

Docket No. SA-534

Exhibit No. 4-Q

NATIONAL TRANSPORTATION SAFETY BOARD

Washington, D.C.

Survival Factors Group Chairman
Factual Report – Appendix P
Public Liaison Workshop Agenda

(2 Pages)

San Mateo County First Responders
Pacific Gas and Electric Company
Spring Communication Meeting

Thursday, March 25
10:00 AM to 11:30 AM
San Carlos Service Center Auditorium
275 Industrial Way, San Carlos, CA

Agenda

10:00 AM

- ☐ Welcome and Coffee
Nicole Yelich -Government Affairs, PG&E

10:05 AM

- ☐ Electric Emergency Plan Overview
Electric Supervisor – Peninsula Division

10:35 AM

- ☐ Gas Emergency Plan Overview and Gas Meter Demonstration
Gas Supervisor-Peninsula Division

11:05 AM

- ☐ 911 Response
All

11:20 AM

- ☐ Final Q&A
All

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Minutes

Attendees (see attached sign in list)

■ Electric Emergency Plan Overview

- Mitchell Kirk reviewed the safety procedures for dealing with the most common and often occurring electric emergency situations. Remember: Is the power off? Is the line grounded?
- Wire samples were presented to the group to illustrate particular safety concerns when live wires become entangled in trees and can be mistaken for small branches by emergency personnel.
- Examples of recent situations where safety precautions were not followed by local emergency responder personnel and the PG&E response and resolution to those issues.
- PG&E ICS structure discussed and reviewed.

■ Gas Emergency Plan Overview and Gas Meter Demonstration

- Mitchell Kirk reviewed the safety procedures and precautions for common gas emergency situations.
- Discussed ongoing gas leak survey program.
- Samples of the various gas line materials were presented along with common issues associated with each.
- Sample gas meters used in demonstration.
- NTSB report of the Rancho Cordova explosion in December 2008 was discussed.
- PG&E ICS structure discussed and reviewed.

■ 911 Response/Final Q&A

- Discussion about ICS procedures and PG&E EOC activation procedures.
- Increased coordination processes between PG&E, County OES and local emergency responders discussed and will be implemented for future storms.
- Overview provided on PG&E storm response priorities.