Docket No. SA-534 Exhibit No. 4-L

## NATIONAL TRANSPORTATION SAFETY BOARD

Washington, D.C.

Survival Factors Group Chairman
Factual Report – Appendix K
Cover Letters for the 2009 and 2010 Mailings
for Emergency Officials

(4 Pages)

#### **Pipeline Member Companies**

Aera Energy, LLC Aka Energy Group, LLC Alliance Pipeline L.P. Alliant Energy - IPL Alliant Energy - WPL Anadarko Midstream Anadarko Petroleum Archer Daniels Midland Company (ADM) Barnett Gathering, LP Basin Electric Power Cooperative Bear Paw Energy, LLC Beartooth Pipeline Belle Fourche Pipeline Co Beta Offshore Bitter Creek Pipeline - CO Black Hills Energy Black Hills Power, Inc. **BP America Production** Breitburn Management Company, LLC Bridger Pipeline LLC Butte Pipe Line Company Cascade Natural Gas Cenex Pipeline, LLC Central Resources, Inc. Chaparral Energy Chevron Pipe Line Company Cheyenne Light, Fuel & Power Cimmarron Gathering, LLC City of Sioux Falls Colorado Interstate Gas Company (CIG) Colorado Natural Gas Colorado Springs Utilities ConocoPhillips - Northwest NM ConocoPhillips Pipe Line Co - CO ConocoPhillips Pipe Line Co - WY& MT Copano Energy Cowtown Pipeline Partners L.P. **CPN Pipeline Company** Crooks Municipal Utilities **Dakota Gasification Company** DCP Midstream, LLC Devon Energy Production Company LP Dick Brown Technical Services Eagle Mountain City El Paso Natural Gas (EPNG) Enbridge Energy Enbridge Pipelines (North Dakota) LLC EnCana Oil & Gas (USA) Inc. Energy Operations Management Inc. **Energy West** Enterprise - Jonah Gas Gathering Enterprise Products - Mid America Pipeline Express Pipeline LLC

ExxonMobil Pipeline Co - Montana

Fayetteville Gathering Company

ExxonMobil Production

**FMC** Corporation

Fort Union Gas Gathering Fountain Valley Power LLC Front Range Pipeline, LLC Frontier Pipeline Company Garretson Natural Gas Great Lakes Gas Transmission (GLGT) **Great Plains Natural Gas Company** Havre Pipeline Company LLC Hawthorn Oil Transportation Inc. Holly Energy Partners - Operating, L.P. Humboldt Municipal Gas Utility Inergy Services Intermountain Gas Company Kern River Gas Transmission Company Kinder Morgan - Cochin Pipeline Kinder Morgan Interstate Gas Transmission Koch Pipeline Linde LLC. Linn Operating Inc. Lost Creek Gathering LLC Magellan Midstream Partners, L.P. Marathon Oil Corporation Marathon Pipe Line Company Merit Energy Company MGTC, Inc. MidAmerican Energy Company MIGC Montana Dakota Utilities Company Montana Refining Company Inc. Mountain Gas Resources, Inc. N. G. Transmission Nexen Pipeline U.S.A. Inc. Northern Border Pipeline Company Northern California Power Agency Northern Natural Gas Company NorthWestern Energy NuStar Logistics, L.P. NuStar Pipeline Operating Partnership Omimex Canada, Ltd. ONEOK NGL Pipeline, L.L.C. Pacific Gas and Electric Company Pacific Operators Offshore Patara Oil & Gas LLC Pecan Pipeline Inc. Petro - Hunt, LLC Pinedale Natural Gas, Inc. Pioneer Natural Resources Pioneer Pipe Line Company Plains Exp. & Prod. (PXP) Plains Pipeline Plains Pipeline, L. P. Plains Pipeline, R.M.P.S. Platte Pipe Line Platte River Power Authority Portland Natural Gas Transmission

Questar Pipeline Company Quicksilver Resources, Inc. Red Cedar Gathering Company Redding Electric Utilities Ringwood Gathering Company Rockies Express Pipeline LLC Rosetta Resources San Diego Gas & Electric ScissorTail Energy, LLC SemStream L.P. Seneca Resources Silicon Valley Power Sinclair Pipeline Company SM Energy Company. SourceGas South Dakota Intrastate Pipeline Co. Southern California Gas Company Southern Dome, LLC Southern Natural Gas (SNG) Southern Star Central Gas Pipeline Summit Gas Gathering Suncor Energy (U.S.A.) Pipeline Co. Tennessee Gas Pipeline (TGP) Tesoro Alaska Pipeline Company Tesoro Hawaii Corporation Tesoro High Plains Pipeline Company Tesoro Refining Tesoro Refining and Marketing - Utah Thunder Creek Gas Services, LLC Timberland Gathering & Processing Co. TransCanada - ANR Pipeline (ANR) TransCanada - Bison Pipeline Company TransCanada - Gas Transmission NW TransCanada - Keystone Pipelines L.P. TransCanada - North Baja Pipeline TransColorado Gas Transmission Co. Trend Gathering & Treating, LP Tuscarora Gas Transmission Venoco Inc. Viking Gas Transmission Company Vintage Production California, LLC Walden Gas Watertown Municipal Utilities White Cliffs Pipeline Whiting Oil and Gas Corporation Wild Goose Storage, LLC Williams Midstream - Colorado Williams Midstream - Wyoming Williams Northwest Pipeline Williston Basin Interstate Pipeline Wyoming Gas Company Wyoming Refining Company Xcel Energy, NSP Xcel Energy, PSCo Xcel Energy, SPS XTO Energy

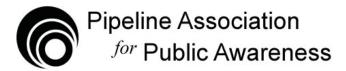
ZIA Natural Gas Company

Pipeline Association for Public Awareness • 16361 Table Mountain Parkway • Golden, CO 80403 • <u>www.pipelineawareness.org</u>

QFP Field Services

Questar Gas Management

**Questar Gas** 



info@pipelineawareness.org

November 2010

Dear Emergency Official,

Enclosed is your copy of the following:

- Pipeline Emergency Response Guidelines and Training Scenarios CD
- Pipeline Emergency Contact Directory
- Pipeline Awareness Newsletter to Public Officials

You are receiving this information because one or more participating companies operate natural gas or hazardous liquid pipelines in your community. We hope you will find this useful in coordinating our mutual emergency response efforts.

The Association and its members have developed several new tools to enhance emergency preparedness. An overview of these new resources can be found on page two and three of this letter.

Thank you for taking the time to review the enclosed materials,

Pipeline Association for Public Awareness and Participating Members

See the back page for a complete listing of participating member companies





# Free resources available to you:

### Responding to Utility Emergencies - Online Course

Emergency responders are typically first on the scene when utilities are damaged. This web site is designed to help first responders recognize potential hazards involving natural gas and the necessary guidelines to assure their safety and that of the general public. Training involves tracks for both Fire/Rescue and Law Enforcement.

### **Emergency Response Scenarios**

The Association collaborated with Callan and Company to create eight different online drills and scenarios for Emergency Responders. The site helps you test and apply your knowledge using scenarios for various pipeline emergency situations. Scenarios are available for different types of response agencies and possible emergencies and are updated regularly.

### **Emergency Response Videos**

Use this series of Pipeline Emergency Response videos to learn about strategic considerations when responding to a pipeline release in your community. The video is divided into segments that focus on Community Awareness, Communication and Preparedness; Pipeline Integrity; Recognizing and Identifying Pipeline Releases; and Incident Response Guidelines.

#### Emergency Response Capabilities Database and Web Application

To enhance our mutual response, the website has a new section to capture and display **Emergency Response Capabilities** for both First Responders and Pipeline Operators. Please logon to register your agency's capabilities and the results will be accessible to all organizations. If you sent us information last year, your information has been entered in the system and is now available for you to review.

### Additional materials available on our website: www.pipelineawareness.org

- Complete member listing, including contact information
- Recommended evacuation distance table
- Pipeline emergency contact database
- Identified Site Registry
- Pipeline Awareness Newsletters
- Links to industry best practices, regulatory agencies, and related organizations
- A variety of pipeline safety information

# Meet with your local pipeline representatives

Meeting with your local pipeline representatives is one of the best ways to gain specific knowledge about the natural gas and hazardous liquids products in your area. Pipeline representatives are available to meet with you, in person or by telephone, to discuss safety measures and/or to assist or conduct training and tabletop sessions. The safety of our communities is our top priority.

If you would like to set up a session on pipeline safety or discuss emergency response measures in your community, please email us at:

#### info@pipelineawareness.org

The state associations listed below have state-specific information. They also provide presentations in many areas. For meeting schedules, regulations, energy products and local pipeline operations including contacts, please visit your state's website for further information.

#### **Sustaining Member Organizations**

Colorado Pipeline Association - CoPA <u>www.pipelineawareness.org/copa</u>

Montana Liquids and Gas Pipeline Association - MLGPA www.pipelineawareness.org/mlgpa

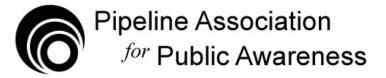
> North Dakota Pipeline Association – NDPA <u>www.pipelineawareness.org/ndpa</u>

> South Dakota Pipeline Association – SDPA www.pipelineawareness.org/sdpa

Utah Pipeline Association - UPA www.pipelineawareness.org/upa

Wyoming Pipeline Association - WyPA www.pipelineawareness.org/wypa

Thank you for your support of pipeline safety efforts in your community.



#### **Sustaining Member Organizations**

Colorado Pipeline Association - CoPA
Montana Liquids and Gas Pipeline Association - MLGPA
North Dakota Pipeline Association - NDPA
South Dakota Pipeline Association - SDPA
Wyoming Pipeline Association - WyPA

### **Pipeline Member Companies**

Aera Energy, LLC Aka Energy Group, LLC Alliance Pipeline L.P. Alliant Energy - IPL Anadarko Petroleum Archer Daniels Midland Company (ADM) Bear Paw Energy, LLC Beartooth Pipeline Belle Fourche Pipeline Co Black Hills Energy Black Hills Power, Inc. BP America Production Bridger Pipeline LLC Butte Pipe Line Company Cascade Natural Gas Cenex Pipeline, LLC Central Resources, Inc. Chevron Pipe Line Company Cheyenne Light, Fuel & Power Cimmarron Gathering, LLC City of Redding City of Sioux Falls Colorado Interstate Gas Company (CIG) Colorado Natural Gas ConocoPhillips Pipe Line Company Copano Energy **CPN Pipeline Company** Crooks Municipal Utilities **Dakota Gasification Company** DCP Midstream, LLC Devon Energy Production Company LP Dick Brown Technical Services El Paso Natural Gas (EPNG) Enbridge Energy Enbridge Pipelines (North Dakota) LLC EnCana Oil & Gas (USA) Inc. Energy Operations Management Inc. Energy West Enterprise - Jonah Gas Gathering Express Pipeline LLC ExxonMobil Pipeline Co - Montana ExxonMobil Production **FMC** Corporation Fort Union Gas Gathering Fountain Valley Power LLC

Front Range Pipeline, LLC

Garretson Natural Gas

Great Lakes Gas Transmission (GLGT) Great Plains Natural Gas Company Havre Pipeline Company LLC Humboldt Municipal Gas Utility **Inergy Services** Kern River Gas Transmission Company Key Pipeline Kinder Morgan - Cochin Pipeline Kinder Morgan Interstate Gas Transmission Koch Pipeline Linn Operating Inc. Lost Creek Gathering LLC Magellan Midstream Partners, L.P. Marathon Pipe Line Company Merit Energy Company MGTC, Inc. Mid-America Pipeline LLC MidAmerican Energy Company MIGC Montana Dakota Utilities Company Montana Refining Company Inc. Mountain Gas Resources. Inc. N. G. Transmission Northern Border Pipeline Company Northern California Power Agency Northern Natural Gas Company Northwest Pipeline NorthWestern Energy NuStar Logistics, L.P. NuStar Pipeline Operating Partnership Omimex Canada, Ltd. ONFOK NGL Pipeline L L C Pacific Energy Resources Ltd. Pacific Gas and Electric Company Pacific Operators Offshore Pecan Pipeline (North Dakota) Inc. Pinedale Natural Gas, Inc. Pioneer Natural Resources Pioneer Pine Line Company Plains Exp. & Prod. (PXP) Plains Pipeline Plains Pipeline, L. P. Plains Pipeline, R.M.P.D. Platte Pipe Line Portland Natural Gas Transmission

Quicksilver Resources, Inc. Rockies Express Pipeline LLC Rosetta Resources San Diego Gas & Electric ScissorTail Energy, LLC SemStream L.P. Seneca Resources Silicon Valley Power Sinclair Pipeline Company SourceGas South Dakota Intrastate Pipeline Co. Southern California Gas Company Southern Dome, LLC Southern Natural Gas (SNG) Southern Star Central Gas Pipeline St. Mary Land & Exploration Co. Suncor Energy (U.S.A.) Pipeline Co Tennessee Gas Pipeline (TGP) Tesoro Alaska Pipeline Company Tesoro Hawaii Corporation Tesoro High Plains Pipeline Company Tesoro Refining and Marketing TransCanada - ANR Pipeline (ANR) TransCanada - Gas Transmission TransCanada - Keystone Pipelines L.P. TransCanada - North Baia Pipeline Tuscarora Gas Transmission Venoco Inc. Viking Gas Transmission Company Vintage Production California, LLC Walden Gas Watertown Municipal Utilities White Cliffs Pipeline Whiting Oil and Gas Corporation Wild Goose Storage, LLC Williams Williston Basin Interstate Pipeline Wyoming Gas Company Wyoming Refining Company Xcel Energy, NSP Xcel Energy, PSCo Xcel Energy, SPS

Questar Pipeline Company

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Questar Gas



info@pipelineawareness.org

December 2009

Dear Emergency Official,

Enclosed is your copy of the following:

- Pipeline Emergency Response Guidelines and Training Scenarios CD
- Pipeline Emergency Contact Directory
- Emergency Response Capabilities Form and Instructions
- Pipeline Awareness Newsletter to Public Officials

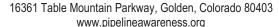
You are receiving these because one or more participating companies operate natural gas or hazardous liquid pipelines in your County. We hope you will find this useful in coordinating our mutual response efforts, especially the new **Training Scenarios CD**.

To enhance collaboration during a pipeline emergency, we are collecting valuable information from emergency officials and pipeline companies. The reverse side of this page contains a listing of **Emergency Response Capabilities**. Please checkmark the response capabilities relevant to your agency and return in the enclosed envelope (see instructions page 3). We are also collecting this information from our participating companies and the results will be available to all organizations.

Thank you for your cooperation,

Pipeline Association for Public Awareness and Participating Members







3

## **EMERGENCY RESPONSE CAPABILITIES**

(Check all that apply, even if only one person or responding unit has that capability)

	Personnel have training on the Incident Command System (ICS)
	Personnel have training on the National Incident Management System (NIMS)
	Personnel have training on the DOT Emergency Response Guidebook (ERG)
	Personnel have taken HAZWOPER 1 <sup>ST</sup> Responder Awareness Level training
	Personnel have taken HAZWOPER 1ST Responder Operations Level II training
	Personnel have taken a HAZWOPER 24 or 40 Hour Course
	Personnel have reviewed the NASFM Pipeline Emergencies Training
	Personnel have reviewed the PAPA Pipeline Emergency Response Scenarios
	Personnel have participated in pipeline emergency mock exercises or drills
	Personnel have responded to an actual gas leak in a building
	Personnel have responded to an actual pipeline emergency
	Personnel hold certification for Level 1 First Aid
	Personnel hold certification for Emergency Medical Technician (EMT)
	Responding units carry the DOT Emergency Response Guidebook (ERG)
	Responding units carry other response plans or procedures
	Responding units carry a listing of emergency contacts for their area
	Responding units carry flares or other traffic control devices
	Responding units carry instruments to detect Natural Gas (methane)
	Responding units carry instruments to detect Propane (hydrocarbons)
	Responding units carry instruments to detect Hydrogen Sulfide (H2S)
	Responding units carry instruments to monitor Oxygen levels
	Responding units carry instruments to detect Carbon Monoxide (CO)
	Responding units carry 800 trunking radios
	Responding units carry a computer or mobile on scene internet access
	Responding units can deploy foam
	Responding units carry dry chemical (Class BC) hand held fire extinguishers
	Cooperative agreements are in place to dispatch Hazmat Units
	Cooperative agreements are in place to deploy containment devices
	Cooperative agreements are in place to deploy absorbent materials
	Cooperative agreements are in place to deploy earth moving equipment
Email address:	
Phone Number: (	

## **Emergency Response Capabilities Form**

## **INSTRUCTIONS:**

Pipeline operators establish public awareness programs to maintain liaison with emergency officials. These programs are intended to improve communications and assist in the coordination of our emergency response efforts.

Communications with officials and sharing information about resources and response capabilities is an important part of emergency preparedness.

Please complete the form to your left entitled **Emergency Response Capabilities** 

- 1. Consider each capability,
- 2. Place an (X) within the box if someone in your organization or a responding unit has that capability,
- 3. Leave the box blank, if you are unsure,
- 4. Please include your email address and phone number at the bottom for future electronic communications and confirmation purposes.

The information collected from both pipeline operators and emergency response agencies will be combined and made available via the Association's web site: <a href="https://www.pipelineawareness.org">www.pipelineawareness.org</a>.

If you have further questions or would like to give us feedback, feel free to email us at: <a href="mailto:info@pipelineawareness.org">info@pipelineawareness.org</a>

Thank you for your help.

