending 2014.
 - The Medallion Foundation provided The Aviation Safety Action Program (ASAP) Event Review Committee (ECR) training course outline.
 - An ASAP Quarterly Status Report was provided.
 - The Medallion Foundation Shield Program Quarterly Report for 4th QTR 2015 was provided.
 - A training history for the Medallion Shield Program was provided for Fall 2015 thru Winter 2016.



Overall the Medallion Foundation Inc. has met the requirements set forth in DTFAWA-15-A-80020 Award/Contract. The auditors appreciated the overall professionalism and cooperation of the staff of the Medallion Foundation, Inc.

The Medallion Foundation Inc. continues to foster and promote a positive safety culture. They also maintain a facility for airmen to improve their flying skills and endorse a safer aviation environment.

The next audit will be conducted in the first quarter of FY17.

If you have any questions, please feel free to contact me.

Sincerely,



Clint F. Wease,
Division Manager, Flight Standards
Alaskan Region